

POLICIES AND PROCEDURES

Reference:	D-XI-d	Effective Date:	2024-2025 Academic Year
Subject:	Laboratory and Special Fees		
Source:	Vice President, Instruction		
Approval Authority:	President	Approval Date:	2024-2025 Academic Year
Approved by Leadership Team:	Benson:	Hills:	McKown
History:			
Remarks:	Replaces previous policy dates of 08/09/2023, 03/29/2023 and 10/25/2022		

Laboratory or special fees shall be charged for each of the following courses and/or course areas in the amounts indicated:

Laboratory Fees

Accounting – ACCT 2301, 2302	15.00
ACNT 1303, 1313, 1329, 1331	15.00
Agriculture – AGRI 1131	5.00
AGRI 1107	25.00
AGRI 1115, 1119, 1309, 1311, 1329, 1407, 1415, 1419, 2301, 2321	30.00
Arts – ARTS 2389	10.00
ARTS 2348	15.00
ARTS 1311, 1312, 1316, 1317, 2316, 2317, 2323, 2326, 2356, 2357	25.00
Biology – BIOL 1408, 1409, 1411, 2401, 2402, 2404, 2420	15.00
BIOL 1406, 1407, 1413, 2389	20.00

POLICIES AND PROCEDURES

Certified Medical Assistant Program – MDCA 1343, 1402, 1409, 1417, 1421, 1448, 1452.....	30.00
Chemistry – CHEM 1405.....	25.00
CHEM 1409, 1411, 1412, 2389.....	40.00
CHEM 2423, 2425	60.00
Child Development - CDEC 1313, 1317, 1319, 1321, 2322, 2324, 2341, 2364.....	10.00
TECA 1303, 1311, 1318	10.00
Computer Information Systems - ARTC 1302, 1325, 2305.....	15.00
ARTV 1351, 2301	15.00
BCIS 1305.....	15.00
COSC 1320, 1336, 1337, 2325, 2336.....	15.00
GRPH 1359	15.00
IMED 1316, 1366, 2309, 2311, 2313, 2315, 2388.....	15.00
ITCC 1314, 1340, 1344, 2320.....	15.00
ITNW 1320, 1337, 1345, 1354, 1358, 1392, 2327, 2338, 2352	15.00
ITSC 1301, 1305, 1315, 1325, 2325, 2339, 2386	15.00
ITSE 1302, 1311, 1391, 2302, 2309, 2359.....	15.00
ITSW 1304, 1307, 2337, 2386	15.00
ITSY 1342, 2341, 2342, 2359, 2386	15.00
POFI 1204.....	15.00
Cosmetology – CSME 1348, 1354, 1405, 1410, 1420, 1445, 1521, 1547, 2337, 2401, 2439, 2443, 2531, 2541	12.00

POLICIES AND PROCEDURES

Criminal Justice – CJSA 1308, 2471	20.00
CJSA 1372	30.00
Engineering – ENGR 2106.....	10.00
ENGR 1304, 2105, 2304, 2405, 2406.....	15.00
ENGR 1307.....	25.00
Environmental Science - ENVR 1101, 1102, 1401, 1402.....	15.00
Fire Academy – FIRS 1103.....	25.00
Geology – GEOL 1101, 1401, 1403, 1404.....	15.00
GEOL 2389.....	20.00
Health Information Technology – HITT 1213, 1301, 1311, 1441, 2335, 2346, 2430.....	20.00
Health and Physical Education - PHED 1100, 1102, 1103, 1104, 1106, 1108, 1109, 1110, 1111, 1112, 1114, 1115, 1116, 1117, 1120, 1123, 1124, 1125, 1130, 1131, 1132, 1133, 1134, 1136, 1137, 1138, 1139, 1141, 1142, 1143, 1144, 1145, 1150, 1338, 2109, 2110, 2111, 2112, 2144.....	5.00
PHED 1113	7.00
PHED 1146, 1148.....	10.00
PHED 1147, 2156.....	15.00
PHED 2113, 2114, 2123, 2124, 2356	17.00
PHED 1306.....	40.00

POLICIES AND PROCEDURES

Integrated Reading/Writing – BASI 0100..... 10.00
INRW 0301, 0302 15.00

Interpreter Training – SGNL 1401, 1402, 2301, 2302..... 5.00
SLNG 1211, 1215, 1291, 1315, 2331, 2334, 2401, 2402 5.00

Math – BASM 0100 10.00
MATH 0307, 0308, 0311, 1314, 1316, 1324, 1325, 1332,
1342, 1350, 1351, 1414, 2305, 2318, 2320, 2412, 2413, 2414, 2415 15.00

Medical Laboratory Technician - MLAB 1211, 1227, 1235..... 50.00
MLAB 1415..... 60.00
MLAB 2401, 2534 70.00
MLAB 2431 (Blood Bank) 100.00
PLAB 1323 50.00

Music Industry Careers – MUSC 1331 20.00
MUSP 1113, 1114 10.00
MUSP 1143, 2103 20.00

Music, Transfer - MUSI 1181, 1182, 2181, 2182..... 20.00

Non-Course Based Instruction – NCBI 0100..... 10.00

POLICIES AND PROCEDURES

Nursing Simulation Lab RNSG 1324, 1430, 1533, 1538, 2539	98.00
RNSG 2360, 2362, 2363.....	121.00
VNSG 1260, 1261, 1262, 1263.....	50.00
VNSG 1360	98.00
Nursing Skills Lab - RNSG 1538.....	35.00
RNSG 2539	50.00
RNSG 1533	60.00
RNSG 1118	277.00
RNSG 1216	550.00
VNSG 1360 (Student Badges).....	2.00
VNSG 1260, 1261	30.00
VNSG 1423 (Skills Supplies)	60.00
VNSG 1423 (Skills Bags).....	181.00
Occupational Therapy Assistant - OTHA 1309	15.00
OTHA 1305.....	25.00
OTHA 1341.....	30.00
OTHA 1315.....	50.00
OTHA 1319.....	65.00
Office Technology Careers – ARTC 1313	15.00
BMGT 1325	10.00
ITSC 1309	15.00
ITSW 1301	15.00

POLICIES AND PROCEDURES

POFI 2340 15.00

POFT 1301, 1309, 2312 10.00

POFT 1319, 1321, 1349, 1393, 2331, 2486..... 15.00

Paralegal – LGLA 1353, 2333..... 15.00

Paramedicine – EMSP 1438, 1455, 1456, 1501, 2164, 2237, 2268, 2430, 2434, 2444 25.00

EMSP 2243 30.00

EMSP 2306 50.00

EMSP 2137 60.00

Physical Therapist Assistant – PTHA 2301, 2431, 2435..... 10.00

PTHA 1409, 1413, 1431, 2409..... 15.00

Physics – PHYS 1401, 1402, 1403, 1404, 1405, 1407, 2425, 2426 10.00

PHYS 2389..... 20.00

Radiologic Technology – RADR 1311, 2301..... 20.00

RADR 2305 (Fall Course)..... 20.00

RADR 2331 (Spring Course) 20.00

Respiratory Care Technology – RSPT 1410, 1411, 2230, 2414 25.00

Surgical Technology – SRGT 1441, 1442..... 25.00

SRGT 1405, 1409, 1660..... 45.00

POLICIES AND PROCEDURES

SRGT 1409 (Skills Kits)	125.00
SRGT 1409 (Periop Sim)	137.50
Veterinary Technology – VTHT 1217	20.00
VTHT 2201	25.00
VTHT 1249, 1291, 2321	30.00
VTHT 2166.....	40.00
VTHT 2213, 2325.....	50.00
VTHT 1245.....	53.00
VTHT 1301, 2205.....	75.00
VTHT 2223, 2331	150.00
VTHT 1341, 1413, 2439	175.00

Special Fees

Accounting – ACNT 1347, 2331.....	75.00
Arts – ARTS 2323, 2346, 2347	75.00
Business – BMGT 1344	20.00
Certified Medical Assistant Program – MDCA 1160, 1161 (Insurance and Name Badge)	16.00
MDCA 1421, 1452 (Complio Immunization Tracking)	25.00
MDCA 1160, 1421, 1448, 1452 (Evaluate Clinical Tracking)	65.00
MDCA 1154 (CCMA National Certification Exam).....	165.00

POLICIES AND PROCEDURES

Child Development – CDEC 1381, 2364 (Insurance) 13.00

Computer Information Systems – ITSY 1342, 2341, 2342, 2359 35.00
ITNW 1358, 2327175.00

Cosmetology – CSME 1405, 1420, 2541, 2531 (Liability Insurance) 13.00
CSME 1405, 1420 (State Mandated Student Permit)..... 25.00
CSME 2531, 2541(State License Exam)..... 126.00
CSME 1420..... 400.00
CSME 1405, 2541 (Supplies)..... 600.00
CSME 2531 (Supplies)..... 550.00

Criminal Justice – CJSA 2389 13.00

Education – EDUC 1301, 2301 (Insurance)..... 13.00

Fire Academy – FIRS 1301, 1313, 1319, 1323, 1329, 1407,
1433 100.00

Health Information Technology – HITT 2261 (Insurance
and Name Badge) 16.00
HITT 2145 (CCS Exam)..... 399.00
HITT 2145 (CPC Exam)600.00
HITT 1353 (AHIMA Membership) 49.00
HITT 2149 (RHIT Exam – AHIMA Members) 229.00
HITT 2249 (RHIT Exam – AHIMA Members)..... 229.00

POLICIES AND PROCEDURES

Health and Physical Education – PHED 1121, 1122, 1129 40.00

Hospitality –HAMG 2301 (ExPrep Lab) 50.00

HAMG 2337 (First Aid Training) 65.00

HAMG 1321 (AHLEI Certified Guest Service Prof Certification) 60.00

Interpreter Training – SLNG 2266, 2267, 2488 (Insurance Fee) 13.00

Long Term Care Administration – LTCA 2489, 2689 (Insurance) 13.00

Medical Laboratory Technology –MLAB 1167 (Insurance/Badge)..... 16.00

MLAB 1167 (Complio Immunization Tracking)..... 25.00

MLAB 1167 (Simulation Supplies) (Lab CE Simulation) ... 85.00

MLAB 2265, 2266 (Simulation Supplies) (Lab CE Simulation) 85.00

MLAB 1167, 2265, 2266 (EValue Clinical Tracking) 65.00

MLAB 2232 (Exam Simulator) 70.00

MLAB 2232 (Certification Exam)225.00

PLAB 1260 (Insurance/Badge) 16.00

PLAB 1260 (Complio Immunization Tracking) 25.00

PLAB 1260 (Certification Exam) 135.00

Mental Health – DAAC 2266 (Insurance)..... 13.00

PMHS 1267, 1467, 2266, 2467 (Insurance)..... 13.00

Music Industry Careers – MUSC 1327, 2427 75.00

MUSC 2286 175.00

POLICIES AND PROCEDURES

MUSP (Commercial Music Applied Lessons) 1101, 1103, 1104, 1105, 1110, 1110, 1111, 1115, 1117, 1123, 1127, 2130, 2133, 2135, 2141, 2143, 2147, 2149, 2159	180.00
Music, Transfer – MUAP 1100 Level.....	90.00
MUAP 1200 Level.....	180.00
MUSI 1157 (New York Trip) (\$300 non-refundable fee).....	2,200.00
Nursing - VNSG 1423 (Complio Immunization Tracking).....	25.00
RNSG 1161, 1163, 2362, 2363, 2360 (eValue Tracking).....	78.00
Nursing Insurance - RNSG 2460.....	2.00
RNSG 1161, 1163, 2360, 2362, 2363.....	4.00
RNSG 1161, 1163, 2360, 2362, 2363 (Complio Immunization Tracking)	13.00
VNSG 1260, 1261, 1262, 1263.....	4.00
VNSG 1360	4.00
Nursing Testing – RNSG 1430 (HESI Testing/Evolve)	215.00
RNSG 2539 (UWorld).....	124.00
RNSG 1324, 1430, 1533, 1538, 2539 (Examsoft).....	38.00
Computerized Nursing Program for Enhancement and Testing -	
RNSG 2161 (HESI Testing & Patient Reviews)	250.00
RNSG 1324, 1533, 1538, 2539 (HESI Testing and Evolve @360 Solutions).....	573.00
RNSG 1430 (HESI Testing and Evolve @360 Solutions).....	926.00
VNSG 1509.....	175.00
VNSG 1334 (HESI/Elsevier Testing and Remediation)	245.00

POLICIES AND PROCEDURES

VNSG 1327 349.00

Occupational Therapy Assistant -

OTHA 1162 (Insurance/Fieldwork Form) 15.00

OTHA 2266 (Insurance/Fieldwork Form) 16.00

OTHA 1161 (Insurance/Badge/Fieldwork Performance Eval) 20.00

OTHA 1161, 1162 (Complio Immunization Tracking) 25.00

OTHA 1162 (Background/Drug Screen – Second Year Students) 85.00

OTHA 2230 (AOTA NBCOT Exam Prep) 100.00

OTHA 1305 (AOTA/TOTA Student Membership) 250.00

Paralegal – LGLA 1313, 1345, 2388 13.00

Paramedicine – EMSP 1160, 1161, 2162, 2164, 2243,-2306, 2268 (Insurance) 13.00

EMSP 2444 (Supplies) 26.00

EMSP 2305, 2430 (Supplies) 30.00

EMSP 2306 (Supplies) 40.00

EMSP 2268 (Shirts and Patches) 60.00

EMSP 1160 (National Registry Cognitive Exam Fee) 104.00

EMSP 2434(Shirts and Patches) 104.00

EMSP 1161 (National Registry Cognitive Exam Fee) 159.00

EMSP 2243 (National Registry Cognitive Exam Fee) 175.00

EMSP 1456 (Field Trip, Procedural Anatomy) 255.00

EMSP 1501 (Uniforms, Supplies, EMS Testing, Complio
Immunization Tracking, FISDAP) 282.00

EMSP 1438 (Uniforms, Supplies, EMS Testing, Complio
Immunization Tracking, FISDAP) 347.00

POLICIES AND PROCEDURES

Physical Therapist Assistant – PTHA 2362 (Insurance)..... 13.00
 PTHA 1361 (Insurance/Badge)..... 16.00
 PTHA 1361, 1409 (Complio Immunization Tracking) 25.00
 PTHA 2301 (Lab Tools Kit) 45.00
 PTHA 2409 (MACS Clinical Education Manual)..... 60.00
 PTHA 1361 (O’Sullivan Exam Prep)75.00

Psychology – PSYC 1100, 1300(Pre-ESAP and Post-ESAP Test)..... 14.00

Radiologic Technology – CTMT 2460 (Insurance/Badge)..... 16.00
 CTMT 2460 (Dosimeter) 25.00
 CTMT 2460 (Complio Immunization Tracking)..... 25.00
 CTNT 2460 (EValue Clinical Tracking) 65.00
 RADR 2266 (Insurance)..... 13.00
 RADR 1260 (Insurance/Badge) 16.00
 RADR 1260, 1261, 1460, 2266, 2267, 2360 (Dosimeter)..... 25.00
 RADR 1260, 2266 (Complio Immunization Tracking)..... 25.00
 RADR 1260 (Letter Markers) 42.00
 RADR 2266 (Castlebranch Drug Screening)..... 45.00
 RADR 1260, 1261, 2266, 2267 (EValue Clinical Tracking) 65.00
 RADR 2235 (Practice Test and Exit Exam) 90.00
 RADR 2266 (Rad Review Exam) 100.00
 RADR 1260 (Rad Tech Bootcamp Subscription) 220.00

Real Estate – RELE 1301 (Test Study Guide)..... 10.00

POLICIES AND PROCEDURES

Respiratory Care Technology – RSPT 1267 (Insurance)	13.00
RSPT 1266 (CPR Cards).....	3.00
RSPT 1266 (Insurance/Badge).....	16.00
RSPT 1266 (Resp Simulation Student License Workbook)	20.00
RSPT 1266, 1267 (Complio Immunization Tracking)	25.00
RSPT 1267 (Lindsey Jones TMC & Clin Sim).....	70.00
RSPT 2230 (Testing)	120.00
RSPT 1266, 1267 (EValue Clinical Tracking)	130.00
RSPT 2266 (NBRC TMC Examination Voucher)	190.00
RSPT 2266 (NBRC Clinical Simulation Examination Voucher).....	200.00
RSPT 2266 (Exam Review and Manual)	295.00
Surgical Technology – SRGT 1660 (Insurance/Badge)	16.00
SRGT 1409 (Complio Immunization Tracking)	25.00
SRGT 1391 (Practice Exam)	45.00
SRGT 1391 (Hesi Exit Exam).....	58.00
SRGT 1660, 2660 (EValue Clinical Tracking)	83.00
SRGT 1405, 1441 (CST Certification Testing Fees)	125.00
Theatre – DRAM 1310, 2362 (New York Trip) (\$300 non-refundable fee)	2,200.00
Veterinary Technology – VTHT 1166, 2166 (Insurance)	13.00
VTHT 1245 (Dosimeter).....	25.00
VTHT 1301, 1341 (Essential Skills Tracking).....	70.00
VTHT 2439 (Pre-Testing Review)	169.00