

Instructions:

1. For admission, students must submit an MCC admission application, this form, a parent permission form, and an official high school transcript.
2. Students become eligible to enroll in dual credit courses in fall of grade 9 and college credit only courses in grade 11.
3. Required for Academic/AAS/Level 2 Certificate students (Unless otherwise exempt): TSIA-1 reading score 351 or TSIA-2 ELAR score 945 or overall passing score for TSIA-2 ELAR section.
4. Recommended for Level 1 Certificate students: TSIA-1 reading score of 347 or TSIA-2 ELAR score of 945.
5. Prerequisites for specific courses, including TSIA-1 or TSIA-2 testing prerequisites, must be satisfied.
6. Students whose test scores indicate a need for remediation are not eligible to enroll in the failed curriculum area.
7. Permission is limited to the term indicated. A new form will be required each semester.
8. Students must maintain a 2.0 or above college GPA upon completion of 6 credit hours to continue eligibility for the program.
9. Students with three or more withdrawals on the college transcript will no longer be eligible for the program.
10. Program eligibility ends 6 weeks before high school graduation.
11. After high school graduation, students must submit a final high school transcript to MCC.

STUDENT INFORMATION:

MCC ID Number: _____ Expected HS Graduation Date: _____
 Student Name: _____ Date of Birth: _____
 Email Address: _____ Phone Number: _____

- I have read and understand the above instructions and authorize exchange of my educational records between MCC and my high school.
- I understand that college courses are more challenging than high school courses and may address controversial material.
- I understand that standard MCC dual credit course sequences are recommended for students seeking an AA, AS, or bachelor's degree from a TX public institution and that I should seek academic advising if I have other plans.

Terms and Conditions:

Registration for courses at McLennan Community College creates a financial obligation to the College for tuition, fees and other charges incurred by the student. I acknowledge my financial obligation to McLennan Community College for the course/courses for which I have enrolled, and if I decide not to attend classes, I understand it is my responsibility to drop my classes according to the Highlander Guide.

I have read and understand the full terms and conditions provided on the opposite side of this form.

Student Signature: _____ Date: _____

REQUESTED SCHEDULE:

Year: _____	MCC Course Name/Number	Section Number	Will HS credit be granted for this course?
Term: <input type="checkbox"/> Fall	_____	_____	<input type="checkbox"/> YES <input type="checkbox"/> NO
<input type="checkbox"/> Spring	_____	_____	<input type="checkbox"/> YES <input type="checkbox"/> NO
<input type="checkbox"/> Summer 1	_____	_____	<input type="checkbox"/> YES <input type="checkbox"/> NO
<input type="checkbox"/> Summer 2	_____	_____	<input type="checkbox"/> YES <input type="checkbox"/> NO
HS grade that term: <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12	_____	_____	<input type="checkbox"/> YES <input type="checkbox"/> NO

HIGH SCHOOL INFORMATION:

Name of High School: _____ ECHS: YES NO

I/We certify this student has met the stated requirements and is recommended for enrollment at MCC. The awarding of dual credit will be at the discretion of the high school.

Principal/Counselor Signature: _____

Printed Name: _____ Date: _____

DESIGNATED MCC OFFICIAL:

I certify the applicant is TSIA complete, exempt, or waived for the relevant sections of TSIA.
 I approve this person to enroll in the course(s) above.

ELAR-MC _____ Advis. _____
 ELAR _____ Vacc. _____
 Math _____ Holds: _____
 Orient. _____

Signature: _____ Date: _____



Are you required to visit with a college advisor?

YES, If taking a course not listed in an MCC-approved dual credit course plan (below).

NO, If taking a course listed in an MCC-approved dual credit course plan (below).

Dual Credit Transfer Block

For students not planning to complete an MCC degree in high school

Select from these pre-approved courses:
EDUC 1300
Choose 1: ARTS 1301, DRAM 1310, MUSI 1306
HIST 1301 and 1302
Choose 1*: ECON 2301, PSYC 2301
ENGL 1301 and 1302
GOVT 2305 and 2306

*Check future college degree plan or seek college advising to determine best course for a specific degree plan or major.

**BCIS 1305 recommended to build computer skills. May not be required for college degree plan.

Dual Credit Associate of Arts

For students planning to complete an MCC degree in high school

Select from these pre-approved courses:
EDUC 1300
Choose 1: ARTS 1301, DRAM 1310, MUSI 1306
SPCH 1315 and/or BCIS 1305**
HIST 1301 and 1302
ENGL 1301 and 1302
GOVT 2305 and 2306
Choose 1*: ECON 2301, PSYC 2301, SOCI 1301

Other courses necessary to complete the Associate of Arts degree will be selected under the guidance of an MCC advisor.

- **Dual credit course plans are intended for students seeking an AA, AS, or bachelor's degree from a TX public institution.**
- **Any student may elect to see a college advisor and should do so if planning to attend a private or out-of-state institution.**
- **Not all courses may be accepted by all high schools for dual credit. Check with the ISD.**

Terms and Conditions

Registration for courses at McLennan Community College creates a financial obligation to the College for tuition, fees and other charges incurred by you. Tuition, fees and any other charges are added to your student account and are considered a loan for educational purposes. Acknowledging the following terms and conditions will complete your registration. New regulations require your acknowledgement and failure to acknowledge and submit your agreement could result in your courses being dropped.

I acknowledge my financial obligation to McLennan Community College for the course/courses for which I have enrolled and if I decide not to attend classes, I understand it is my responsibility to drop my classes according to the Highlander Guide.

NOTE: Dropping courses or withdrawing from MCC does not relieve a student of their financial obligation to the College for any unpaid charges (including financial aid adjustments) incurred for the related semester or term. MCC will submit for collection any delinquent balance and an additional fee will be added to the balance for collection charges.

According to the Highlander Guide, my failure to make payment of tuition, fees or any other incidental charges by the due date will prohibit me from:

- registering for classes in the current term
- receiving credit for work completed during a semester
- receiving a transcript that I have requested
- enrolling in future terms

Although MCC accepts payment via student financial aid and third party sponsorship, I understand the responsibility for payment remains with me. If financial aid is not granted, withdrawn or if third party sponsors do not pay as invoiced, I will be required to make payment. If I am receiving financial aid or a third party sponsorship and I drop after the semester begins, I understand I will be responsible for any balance if financial aid or the third party sponsorship is withdrawn.

Payments may be made online at www.mclennan.edu, by mail or in the Business Office on campus. Payment methods and refund policies listed are in the MCC General Catalog. If you have questions about the Terms and Conditions, please call the Business Office at 254-299-8627.

McLennan Community College provides equal opportunities to all individuals and does not discriminate against any individual regardless of race, color, religion, national or ethnic origin, gender, disability, age, veteran status, genetic information, sexual orientation, gender identity, pregnancy, or other legally protected category in its educational programs, activities, or employment. The following person is designated to handle inquiries regarding nondiscrimination policies: Claudette Jackson, Acting Title IX Coordinator, Director Diversity, Equity & Inclusion, 1400 College Drive, 254-299-8645, titleix@mclennan.edu

