McLennan COMMUNITY COLLEGE

Support & Empowerment Program Guidelines

Note: SEP is funded by the Carl Perkins Vocational Act. Grant Funding is contingent upon Congressional support

What We Do:

- o Funds for Textbooks or Transportation
- o Academic Counseling
- o One on One Support Meetings with a designated Success Caoch
- o Stress Management

- o Crisis Intervention
- o Referrals to campus resources and community resources
- o Workshops and Informative Sessions

Eligibility Requirements:

- o Must be enrolled in a Workforce Education Program (AAS degree or certificate). Carl Perkins funding does not support students in transfer programs that lead to bachelor degrees.

- o Must meet <u>one</u> of the following Special Populations definitions:

    a. Individual with a disability – a student with a physical, mental or learning disability AND who registered with the MCC Accommodations Office

    b. Economically Disadvantaged or Low-Income Individual – a student who is receiving any of the following: Pell Grant, TANF, SNAP, WIC, SSI, Medicaid or Public Housing

    c. Individual preparing for a Non-Traditional Field – a student enrolled in a Nontraditional Program (occupation or field for which individuals from one gender comprise less than 25 percent of the individuals employed in such occupation or field of work) according to the Texas Higher Education Coordinating Board (Ex.: Male in a health profession or mental health field; Female in business, computers, or emergency service field).

    d. Single Parent or Single Pregnant Person-- a student who is single (never married), divorced, widowed or legally separated AND who provides more than 50% of the financial support for their child/children OR is single person who is pregnant with their first child

    e. Out-of-Work Individual/Displaced Homemaker -- a student who has worked primarily without pay to care for their home and family OR a parent whose youngest dependent child will become ineligible for SSI within the next 2 years, AND who has been dependent on the income of another family member but is no longer supported by that income, AND who is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment

f. English as a 2nd language – a student who has limited ability in speaking, reading, writing, or understanding the English language, AND who's native and dominant language is a language other than English

g. Individual Experiencing Homelessness– a student who is or has been homeless anytime during the previous 12-month period

h. Current or Former Foster Care Youth – a student who is currently in or has aged out of foster care

i. Dependent of an Active Duty Member of the Armed Forces – a student whose parent is a member of the armed forces AND is on active duty

o Must be enrolled in at least 9 hours* in a Workforce Education Program during fall and spring terms. The enrolled hours must match the student's degree plan. At least 6 hours must be face-to-face, on campus or in hybrid format.* Must be enrolled in at least 3 hours matching the student's Workforce Education Program to be eligible during each summer term.*

o Must have a 2.0 cumulative GPA and maintain a minimum 2.0 GPA each semester.*

Meeting Eligibility and Program Requirements does not guarantee funding, as space is limited.
*Exceptions may be granted for items with an asterisk on a case-by-case basis.

How Do I Apply?

o Applications are available on the SEP website: https://www.mclennan.edu/completion-center/support-and-empowerment-program.html. Check the website for posted applications and due dates.

o All paperwork must be submitted through the online application.

o Only complete application packets will be considered. A complete application packet includes all of the following documents:

1. SEP application
2. MCC Financial Aid Award Letter
3. All supporting documentation to prove your status as one of the eligible Special Populations (see application for required items).
4. A declaration form for your specified application (provided at the end of the application.)
5. A completed intake appointment. (You will be contacted to schedule your intake appointment once you have submitted items #1-3.)

o All eligibility requirements, including your degree plan and schedule, will be verified by SEP staff.

o Transportation vs. Childcare Funding Option on Application:
The amount received is the same for both transportation and childcare funding. However, transportation funding is sent directly to you and childcare funding is sent directly to the daycare facility. To be eligible for childcare funding, you must have a child who is already enrolled in a licensed daycare facility.

Please contact us if you have questions: Completion Center, 254.299.8226, sep@mclennan.edu