

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES
OF McLENNAN COUNTY JUNIOR COLLEGE DISTRICT**

THE STATE OF TEXAS

THE COUNTY OF McLENNAN

McLENNAN COUNTY JUNIOR COLLEGE DISTRICT

The Board of Trustees of McLennan Community College met for a regular meeting at The Northwood House on the McLennan Community College campus, on Tuesday, August 27, 2019, at 7:00 p.m. Those present were: Ms. Candi Allen, Incoming Vice-Chair, Support Staff Advisory Committee; Ms. Melissa Bandy, Student Guest; Dr. John Baughman, Director, Counseling Center; Dr. Stephen Benson, Vice President, Finance and Administration; Ms. Amber Bracken, Assistant Professor, Spanish; Ms. Hannah Byrd, Student Guest; Ms. Mikken Canham, Vice-Chair, Administrative Staff Advisory Committee; Mr. Ashley Cruseturner, Vice President, Faculty Council; Ms. Lisa Elliott, Director, Marketing & Communications; Mr. Zach Gallardo, Student Guest; Ms. Michelle Groetzinger, Associate Professor, Associate Degree Nursing; Dr. Fred Hills, Vice President, Instruction; Mr. Carl Hoover, *Waco Tribune-Herald*; Ms. Valerie Jimenez, Vice-Chair, Support Staff Advisory Committee; Ms. Lizette LaStrape, Chair, Administrative Staff Advisory Committee; Ms. Estella Lopez, Chair, Support Staff Advisory Committee; Mr. Phil McCleery, College Attorney; Dr. Johnette McKown, President; Ms. Kim Patterson, Executive Director, MCC Foundation; Ms. Stephanie Randell, Professor, Biology; Dr. Phil Rhodes, Vice President, Research, Effectiveness, & Information Technology; Mr. Mike Searight, Director, Information Systems and Services; Ms. Paulina Sidwell, Associate Professor, Engineering; Mr. Charles Stewart, Student Guest; Ms. Mary Terry, Assistant Professor, Associate Degree Nursing; Mr. Clayton Williams, Chief of Police; Mr. Bryant Windham, Incoming Vice-Chair, Administrative Staff Advisory Committee; Ms. Ashton Wright, Student Guest; and members of the Board of Trustees as follows:

Ms. Pauline Chavez
Mr. K. Paul Holt, Chairman
Mr. Doug McDurham, Secretary
Dr. Elizabeth Palacios
Mr. Ricky Turman
Ms. Geneva Watley

Absent: Mr. Earl Stinnett, Sr. Vice-Chairman

Mr. Holt, Chairman of the Board, called the regular meeting to order at 7:00 p.m.

Dr. McKown introduced the guests present at the meeting.

The Board recognized Andrew Clayton (outgoing President of Faculty Council), Lizette LaStrape (outgoing Chair of the Administrative Staff Advisory Committee), and Estella Lopez (outgoing Chair of the Support Staff Advisory Committee).

Dr. Hills introduced Ms. Michelle Davis, Ms. Mary Terry, Ms. Stephanie Randell, Ms. Amber Bracken, and Ms. Paulina Sidwell, who presented the Teaching Moment Presentation about the various International Trips offered. The students who assisted in this presentation were Ms. Ashleigh Wright, Ms. Melissa Bandy, Mr. Zach Gallardo, Ms. Hannah Byrd, and Mr. Charles Stewart. (D.F. V—360)

Dr. Rhodes presented a Data Moments entitled *High School Partner Data*. (D.F. V—361)

Dr. Benson presented the budget information for the 2019-2020 Fiscal Year for the Board to review and

consider. (D.F. V—362)

Mr. Turman moved to adopt the budget for 2019-2020 Fiscal Year in the amount of \$58,531,556. Dr. Palacios seconded the motion. The motion carried unanimously.

Dr. Benson presented the Capital Improvement Fund Budget for 2019-2020 for Board approval. (D.F. V—363)

Mr. McDurham moved to adopt the Capital Improvement Fund Budget in the amount of \$1,889,000 for 2019-2020 Fiscal Year as presented. Ms. Chavez seconded the motion. The motion carried unanimously.

Dr. McKown presented the following Consent Agenda Items for Board approval (D.F. V—364):

1. Consideration of and Approval of Minutes of July 29, 2019; August 14, 2019; and August 19, 2019
2. Consideration of and Approval of Renewal of Tenured Faculty Contracts for the Year 2020-2021
3. Consideration of and Approval of Revision to the Faculty Salary Schedule Policy (F-III-b, 5), Administrative and Professional Staff Salary Schedule Policy (F-IV-a), and Support Staff Salary Schedule (F-II-a, 2)
4. Consideration of and Approval of Ellucian Colleague Annual Maintenance Licensing Fee
5. Consideration of and Approval of Investment of College Funds Policy (D-IX)
6. Consideration of and Approval of Renewal of Insurance
7. Consideration of and Approval of Renewal of Bank Depository Services
8. Consideration of and Approval of Bank Depository Policy (D-VI)
9. Consideration of and Approval of Maintenance Agreement for Course Management System
10. Consideration of and Approval of Interlocal Agreement with the Texas Association of Community College Business Officers (TACCBO)
11. Consideration of and Approval of Technology Infrastructure Renewal
12. Consideration of and Approval of Revisions to General Conduct Policy (E-VIII)

Ms. Watley moved to approve the Consent Agenda Items as presented. Dr. Palacios seconded the motion. The motion carried unanimously.

Dr. Benson presented the financial report for July 2019. (D.F. V—365)

Ms. Chavez moved to approve the financial report for July 2019 as presented. Mr. Turman seconded the motion. The motion carried unanimously.

Dr. McKown requested approval of the following Order Adopting District Property Tax Rate: (D.F. V—366)

McLENNAN COMMUNITY COLLEGE
ORDER FOR 2019 TAX LEVY

It is ordered that the tax rate for the McLennan County Junior College District for the calendar year 2019, for the ensuing school year, be set at \$0.147696 per \$100 taxable value; and that tax for said calendar year 2019 for said ensuing school year, be, and it is hereby levied at said rate of \$0.147696 per taxable McLennan County valuation on taxable property in said district, \$0.030409 of such rate to be levied for debt service and \$0.117287 of such rate to be levied for maintenance and operation.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE
AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.79% PERCENT

AND WILL INCREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$1.86.

It is resolved that an exemption from District taxes be allowed on the 2019 tax roll for all residential homesteads for which a valid residential homestead exemption application has been timely filed with the McLennan County Appraisal District, said exemption being for taxes applicable to the first twenty per cent (20%) of the appraised market value of such residential homesteads, or to the first \$5,000 of appraised market value of such residential homesteads, whichever is greater.

Be it further resolved that \$12,000 of the assessed value of residential homesteads of persons 65 years of age or older be exempt, pursuant to Article VIII, Section 1-b of the Constitution of the State of Texas.

Be it further resolved that \$12,000 of the assessed value of residential homesteads of individuals who are disabled be exempt from taxation, pursuant to Article VIII, Section 1-b of the Texas Constitution and Section 11.13 of the Property Tax Code. An individual who is eligible for both the 65 years of age or older exemption and the disabled person exemption shall be entitled to only one of these exemptions, and may choose either.

Be it further resolved that the McLennan County Junior College District hereby prescribes that Property Tax Code provisions implementing the tax relief amendment to the Texas Constitution concerning the appraisal of Agricultural and Timber Lands, shall be implemented and effective in the 2019 tax year as prescribed in the above cited statutes.

Be it further resolved that said tax be assessed and collected by the Tax Assessor-Collector of McLennan County, Texas, as provided by law.

THE STATE OF TEXAS
COUNTY OF McLENNAN

I, the undersigned President of McLennan County Junior College District, do hereby certify that the above and foregoing is a true and correct copy of the Order for 2019 Tax Levy for said District, and the assessing and collecting thereof, duly passed and adopted by the Board of Trustees of said District on the 27th day of August, 2019, and, which resolution and order is recorded in the minutes of said Board.

WITNESS, my official signature and seal of said District, this 27th day of August, 2019.

Johnette McKown
President

Mr. McDurham moved that the property tax rate be increased by the adoption of a tax rate of \$0.147696. Ms. Chavez seconded the motion. The motion carried unanimously.

Under the President's Report, President, Dr. McKown reported:

- Classes began on Monday, August 26, 2019. Ms. Estella Lopez coordinated greeters on campus to

welcome our students back.

- Dr. McKown mentioned Mr. Carl Hoover's textbook article in the Waco Trib and thanked him for writing.
- The MCC Foundation will hold its annual Foundation Scholarship Luncheon on Tuesday, September 10, 2019.
- On Tuesday, September 10, there will be a Faculty Recital featuring Dr. Bronwen Forbay and Mr. Christian Besser.
- On Thursday, September 19, there will be a David Hibbard Memorial Concert.
- On Friday, September 20, the College will hold its annual Convocation.
- The Employee Appreciation Picnic will be on Saturday, September 21, at the Cameron Park Zoo.
- The Mission Waco Walk for the Homeless will be held on Sunday, September 22, 2019.
- Dr. McKown will attend the #REALCOLLEGE Conference on September 27-29, 2019.
- There will be a Joint ISD Board Meeting with dual credit partners on Monday, September 30, 2019.
- The Distinguished Lecture Series will feature Kareem Abdul-Jabaar on October 15, 2019.
- The Board will travel to San Francisco, California, for the ACCT Leadership Congress on October 16-20, 2019.

Under Other Business, the next Board meeting is scheduled for Tuesday, September 24, 2019.

At 8:33 p.m., the Board met in closed session. No action was taken.

With no further business, the meeting was adjourned at 8:46 p.m.

Lindsey Vanek, Assistant Secretary
Board of Trustees