



2009-2010 Part-time Students Book Scholarships for Spring and Summer 2010

Office of Financial Aid
McLennan Community College
1400 College Drive
Waco, TX 76708
www.mclennan.edu

DEADLINE: November 30, 2009

Your application must be **COMPLETE and RECEIVED** in the Financial Aid office no later than 6:00 p.m. on November 30th.
– **NO EXCEPTIONS. APPLICATION MUST BE SUBMITTED IN DUPLICATE.**

Eligibility Requirements

In order to be considered for any MCC scholarship awards, a student must demonstrate scholastic ability by meeting the following criteria:

1. Have a high school grade point average of at least a “B” or 80 on a 100 point scale, have a GED score of at least 50, or have a college GPA 2.5 or more.
2. Plan to enroll as a part-time student (at least 6 hours but less than 12 hours, unless the student is a nursing careers student with required clinicals, in which case the hours must be at least 6 hours but less than 9 hours) at McLennan Community College during the 2009-2010 school year.
3. Maintain at least a 2.5 cumulative grade point average while attending MCC for continued eligibility.
4. Student must be registered in a degree or certificate program at MCC. The part-time book scholarship is not available to students just taking an occasional course or a student attending another college but taking a course at MCC to supplement his or her other college courses. This scholarship cannot be used for books for non-MCC courses, such as those through the University Center at MCC or any other college.
5. Student must demonstrate financial need.
6. Student, if awarded the scholarship, must attend a short financial literacy course at MCC before awarded funds are credited to the student’s business account at MCC.

If the required items listed in #1 and #2 below are not ATTACHED, your application is INCOMPLETE and will NOT be considered by the committee.

Submitting the Application

The “required” items listed below **MUST** be turned in with your completed application. (These documents **CANNOT** be received separately). **Please checkmark the items you are submitting with your scholarship application:**

1. ___ **(REQUIRED)** Attach a copy of the most recent transcript available. This may include a high school transcript, college transcript (only if 12 or more credit hours have been completed), or GED test scores. NOTE: While we do not require an "official" transcript, one that is printed from the MCC Web Advisor is **not** acceptable for submission with this application.
2. ___ **(REQUIRED)** Attach a one-half page paragraph describing your educational or career goals and how the scholarship will affect those goals. Please adhere to this essay’s purpose discussing only the topic mentioned above. This essay **must be typed and double-spaced**.
3. ___ **(REQUIRED)** If you are not currently a student at MCC, you must submit an admissions application **to the Admissions Office**. (No award can be disbursed without this being completed.)
4. ___ **(REQUIRED)** This application must be submitted in **DUPLICATE**.
5. ___ **(Optional)** Attach a brief essay (in addition to the essay required for item #2) explaining any additional important family or economic information you think the scholarship committee should know. This essay should be no longer than one-half page, and **must be typed and double-spaced**.

APPLICATION INSTRUCTIONS

Completing the Application

Follow the instructions below when completing the attached scholarship application.

General Instructions

1. You may either TYPE or PRINT your answers using blue or black ink.
2. Answer all questions to the best of your ability. Do not leave any spaces blank. If a question does not apply to you, answer “N/A” or “NONE.”
3. If you are unsure how to answer one of the questions, please contact the Financial Aid Office (299-8698) or MCC Foundation Office (299-8604) rdeleon@mclennan.edu for further details.
4. If you are not currently a student attending MCC, you **must** also submit an admissions application to the Admissions Office.
5. Please do not submit any photographs with your application; they will be removed and discarded.
6. You must sign your scholarship application or it will not be considered by the committee.
7. **Submit an original and one copy of the completed application.**

I. General Information Section:

1. Please give your complete name and address. The current address information given here will be used in all correspondence from and announcements made by the MCC Foundation and you must notify the Foundation of any changes. Ensure that it is legible and spelled correctly.
2. For the definition of residency status, please refer to the MCC General Catalog.
3. Please give the name of the degree or certificate program you plan to pursue while attending MCC. If you are undecided at the current time, answer “Undeclared” or “General Studies.” The major listed on this application must be the same one given on your admissions application. If your intended course of study changes, please notify the Financial Aid Office, or the MCC Foundation.

II. Education Information Section:

1. Complete both the high school and college sections (even if you did not graduate from high school recently). Provide the most accurate information possible.
2. If you are currently a high school student, but have taken college courses, you may submit a copy of your college transcript. However, you still must submit your current high school transcript.
3. Please ensure that when providing your high school grade point average, you must also specify the grade point scale used by the school. (i.e. an 80 average on a 100 point scale, is also a 3.0 on a 4.0 scale) Not all schools use the same grading scale. If you are unsure, please contact your school.

III. Activity Information Section:

1. The information you provide in this section of the application is given serious consideration by the scholarship committee, and will assist them in evaluating your eligibility for certain scholarships.
2. You are encouraged to include any or all of the following as it applies to you:
 - Current and/ or any past employment information (You may attach a current resume.)
 - Current and/ or any past honors received (i.e. academic, athletic, or employment related)
 - Membership of merit organizations such as Phi Theta Kappa, Beta Club, Tartan Scholar, etc.
 - Member of high school or college organizations such as student government, athletics, choir or band, academic clubs, special interest groups, etc.
 - Special awards such as national merit, UIL awards, MCC awards, Who’s Who, Community awards, employment awards or achievements
 - Member of civic organizations such as Keep Waco Beautiful, PALS, special interest groups, neighborhood organizations, political organizations, etc.
 - Volunteer work performed in the community through any organization or on an individual basis (i.e. Meals on Wheels, YMCA, PTA, tutoring, caring for the elderly, coaching, etc.)
3. You may use the space provided or you may attach additional sheets as necessary. Please note that any attachments must be on 8 1/2 x 11 paper and typed.

IV. Student & Spouse/ Family/ Other Income Information:

1. You must complete the questions in these sections, or the highest income level will be assumed. Not answering the questions in these sections could adversely affect your eligibility for need-based scholarship awards.
2. Offer the most accurate financial information possible using pay stubs, benefit summaries, and financial aid award letters.
3. **You must include your parent's information unless you are an independent student.** To be considered as an independent student, you must meet **just one** of the following requirements:
 - You were born before January 1, 1986,
 - You are currently married,
 - You have a child that receives more than half of its support from you, **and** lives in your home,
 - You have dependents, other than a spouse or child, that receives more than half of their support from you,
 - You are a veteran of one of the Armed Services, **or**
 - You are an orphan and/ or ward of the court.
4. This information will not be released, and will be used only to determine your eligibility for scholarship awards.

V. Financial Aid

It is a requirement of this scholarship that you demonstrate financial need. You will need to complete a 2009-2010 FAFSA (Free Application for Federal Student Aid) to determine any financial need. The online FAFSA application is available at www.fafsa.ed.gov. Please contact the MCC Financial Aid Office at (254) 299-8698 for more information.

VI. Required Essay

Attach a one-half page paragraph describing your educational or career goals and how the scholarship will affect those goals. Please adhere to this essay's purpose discussing only the topic mentioned above. This essay **must be typed and double-spaced**.

VII. Release Statement & Signature Section:

1. Please read this section of the application very carefully. By signing the application, you are agreeing to the terms outlined in those statements.
2. Your application will not be reviewed by the committee for any scholarship award unless it is complete, signed and dated by you. If you have any questions regarding these terms, please contact the Financial Aid Office or the MCC Foundation office.
3. No scholarship funds will be disbursed to you if the terms of agreement are not met.

McLennan Community College does not discriminate on the basis of sex, disability, race, creed or religion, color, age, or national origin.

**Please make sure the required items are attached and DUPLICATED.
It is not necessary to duplicate or return the instruction pages.**

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McLennan Community College



MCC Foundation
1400 College
Waco, Texas 76708
www.mclennan.edu

2009 – 2010 MCC PART-TIME STUDENT BOOK SCHOLARSHIP APPLICATION

(For awards given during the 2010 Spring
and/or Summer semesters)

Please submit this application **AND ONE full copy to the MCC Financial Aid Office.**

(MCC Foundation webpage www.mclennan.edu/departments/foundation)

DEADLINE: 6 pm November 30, 2009

APPLICATIONS NOT COMPLETED AND SUBMITTED BY THE DEADLINE **WILL NOT** BE CONSIDERED IN THE FIRST ROUND OF COMPETITION.
APPLICATIONS ARE VALID FOR SPRING AND SUMMER 2010.

Please print the document and complete it in hard copy. Because there are attachments and a signature required on the applications, all applications AND ONE COPY must be submitted in hard copy form to the MCC Financial Aid office. **Emailed applications cannot be accepted.**

I. General Information

This application is for scholarships for students attending MCC in 2009-2010. If you are attending UTA or Tarleton, please contact those schools for Financial Aid.

(Items in this box, if not complete, will render application **incomplete**.)

I am applying for Part-time Book Scholarship for the following semester(s):

Spring 2010 (# of credit hours to be taken: _____) AND/OR Summer 2010 (# of credit hours to be taken: _____)

Note: Full time students with more than 11 hours or nursing students with more than 8 hours are not eligible for the part time book scholarship program.

MCC ID# or last 4 digits of Social Security Number _____ Female Male Date of Birth: _____

Name _____
(Last) (First) (M. I.) (Maiden)

Permanent Address _____
(House number and Street) (City) (State) (Zip Code)

Current Address* _____

Award notification will be sent to this address if different from Permanent Address. *If this address changes, you must notify both the Admissions Office (Phone: 299-8628) and the MCC Foundation (Phone: 299-8604).

E-mail Address _____ (If available) Phone Number _____

Check all that apply: McLennan County Resident Texas Resident US Citizen Other

(If a McLennan County resident and you will graduate high school in the spring immediately preceding the 2009-2010 school year, have you registered for a MAC Grant at the Waco Foundation? _____ yes _____ no

Ethnicity (Check only one): White/ Non-Hispanic Black/ Non-Hispanic Hispanic Other (This information will only be used to determine eligibility for scholarships which are awarded on the basis of ethnic origin.)

Are you among the first generation of your family to attend college? Yes No

To qualify for a First Generation Scholarship, student must be newly graduated from high school **and** must be the first person in their immediate family to attend college.

If you will be a 2010 high school graduate and one or both parents are deceased, please check here:

II. Education Information (All blanks must be completed or the application is incomplete. Put N/A if not applicable)

Degree or Certificate you plan to pursue at MCC (major field of study) _____

Schools attended:

Elementary _____ Middle School _____ High School _____
Years attended: _____ Years attended: _____ Years attended: _____

Have you taken dual credit courses at MCC? ___ Yes ___ No

Year graduated/GED _____ HS grade average _____ HS grade scale _____ (100, 4.0, 3.0, etc.)
(Please calculate this if not on your transcript.)

Ranked # _____ in a Class of _____ GED composite score _____ ACT _____ SAT _____
Accuplacer _____ THEA _____

College Attended most recently (if applicable) _____

City, State _____ Cumulative GPA _____

Degrees already received (include year granted) _____

You must provide a transcript of the most recent school you have attended.

Do you have a sibling, parent or child also applying for a scholarship at this time? Yes No
If yes, please indicate the full name of the other family member(s) applying at this time: _____

Did either or both of your parents receive an associate degree or a certification from MCC? Yes No

If so: Name _____ Year _____ Degree or Certification _____

Name _____ Year _____ Degree or Certification _____

III. Activity Information

Extra Curricular/ Volunteer Work/ Resume

List **current** honors, extracurricular activities and community involvement. Please see the attached instruction sheet for details in completing this very important portion of the application. **(Please attach additional pages or resume if necessary.)**

Merit Organizations _____

School Organizations _____

Special Awards _____

Volunteer Work _____

Work Experience _____

Current Events: How do you receive current/world news? ___ Newspaper ___ TV ___ Radio ___ Internet

Do you receive current event information ___ Daily ___ Weekly ___ Monthly ___ Rarely?

Do you consider yourself knowledgeable in current/world news? ___ Yes ___ No

IV. (A.) Student & Spouse Information

(All blanks **must** be completed or the application is incomplete. Put N/A if not applicable)

Complete this section **only** if you are an independent student. See the instructions if you are unsure of your status. If this information is not completed correctly, your application will be considered **incomplete**.

Marital status: Married Single (never married) Divorced/ Separated Number of children _____

Estimated 2009 income Total \$ _____ Student \$ _____ Spouse \$ _____

Student's Employer & Occupation _____ Hours per wk _____

Spouse's Employer & Occupation _____ Hours per wk _____

Number of household members that will attend college during the 2009-2010 school year (including yourself): _____

(B.) Family Information

(All blanks **must** be completed or the application is incomplete. Put N/A if not applicable)

Complete this section **only** if you are a dependent student. See the instructions if you are unsure of your status. If this information is not completed correctly, your application will be considered **incomplete**.

Who claims you as a dependent? Father Mother Step Father Step Mother Other: _____

Please give name, address, education, and income information for any of the above that you checked. If your parent(s) are married, give information for the spouse of the couple that claims you as a dependent.

Father or Step Father's Name _____ Address _____

Employer _____ 2009 Income \$ _____

Last year of education _____

Mother or Step Mother's Name _____ Address _____

Employer _____ 2009 Income \$ _____

Last year of education _____

If parents are divorced, which parent provides support for you? Father Mother Both None

If you do not live with a parent, please explain with whom you live and briefly explain circumstances: _____

Number of household members that will attend college during the 2009-2010 school year (including yourself): _____

Number of individuals 24 or younger that your parents will claim on their 2009 tax return (including yourself): _____

(C.) Other Income Sources

(All blanks **must** be completed or the application is incomplete. Put N/A if not applicable)

Complete this section if you will have additional monies/scholarships received in 2009.

Annual Veteran's Benefits \$ _____ Annual Pell Grants \$ _____

Annual Child Support \$ _____ Annual Alimony \$ _____

Annual Social Security Benefits \$ _____ Other Scholarships \$ _____

Other \$ _____

V. Financial Aid

It is a requirement of this scholarship that you demonstrate financial need. You will need to complete a 2009-2010 FAFSA (Free Application for Federal Student Aid) to determine any financial need. The online FAFSA application is available at www.fafsa.ed.gov. Please contact the MCC Financial Aid Office at (254) 299-8698 for more information.

VI. Required Essay

Attach a one-half page paragraph describing your educational or career goals and how the scholarship will affect those goals. Please adhere to this essay's purpose discussing only the topic mentioned above. This essay **must be typed and double-spaced**.

VII. Release Statement: As provided in Public Law 93-380, the donor and/or potential donors of scholarships may be provided copies of a student's record without prior consent of the student or parents, and no record thereof will be maintained.

Agreement: *Place your initials in the spaces below, and sign in the space indicated.*

_____ I understand that students related to any members of a Texas public college's or university's governing board are not eligible for Scholarships from that institution. By the signature below, I certify that I am not related to any of the following MCC trustees or their spouses. In other words, you are not a mother, father, son, daughter, brother, sister, grandparent, grandchild, great-grandchild, uncle, aunt, nephew, niece, spouse or in-law to any of the following:

Randy Cox, Bob Sheehy, Don Hay, K. Paul Holt, Pauline Chavez, James Lewis or Geneva Whatley

_____ I am willing to represent McLennan Community College at various activities and to participate in volunteer and service activities when called upon to do so.

_____ I agree to send a thank you note to the scholarship fund donor (if any) by the specified deadline, and understand that scholarship funds **WILL NOT** be disbursed to me until the required note has been submitted to the MCC Foundation office.

_____ I understand that should I not complete course work covered by this scholarship, any unused funds or refund of tuition and fees becomes the property of and are due back to the MCC Foundation.

_____ I understand that if my **grade point average** drops below that required for a scholarship award, after the award has been made, the scholarship **WILL NOT** be applied to my student account.

_____ I understand that if I have not received an award letter or declination letter, it is my responsibility to contact the MCC Foundation to follow up by December 10th.

_____ I understand that scholarships are credited to my account for books (Depending on the terms of my scholarship). I will not receive cash unless I have receipts for appropriate expenses and unused funds will be returned to the MCC Foundation.

_____ I also understand that if I do not complete the financial literacy class prior to first day of the spring 2010 classes (and for summer applications, the first day of the summer classes), I will not be eligible to receive this scholarship. I will attend one of the following financial literacy sessions from 7 pm to 9 pm at the Michaelis Academic Center Lecture Hall:

___ January 5th ___ January 6th or ___ January 7th, 2010 (Check one date.)

I understand and agree to the above terms, and certify that the information reported above is true and correct to the best of my knowledge. (This application is not considered complete without your signature below.)

Signature _____ Date _____

Application must be RECEIVED IN DUPLICATE by 6:00 p.m., November 30, 2009 – NO EXCEPTIONS

Please submit this application AND ONE full copy to the MCC Financial Aid Office along with an official transcript of the most recent school you have attended and your required essay. If this application isn't received in duplicate, it will be considered incomplete and will not be considered for a scholarship award.