

# Application Checklist for Physical Therapist Assistant Program

Your application is **NOT COMPLETE** and cannot be considered in the admissions process until **ALL** forms and any required documentation is included.

Use the checklist below to verify that all information is included. Sign and date this form. Submit this and the indicated information to the Physical Therapist Assistant Program Director, or department secretary. These items may be mailed or delivered to the specific departments listed. All information, current and accurate, is required by the application deadline of **June 1**.

- Application for Admission to McLennan Community College.**  
Completed application must be sent to the Admissions Department.
- Application for the Physical Therapist Assistant Program.**  
Completed application must be sent to the Physical Therapist Assistant Program Director.
- Documentation – Proof of completion of any one of the Texas college placement tests to include test scores in Reading, Writing, and Mathematics or placement test Exemption Status.**  
If not taken yet, indicate date when test will be complete. \_\_\_\_\_  
This information must be supplied to **both** the Physical Therapist Assistant Program Director and the Admissions department.
- Documentation – Proof of completion of the ACT or SAT college entrance exams if applicable.**  
This information must be supplied to **both** the Physical Therapist Assistant Program Director and the Admissions department.  
(An ACT/SAT score is **not** necessary if you have 12 or more college credit from the Physical Therapist Assistant degree plan.)
- Documentation – Transcripts from all colleges where you have earned credit.**  
This information must be supplied to **both** the Physical Therapist Assistant Program Director and the Admissions department.  
**The Admissions Department MUST have Official Transcripts.** *Note:* It is the applicant's responsibility to submit updated transcripts to the Office of Student Admissions as additional courses are completed.
- Documentation – Verification of 20 hours of volunteer/work time in physical therapy.**  
This information should be documented on the Physical Therapy Experience Form and turned in to the Physical Therapist Assistant Program Director.
- Documentation – Two Basic Workplace Skills Assessment Forms, one from a PT or PTA.**  
This information must be supplied to the Physical Therapist Assistant Program Director.
- Documentation – Proof of Health Career certifications and/or High School Tech-Prep participation if applicable.** This information must be supplied to **both** the Physical Therapist Assistant Program Director and the Admissions department.

After you have completed and checked all applicable items above, you are now ready to turn in your application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



1400 College Drive • Waco, TX 76708  
[www.mclennan.edu/departments/hsp](http://www.mclennan.edu/departments/hsp)

