

Career Cluster is



CERTIFICATE IN DIGITAL PUBLISHING
Official Degree Plan Of Office Technology Careers
McLENNAN COMMUNITY COLLEGE

Last Name	First Name	MI	I.D. Number	Date

Is remediation required? Yes No

THEA passed: Reading Math Writing

Freshman Year Sem I			Sophomore Year Sem I		
Sub No.	Grade		Sub No.	Grade	
ARTC 1302-Digital Imaging I			ITNW 1337-Intro to the Internet ²		
POFT 1227-Intro to Keyboarding ^{1,2} OR POFT 2203-Speed & Accuracy Building			MRKG 2349-Advertising & Sales Promotion		
POFT 1301-Business English			IMED 1316-Web Page Design I (Offered only in Fall)		
ARTS 1316-Drawing I			GRPH 2381 OR 2380 Co-op Education – Desktop (depending on semester taken)		
ARTS 1311-Design I					
Total Hours Recommended: 14			Total Hours Recommended: 12		
Freshman Year Sem II			Sophomore Year Sem II		
Sub No.	Grade		Sub No.	Grade	
IMED 2309 Internet Commerce (Offered only in Spring)			ARTC 2313-Digital Publishing II ³ (Offered Only in Spring)		
ARTC 2305-Digital Imaging II (Offered only in Spring every 2 years)			Total Hours Recommended: 3		
ARTS 2313-Design Communications			¹ May be waived if the student has taken a keyboarding course (touch method) or if the student can keyboard by touch at least 30 words a minute. A keyboarding test is required. ² May be eligible for articulation through high school Tech-Prep or by individual courses from high school. See your high school counselor. ³ ARTC 2313 is the CAPSTONE course that brings together skills and knowledge learned in other classes and applies them in decision-making situations and in completing tasks. Check for prerequisites.		
ITSW 1301 – Intro to Word Processing ²					
ARTC 1313 – Digital Pub I ² (Offered Only in Spring)					
Total Hours Recommended: 15					

I plan to receive the **CERTIFICATE OF DESKTOP PUBLISHING**. I understand this certificate plan will determine my eligibility for graduation and all course substitutions must be approved by the Dean of Workforce Education. I must earn a minimum of **44 semester college-level credit hours** and must meet all other requirements.

Advisor's Signature

Student's Signature