COURSE SYLLABUS
AND
INSTRUCTOR PLAN

BUSINESS LAW I
BUSI – 2301 - 50

PHILIP E. MCCLEERY

FALL 2013
Course Description:
Discuss principles of law which form the legal framework for business activity including applicable statutes, contracts, and agency. Examines the principles of the law of contracts, sales, the Uniform Commercial Code, business organizations, conveyance of property and other topics of business law.

Prerequisites and/or Corequisites:
Recommendation: Students should have passed the reading section of the THEA or approved alternative test or be currently enrolled in or have credit for READ 0302 before enrolling in this course.

Instructor Information:
Name: Philip E. McCleery
E-mail: pmccleery@slmpc.com
Office Phone Number: 254.772.8022
MCC Office Location: Room 217 MAC
Office/Teacher Conference Hours: Wednesday, 5:30 pm – 6:30 pm by appointment

Required Text & Materials:
Title: Business Law Today
Author: Miller
Edition: Tenth Edition
Publisher: South-Western Cengage Learning

Methods of Teaching and Learning:
Lecture, discussion of cases in text. Exams.

Course Objectives and/or Competencies:
1. Enable you to understand the basic concept of law as pertaining to the business environment.
2. Acquaint you with the essential processes by which law is created and changed, and through which legal disputes are resolved so that you can be more effective participants in these processes;
3. Equip you to recognize legal issues and manage legal risks in business decision making by providing you with fundamental knowledge of relevant legal principles;
4. Increase your ethical sensitivity by exposing you to business-related legal problems that have ethical issues;
5. Determine the bodies of law applicable to various business situations.
6. Develop your critical thinking, negotiation, and oral communication skills; and
7. Contribute to your general education by enhancing your understanding of the nature and limits of law as a social institution.
## Course Outline or Schedule:

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## Course Grading Information:

**GRADE DETERMINATION**

- Class Participation: 33.3% (⅓)
- Tests (average of three): 33.3% (⅓)
- Final Exam (Comprehensive): 33.3% (⅓)
- **TOTAL**: 100%

## TESTS

Tests are to be taken on the dates scheduled. There are no excused absences from tests except for illness which requires a physician’s note, or death in the immediate family. If you fail to take a test when scheduled for any of these reasons, **you must notify me before the test**. Makeup tests will be given only to those persons having excused absences from the tests. If you have a question about your test score, **you must come to my office to discuss it within one week from the day the exam is returned**.

## HOMEWORK

For each class meeting, as a general rule, read the chapter(s) shown on the syllabus. It is essential that you bring your **textbook** to class. You will be assigned to lead class discussions on specific course topics or cases.

## CLASS PARTICIPATION

Class participation will constitute 33.3% (⅓) of your grade and shall be determined by the following factors:
1. Attendance - Regular and punctual attendance is expected of all students, and each instructor will maintain a complete record of attendance for the entire length of each course, including online and hybrid courses. Students will be counted absent from class meetings missed, beginning with the first official day of classes. Students, whether present or absent, are responsible for all material presented or assigned for a course and will be held accountable for such materials in the determination of course grades. In the case of online and hybrid courses, attendance will be determined in terms of participation, as described in the course syllabus.

Absence from 25 percent of scheduled lecture and/or laboratory meetings will be taken as evidence that a student does not intend to complete the course, and the student will be withdrawn from the course with a grade of W. The instructor may reinstate the student if satisfied that the student will resume regular attendance and will complete the course.

If the student's 25 percent absences are reached after the official drop date, the instructor may assign a W, if the student is passing and requests to be withdrawn. However, if a student who is not passing reaches the 25 percent point after the official drop date, the student will receive an F. In extenuating circumstances, the instructor may assign a W to a student who is not passing.

Each absence will count toward attendance requirements in each course.

Students will be permitted to make up class work and assignments missed due to absences caused by (1) authorized participation in official College functions, (2) personal illness, (3) an illness or a death in the immediate family, or (4) the observance of a religious holy day. Also, the instructor has the prerogative of determining whether a student may make up work missed due to absences for other reasons. It is the student's responsibility to inform the instructor of the reason for an absence and to do so in a timely fashion.

Students enrolled in mandated developmental classes based on MCC’s developmental education plan must adhere to attendance requirements as established by developmental education guidelines. Students who are required by the Texas Success Initiative to take a developmental course or courses will be required to follow the attendance guidelines in effect at the time of the student's enrollment in the developmental course or courses.

2. Promptness - A student who is late to class should check with me immediately after class in order not to be recorded as absent. Chronic lateness, as defined by the lecturer, will be regarded the same as being absent. Tardiness will affect your class participation grade.

3. Preparation and participation - Students are expected to answer questions in class, and participate in class review exercises, class discussions and case studies. Students are encouraged to ask pertinent questions in class.
Student Behavioral Expectations or Conduct Policy:
Refer to the General Conduct Policy in the Highlander Guide. “Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.”

MCC Academic Integrity Statement:
The Center for Academic Integrity, of which McLennan Community College is a member, defines academic integrity as “a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and responsibility. From these values flow principles of behavior that enable academic communities to translate ideals into action.” Individual faculty members determine their class policies and behavioral expectations for students. Students who commit violations of academic integrity should expect serious consequences. For further information about student responsibilities and rights, please consult the McLennan website and your Highlander Student Guide.

ADA Statement:
In accordance with the requirements of the Americans with Disabilities Act (ADA), and the regulations published by the United States Department of Justice 28 C.F.R. 35.107(a), MCC’s designated ADA coordinators, Dr. Drew Canham – Vice President, Student Success and Mr. Gene Gooch - Vice President, Finance and Administration shall be responsible for coordinating the College's efforts to comply with and carry out its responsibilities under ADA. Students with disabilities requiring physical, classroom, or testing accommodations should contact Ms. Renee Jacinto, Disabilities Specialist, Student Services Center, Student Development Department, Room 227 or at 299.8122 or rrjacinto@mclennan.edu

TITLE IX
“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”
Legal Citation: Title IX of the Education Amendments of 1972, and its implementing regulation at 34 C. F. R. Part 106 (Title IX)

In accordance with the requirements of the Title IX Education Amendments of 1972 MCC’s designated Title IX Coordinator, Al Pollard – Vice President, Program Development/EEO Officer and Deputy Coordinator, Phyllis Blackwood – Director of Human Resources shall be responsible for coordinating the College’s effort to comply with and carry out its responsibilities under Title IX.
CONTACT INFORMATION
Al Pollard, Title IX Coordinator
Vice President, Program Development
McLennan Community College
Administration Building, Room 417
1400 College Drive
254.299.8669 Telephone
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