

## Viewing an eBook

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1. Search for an eBook.
2. Select the *View this eBook* link.
3. The eBook is displayed.

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## Adding notes to an eBook page

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1. Select the specific page on which you wish to make notes.
2. Click on the *Note* tab located in the eBook tool bar on the left of your browser.
3. Enter a term in the *Name* field that will provide descriptive context for your note.

4. Add text to the *Note* field. You will be limited to a total of 500 characters.
5. Click on the *Add Note* button.

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## Finding help

You can find information on how to use netLibrary by clicking on the *Help* tab in the top navigation bar. You can get more help by clicking on the *search tips* links on each page. There are also help links in the netLibrary online reader. For additional assistance, contact a librarian at the MCC Library (299-8323 or [mccref@mclennan.edu](mailto:mccref@mclennan.edu)).



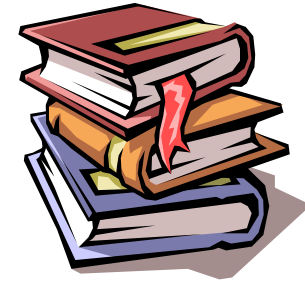
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# eBooks at MCC

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1. Ask your librarian how to access the account creation web page, or go to [www.mclennan.edu/library](http://www.mclennan.edu/library), the MCC Library Web Page. Click the NetLibrary link. Then use the *Create a Free Account* link on the NetLibrary page.
2. Next, enter your account information (user name, password, email address).
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### Searching for an eBook

Start your search in one of two places:

**Basic Search** lets you do a quick search by typing one or more terms in the search box. Next, click on the *Keyword, Title, Author, or Full Text* button. Then click on the *Search* button. Basic Search is the main feature on the home page. It is also available on the right side of every page, except for the *Advanced Search* page.

1. Enter search term in the *Basic Search* field.
2. Select *Keyword, Title, Author* or *Full Text*.
3. Click Search.

**Advanced Search** lets you do more complicated searches using more than one search box and the limiters **and, or** and **not**. Click on the *Advanced Search* tab located in the top navigation bar.

1. Use the drop down menu to select search limiter (*Title, Author, Full Text, Subject, ISBN*).
2. Enter search term or multiple search terms using the limiters **and, or** and **not**. (These are called Boolean operators.)
3. Click *Search*.

Tip: Use other limiters such as year of publication, publisher, or language to narrow your search. You can also change the order of results by clicking on sort order by newest first, oldest first, top matches, title, or author.

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