

POLICIES AND PROCEDURES

Subject: Course Credits Reference: B-IV

Source: Vice-President, Instruction Eff. Date: September 20, 2007

Approval Auth: President Approved: _____

Remarks: Replaces previous policy dated February 15, 2007.

Date September 20, 2007

The semester hour is the unit of credit and is defined as the amount of credit given for one lecture hour per week for 16 weeks or its equivalent. A lecture class meeting three hours a week, therefore, counts as three semester hours.

Laboratory work may add a semester hour of credit to a course. In general, three hours of carefully planned and supervised laboratory work are equivalent to one hour of lecture or recitation. Field experience also may add semester hours to the course value. In general, four to six hours of field experience are equivalent to one hour of lecture.