

POLICIES AND PROCEDURES

Subject: Tobacco Products Policy Reference: E-XXIII

Source: Vice President, Student Services Eff. Date: October 30, 2007

Approval Auth: President Approved: _____

Remarks: Replaces previous policy dated June 24, 2003.

Date: October 23, 2007

McLennan Community College prohibits the use of tobacco products in all buildings, within 30 feet of all building entrances, and in all college owned vehicles. The use of tobacco products shall be permitted at designated smoking areas. Designated smoking areas shall not be closer than 30 feet to the entrances to buildings and will be identified and clearly marked as smoking areas. Receptacles for extinguishing smoking materials shall be placed at each designated smoking area.

Non-smoking signs and notices will be placed at each entrance to campus buildings. The smoking policy applies to all employees, students, independent contractors, and visitors.