McLennan Community College

POLICIES AND PROCEDURES

Subject: Non-Compensated Leave of Absence Reference: F-I-d,3

Source: Board of Trustees Eff. Date: April 25, 2000

Approval Auth.: Board of Trustees Approved:

Remarks: This policy replaces previous policy dated February 28, 1995.

Date: April 25, 2000

An employee of McLennan Community College may be granted a leave of absence of up to one year, without pay from the College, upon approval of the President. The President will notify the Board of Trustees of absences of 6 months or more. (Note: Family and Medical Leave Act (FMLA) leave is granted according to the FMLA Policy and does not require the approval of the president or notification to the Board.)