

POLICIES AND PROCEDURES

Subject: Compensation Schedule for Administration of Departmental Examinations for Credit Reference: F-III-b,1
 Source: Vice President, Instruction Eff. Date: February 7, 1978
 Approval Auth.: President Approved: _____
 Remarks: This policy is formalization and refinement of a policy already in practice.
 Date: May 9, 1984

Compensation for administration of departmental examinations in the Credit by Examination program is determined by the nature of the examination and the number of examinations administered at one time, as indicated in the following schedule:

<u>Category:</u>	<u>I</u>	<u>II</u>	<u>III</u>
# Exams:			
1	\$12.00	\$24.00	\$18.00
2	20.00	33.00	30.00
3	25.00	39.00	37.50
4	28.00	43.00	42.00
5+	3.00 each additional person	4.00 each additional person	4.50 each additional person

Category Definitions

I -- Courses which do not require an examination involving extensive (well above average) preparation or administration (as defined in categories II and III below).

II -- Courses requiring examinations which involve extensive preparation, such as setting up a lab in addition to preparing a written exam.

III -- Courses requiring examinations which involve extensive administration, such as observation and evaluation of individual performance.

The Vice-President, Instruction shall determine the appropriate category for each course in which an examination for credit is

given.