

POLICIES AND PROCEDURES

Subject: Special Parking Permits Reference: G-XVI
Source: Vice President, Instruction Eff Date: February 9, 2001
Approval Auth.: President Approved: _____
Remarks: Replaces previous policy dated September 1, 1997.

Date: February 9, 2001

Special parking permits are available to students whose temporary physical disabilities limit their walking abilities. The special parking permit allows the driver to park in a handicapped slot in any student or faculty parking lot at MCC. Special parking permits are obtained through the Student Support Services Office.

1. Approval for a special parking permit entitles the student to park for a specified time period. The length of time is determined by the person approving the request and is based on documentation from a doctor that describes the condition and probable duration.
2. Students must submit their request for a special parking permit to the office of Student Support Services. A staff member will review the documentation, determine the length of time the permit will be valid, and issue the permit as appropriate.
3. Students are required to display the special parking permit at all times in the rear window on the driver's side. They must also have a valid MCC parking sticker appropriately displayed.

Students who have a state issued handicapped parking tag or license plate do not need a special parking permit. However, they must have a valid MCC parking sticker appropriately displayed.