



**BEGINNING GERMAN II**  
**GERM 1412**  
**COURSE SYLLABUS**

REVISED: 09/10

## BEGINNING GERMAN I

### GERM 1411

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#### **Course Description:**

Introduces the essentials of pronunciation and grammar through oral and written practice. A communication-based approach is used to practice all language skills. No prior knowledge of German required. Prerequisite: GERM 1411, two years of high school German, or consent of instructor or division director. Students with two years of high school German are encouraged to see a German instructor before enrolling. Semester Hours 4 (3 lecture/2 lab)

#### **Required Text & Material:**

To access updated information on textbooks, please visit [www.bkstr.com](http://www.bkstr.com)

#### **Course Objectives:**

1. The student will gain proficiency in the basic language skills of listening, speaking, reading, and writing.
2. The student will develop the ability to communicate directly (on a basic level) in the target language—German—with a native speaker of German.
3. The student will become aware of differences and similarities between German culture and Anglo-American culture and learn to evaluate and appreciate German culture in terms of its own merit.
4. The student will learn to detect shades of meaning relating to social position, family relationships, customs, national traditions, etc.

#### **MCC Attendance Policy:**

Regular and punctual attendance is expected of all students, and each instructor will maintain a complete record of attendance for the entire length of each course, including online and hybrid courses. Students will be counted absent from class meetings missed, beginning with the first official day of classes. Students, whether present or absent, are responsible for all material presented or assigned for a course and will be held accountable for such materials in the

determination of course grades. In the case of online and hybrid courses, attendance will be determined in terms of participation, as described in the course syllabus.

Absence from 25 percent of scheduled lecture and/or laboratory meetings will be taken as evidence that a student does not intend to complete the course, and the student will be withdrawn from the course with a grade of W. The instructor may reinstate the student if satisfied that the student will resume regular attendance and will complete the course. If the student's 25 percent absences are reached after the official drop date, the instructor may assign a W, if the student is passing and requests to be withdrawn. However, if a student who is not passing reaches the 25 percent point after the official drop date, the student will receive an F. In extenuating circumstances, the instructor may assign a W to a student who is not passing.

Each absence will count toward attendance requirements in each course.

Students will be permitted to make up class work and assignments missed due to absences caused by (1) authorized participation in official College functions, (2) personal illness, (3) an illness or a death in the immediate family, or (4) the observance of a religious holy day. Also, the instructor has the prerogative of determining whether a student may make up work missed due to absences for other reasons. It is the student's responsibility to inform the instructor of the reason for an absence and to do so in a timely fashion.

#### Student Absences on Religious Holy Days

McLennan Community College shall excuse a student from attending classes or other required activities including examinations for the observance of a religious holy day, including travel for that purpose. Students are required to file a written request with each instructor for an excused absence. A student whose absence is excused for this observance may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence. Religious holy day means a holy day observed by a religion whose places of worship are exempt from property taxation under the Texas Tax Code. McLennan Community College may not excuse absences for religious holy days which may interfere with patient care.

Note: Students interested in seeing the class attendance policy in its entirety should check the Highlander Guide or the MCC policy manual.

#### **ADA Statement:**

In accordance with the requirements of the Americans with Disabilities Act (ADA) and the regulations published by the United States Department of Justice 28 C.F.R. 35.107(a), MCC's

designated ADA co-coordinators, Mr. Gene Gooch - Vice President, Finance and Administration, and Dr. Santos Martinez - Vice President, Student Services, shall be responsible for coordinating the College's efforts to comply with and carry out its responsibilities under ADA. Students with disabilities requiring physical, classroom, or testing accommodations should contact Mr. Marcus Sweatt, Disabilities Specialist, at 299-8122 or [msweatt@mclellan.edu](mailto:msweatt@mclellan.edu).