



Alternative Teacher Certification

Accredited by SBEC/Texas Education Agency
1400 College Drive
Student Center, Room 220
Waco, TX 76708
(254) 299-8063

Name
Phone Number
Social Security #
Email Address
Content Area

McLennan Community College offers mature individuals with content appropriate backgrounds an opportunity to become a certified teacher by the state of Texas. These candidates must hold a bachelors degree (excepting Health Science Technology Education applicants) and meet the requirements of the program.

The Alternative Teacher Certification program currently requires 88 contact hours of basic pedagogy. The candidate then takes a course in advanced pedagogy in the area of specialization. For those individuals who are not fully certified by the state of Texas a year of internship is also required in their new teaching position.

Currently certified teachers may take the content specialization portion only.

Entry Requirements

Admissions will be based on the following criteria:

- ◆ Bachelor's degree from an accredited university
- ◆ Scheduled meeting with Ronnie Massey, *Assistant Program Director*, to assess college transcripts, GPA and certification goals
- ◆ **2.5 GPA** on last 30 hours toward bachelor's degree or accumulative GPA
- ◆ Completed Application
- ◆ **Passing scores** on ACCUPLACER, THEA or GRE
- ◆ **Three (3)** confidential professional references
- ◆ Official interview with Program Director and Assistant Program Director

Materials to be submitted:

- Completed application
- \$40.00** non-refundable filing fee (*must be submitted at time of application*)
- Copy of transcript** from college/university degree obtained
- Official transcript** from college/university from which degree obtained
(*Please mail to: ATTN: Alternative Teacher Certification, 1400 College Dr., Student Center, Rm. 220, Waco, TX 76708*)
- Official** copy of **ACCUPLACER, THEA** or **GRE** report
- Three (3)** confidential reference forms faxed (254-299-8127) or mailed to the ATC department
- Resume/Portfolio (List college hours supporting content specialization)
- Interview Date: _____

Meeting entry requirements does not guarantee an interview or acceptance for MCC Teacher Certification.

**Note: Students with passing scores may still be required to take developmental courses in reading, writing, math, and/or technology based on score reports and other evaluations.*



Alternative Teacher Certification Application



Please print in ink or type.

Social Security No. _____ - _____ - _____ Date _____				
Name _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Last First Middle </div>				
Please indicate any other identifying name(s) which may appear on your documentation:				
Driver's License No. _____ State _____ Expiration Date _____				
Date of Birth _____		Gender: Male _____ Female _____		
- _____				
Address _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Street City State Zip County </div>				
Telephone _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Home Business/Daytime </div>				
E-mail Address _____			Fax Number _____	

Equal Opportunity Policy

McLennan Community College is an Equal Opportunity institution and does not discriminate on the basis of gender, disability, race, creed or religion, color, age, or national origin or any other unlawful factors.

Employment History

This section **must** be completed. A resume cannot be substituted. Start with your most recent work experience, including military service, and list your employment history for the past 12 years. Add extra pages if necessary.

Date Started	Date Left	Name of Organization	Address
Supervisor's Name	Supervisor's Title	Phone	Your Title Upon Leaving

Description of duties _____

Reason for leaving _____

Date Started	Date Left	Name of Organization	Address
Supervisor's Name	Supervisor's Title	Phone	Your Title Upon Leaving

Description of duties _____

Reason for leaving _____

Date Started	Date Left	Name of Organization	Address
Supervisor's Name	Supervisor's Title	Phone	Your Title Upon Leaving

Description of duties _____

Reason for leaving _____

Education

Date of completion	Month _____ Year _____
College/University	
City	
State	
Major	
Minor	
Type of Degree	

Date of completion	Month _____ Year _____
College/University	
City	
State	
Major	
Minor	
Type of Degree	

Date of completion	Month _____ Year _____
College/University	
City	
State	
Major	
Minor	
Type of Degree	

Content-area Related License(s)/Certifications/CEU's Please include copies with your application.

Type	No.	Issued By	Effective Date	Expiration Date

Professional References

List three persons (past or present employers/supervisors) who have first hand knowledge of your abilities and character. Your references will be contacted by MCC to complete a confidential reference form.

Complete Name	Address/City/Zip	Phone/Fax	Title

TESTING INFORMATION

All students in Texas seeking admission to a state-approved educator preparation program or alternative certification program are required to demonstrate basic skills in reading, writing, and math. Students seeking admission to an approved educator preparation program or seeking a Texas teacher certificate through an approved alternative certification program may meet this requirement by passing all three sections of the THEA, ACCUPLACER or GRE.

Please indicate which one of the following that applies to you.

<p style="text-align: center;">ACCUPLACER , THEA or GRE: Official passing score reports are required for all tests.*</p>

_____ I have taken and passed all three sections of the **ACCUPLACER** or **THEA**
(Please attach official passing score report to this application.)

_____ I will take the **ACCUPLACER** or **THEA** on (date)_____

To inquire about testing dates and times, contact Testing Services at (254) 299 8473.

**Note: Students with passing scores may still be required to take developmental courses in reading, writing, math, and/or technology based on score reports and other evaluations.*

Short Answer Questions

Please hand-write answers to each of the following questions. Attach additional pages if necessary.

1. *What are the personal qualities a person should possess to be an effective teacher?*

2. *Why do you want to become a teacher?*

3. *What type of interaction have you had with children?*

4. *What type of technology/computer experience have you had?*

Candidate Questionnaire:

1. Are you a US citizen? Yes No
If not, are you a resident alien with the right to work in this country? Yes No
(If yes, attach proof of permanent residence to this application.)

2. *Have you ever been charged with a felony or misdemeanor? Yes No
*If yes, were you convicted? Yes No
**(Please be aware that if you checked yes to any of the information in Question 2, this may affect your full certification with the State Board for Educators Certification (SBEC) or with the hiring School District.*

3. Have you ever been treated for, or troubled by, any serious illness that might adversely affect your ability to teach? Yes No

4. Have you ever been under the treatment of a physician for an emotional problem or nervous disorder?
 Yes No *If yes to #3, 4, or 5 please explain:* _____

5. Are you fluent in English? Yes No

6. Are you fluent in a language other than English? Yes No
If yes, what language? Speak Write

7. Are you presently in the military, or have you ever been in the military? Yes No
If yes, please give the branch of service and rank _____

8. Are you eligible for VA benefits? Yes No

9. Have you ever applied to this program before? Yes No
If yes, date of application _____

10. Have you ever been a trainer/instructor in the workplace or other environment? Yes No
If yes, what subject or area _____

11. Have you ever applied to or participated in any other teacher preparation program? Yes No
If yes, please explain _____

12. Are you a graduate of a teacher education program? Yes No

13. Have you ever student taught in a public or private school? Yes No

14. Do you possess a certificate which is currently suspended, revoked or pending such action in any state?
 Yes No *(If yes, please explain)*

15. Have you ever taught in a private and/or a public school? Yes No
If yes, when, where, and what subject(s)? _____

Please check any of the boxes below that apply:

<input type="checkbox"/>	Valid Texas Teaching Certificate	Date Issued:_____	Expires:_____	Subject(s):
<input type="checkbox"/>	Expired Texas Teaching Certificate	Date Issued:_____	Expired:_____	Subject(s):
<input type="checkbox"/>	Texas Emergency/Special Assignment Permit	Date Issued:_____	Expires:_____	Subject(s):
<input type="checkbox"/>	School District Teaching Permit	Date Issued:_____	Expires:_____	Subject(s):
<input type="checkbox"/>	Valid Out of State Teaching Certificate	Date Issued:_____ State: _____	Expires:_____	Subject(s):
<input type="checkbox"/>	Expired Out of State Teaching Certificate	Date Issued:_____ State: _____	Expired:_____	Subject(s):

CANDIDATE AGREEMENT

1. I understand I must submit the non-refundable application fee for my file to be considered by the MCC Alternative Certification Program.
2. I agree to meet all testing requirements and to turn in an official passing exam score.
3. I confirm the statements made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that any false statements, misrepresentations or omissions made by me on the application or during the application process shall be grounds for refusal to be admitted to the MCC Alternative Teacher Certification Program.
4. I understand that I will be subject to a criminal background check by the State Board for Teacher Certification before being issued a Teaching Certificate. A criminal background check will also be done by the employing school district.
5. I hereby authorize McLennan Community College to investigate, through whatever means deemed appropriate by the college, any information included in this application and facts resulting from the investigation unless otherwise noted. MCC is also authorized to use any information obtained from its investigations to determine my suitability for entrance into the Alternative Teacher Certification Program at MCC. I release MCC from any liability in connection with the investigation.
6. I hereby authorize any; former employers or any other persons given as references (unless otherwise noted) to answer any questions that may be asked.
7. I understand that I will perform my internship in the content specialization area that I have chosen.
8. I understand that to be eligible for probationary certification through MCC's Alternative Teacher Certification Program, I must meet the "Highly Qualified" status of the "No Child Left Behind" law.
9. I understand that I must pay MCC in full before I can be recommended to SBEC for full certification.

If accepted, I agree to abide by the policies, procedures, rules, and regulations of the MCC Alternative Certification Program.

Applicant Name (Please Print) _____

Date _____

Applicant Signature _____