

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES  
OF McLENNAN COUNTY JUNIOR COLLEGE DISTRICT**

THE STATE OF TEXAS

THE COUNTY OF McLENNAN

McLENNAN COUNTY JUNIOR COLLEGE DISTRICT

The Board of Trustees of McLennan Community College met for a Regular Meeting by telephonic meeting via a toll-free phone number (Zoom), on Tuesday, August 25, 2020, at 5:00 p.m. Those present were: Ms. Candi Allen, Vice President, Support Staff Advisory Committee; Dr. Stephen Benson, Vice President, Finance and Administration; Dr. Drew Canham, Vice President, Student Success; Ms. Mikken Canham, Chair, Administrative Staff Advisory Committee; Ms. Laura Crapps, Project Director, Student Support Services; Mr. Ashley Cruseturner, Outgoing President, Faculty Council; Ms. Lisa Elliott, Director, Marketing and Communication; Dr. Elaine Fagner, Professor, Geology; Dr. Fred Hills, Vice President, Instruction; Mr. Carl Hoover, Waco Tribune Herald; Ms. Valerie Jimenez, Chair, Support Staff Advisory Committee; Ms. Brenda King, Guest; Ms. Missy Kittner, Director, Human Resources; Mr. Jeremy Lindley, Technology Specialist; Mr. Phil McCleery, College Attorney; Dr. Johnette McKown, President; Ms. Becky Parker, Vice President, Faculty Council; Mr. Frank Patterson, Emergency & Risk Management Coordinator; Ms. Kim Patterson, Executive Director, MCC Foundation; Dr. Phil Rhodes, Vice President, Research, Effectiveness, and Information Technology; Mr. Paul Serrano, Police Officer, Campus Police; Mr. Brad Turner, President, Faculty Council; Mr. Bryant Windham, Vice Chair, Administrative Staff Advisory Committee; Mr. Clayton Williams, Chief of Police; and members of the Board of Trustees as follows:

Ms. Pauline Chavez  
Mr. K. Paul Holt, Chairman  
Mr. Doug McDurham, Secretary  
Dr. Elizabeth Palacios  
Mr. Earl Stinnett, Sr., Vice-Chairman  
Mr. Ricky Turman  
Ms. Geneva Watley

Mr. Holt, Chairman of the Board, called the regular meeting to order at 5:00 p.m.

Mr. Holt called for a moment of silence for former Board of Trustees Member, Rick Smith, who passed away last month.

Dr. McKown introduced the guests present on the Zoom call for the Board Meeting.

Under the agenda item *Public Comments/Audience Participation*, Mr. McDurham announced that there were no emails received for public comment.

The Board recognized Ashley Cruseturner (outgoing President of Faculty Council), Mikken Canham (outgoing Chair of the Administrative Staff Advisory Committee), and Valerie Jimenez (outgoing Chair of the Support Staff Advisory Committee).

Dr. Canham introduced Ms. Laura Crapps, who presented the Student Success Presentation entitled *TRIO Student Support Services Program* (D.F. V—453)

Dr. Benson presented the financial report for July 2020. (D.F. V—454)

Mr. Stinnett moved to approve the financial report for July 2020 as presented. Dr. Palacios seconded the motion. The motion carried unanimously.

The Board took a recess from the Regular Meeting at 5:30 p.m. to begin Public Hearing.

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES  
OF McLENNAN COMMUNITY COLLEGE**

THE STATE OF TEXAS

THE COUNTY OF McLENNAN

McLENNAN COUNTY JUNIOR COLLEGE DISTRICT

The Board of Trustees of McLennan Community College met for a Public Hearing by telephonic meeting via a toll-free phone number (Zoom), on Tuesday, August 25, 2020, at 5:00 p.m. Those present were: Ms. Candi Allen, Vice President, Support Staff Advisory Committee; Dr. Stephen Benson, Vice President, Finance and Administration; Dr. Drew Canham, Vice President, Student Success; Ms. Mikken Canham, Chair, Administrative Staff Advisory Committee; Ms. Laura Crapps, Project Director, Student Support Services; Mr. Ashley Cruseturner, Outgoing President, Faculty Council; Ms. Lisa Elliott, Director, Marketing and Communication; Dr. Elaine Fagner, Professor, Geology; Dr. Fred Hills, Vice President, Instruction; Mr. Carl Hoover, Waco Tribune Herald; Ms. Valerie Jimenez, Chair, Support Staff Advisory Committee; Ms. Brenda King, Guest; Ms. Missy Kittner, Director, Human Resources; Mr. Jeremy Lindley, Technology Specialist; Mr. Phil McCleery, College Attorney; Dr. Johnette McKown, President; Ms. Becky Parker, Vice President, Faculty Council; Mr. Frank Patterson, Emergency & Risk Management Coordinator; Ms. Kim Patterson, Executive Director, MCC Foundation; Dr. Phil Rhodes, Vice President, Research, Effectiveness, and Information Technology; Mr. Paul Serrano, Police Officer, Campus Police; Mr. Brad Turner, President, Faculty Council; Mr. Bryant Windham, Vice Chair, Administrative Staff Advisory Committee; Mr. Clayton Williams, Chief of Police; and members of the Board of Trustees as follows:

Ms. Pauline Chavez  
Mr. K. Paul Holt, Chairman  
Mr. Doug McDurham, Secretary  
Dr. Elizabeth Palacios  
Mr. Earl Stinnett, Sr., Vice-Chairman  
Mr. Ricky Turman  
Ms. Geneva Watley

Mr. Holt called the Public Hearing to order at 5:30 p.m.

Mr. Holt stated that the Public Hearing was scheduled to give the public an opportunity to address the Board regarding the proposed tax increase for 2021, and that the Board would wait to see if any citizens would show up to speak. No one from the public showed up.

Mr. Holt announced that the meeting to vote on the proposed tax increase is scheduled for Tuesday, August 25, 2020, directly after this Public Hearing, at the MCC Conference Center on the McLennan Community College campus.

Mr. Holt went back into the Regular Meeting at 5:31 p.m.

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES  
OF McLENNAN COUNTY JUNIOR COLLEGE DISTRICT**

THE STATE OF TEXAS

THE COUNTY OF McLENNAN

McLENNAN COUNTY JUNIOR COLLEGE DISTRICT

The Board of Trustees of McLennan Community College met for a Regular Meeting by telephonic meeting via a toll-free phone number (Zoom), on Tuesday, August 25, 2020, at 5:00 p.m. Those present were: Ms. Candi Allen, Vice President, Support Staff Advisory Committee; Dr. Stephen Benson, Vice President, Finance and Administration; Dr. Drew Canham, Vice President, Student Success; Ms. Mikken Canham, Chair, Administrative Staff Advisory Committee; Ms. Laura Crapps, Project Director, Student Support Services; Mr. Ashley Cruseturner, Outgoing President, Faculty Council; Ms. Lisa Elliott, Director, Marketing and Communication; Dr. Elaine Fagner, Professor, Geology; Dr. Fred Hills, Vice President, Instruction; Mr. Carl Hoover, Waco Tribune Herald; Ms. Valerie Jimenez, Chair, Support Staff Advisory Committee; Ms. Brenda King, Guest; Ms. Missy Kittner, Director, Human Resources; Mr. Jeremy Lindley, Technology Specialist; Mr. Phil McCleery, College Attorney; Dr. Johnette McKown, President; Ms. Becky Parker, Vice President, Faculty Council; Mr. Frank Patterson, Emergency & Risk Management Coordinator; Ms. Kim Patterson, Executive Director, MCC Foundation; Dr. Phil Rhodes, Vice President, Research, Effectiveness, and Information Technology; Mr. Paul Serrano, Police Officer, Campus Police; Mr. Brad Turner, President, Faculty Council; Mr. Bryant Windham, Vice Chair, Administrative Staff Advisory Committee; Mr. Clayton Williams, Chief of Police; and members of the Board of Trustees as follows:

Ms. Pauline Chavez  
Mr. K. Paul Holt, Chairman  
Mr. Doug McDurham, Secretary  
Dr. Elizabeth Palacios  
Mr. Earl Stinnett, Sr., Vice-Chairman  
Mr. Ricky Turman  
Ms. Geneva Watley

Mr. Holt, Chairman of the Board, called the regular meeting back out of recess at 5:31 p.m. The Board will come out of regular session if someone from the public shows up.

Dr. McKown presented the following Consent Agenda Items for Board approval (D.F. V—455):

- 1) Consideration of and Approval of Minutes of July 28, 2020;
- 2) Consideration of and Approval of Renewal of Tenured Faculty Contracts for the Year 2021-2022;
- 3) Consideration of and Approval of Revisions to the Faculty Salary Schedule Policy (F-III-b, 5)
- 4) Consideration of and Approval of the Administrative and Professional Staff Salary Schedule Policy (F-IV-a)
- 5) Consideration of and Approval of the Support Staff Salary Schedule (F-II-a, 2);
- 6) Consideration of and Approval of Ellucian Colleague Annual Maintenance Licensing Fee;
- 7) Consideration of and Approval of Investment of College Funds Policy (D-IX)
- 8) Consideration of and Approval of Extension of Financial Advisory Contract
- 9) Consideration of and Approval of Renewal of Insurance
- 10) Consideration of and Approval of Renewal of Bank Depository Services
- 11) Consideration of and Approval of Maintenance Agreement for Course Management System

- 12) Consideration of and Approval of a Request by the City of Waco for donation of a permanent drainage easement consisting of a 0.036 acre tract of land (1565 sq. ft.) along and adjacent to Lake Shore Drive and being 10 foot wide and 157 foot long at 1700 Lakeshore Dr., Waco, TX 76708 and a 20 foot wide temporary construction license adjacent to the drainage easement; and Approval for the President to execute a deed to the easement and a temporary construction license, and deliver same to the City, subject to the approval of the form of deed and license by the President and the College attorney
- 13) Consideration of and Approval of Ratification of Employee Scholarship Policy (F-I-a)

The Board decided to discuss the agenda item: *Consideration of and Approval of a Request by the City of Waco for donation of a permanent drainage easement consisting of a 0.036 acre tract of land (1565 sq. ft.) along and adjacent to Lake Shore Drive and being 10 foot wide and 157 foot long at 1700 Lakeshore Dr., Waco, TX 76708 and a 20 foot wide temporary construction license adjacent to the drainage easement; and Approval for the President to execute a deed to the easement and a temporary construction license, and deliver same to the City, subject to the approval of the form of deed and license by the President and the College attorney.*

Mr. McDurham moved to approve the Consent Agenda Items as presented. Ms. Watley seconded the motion. The motion carried unanimously.

Dr. Phil Rhodes and Dr. Johnette McKown led a discussion of the proposed 2020-2021 Annual Priorities. (D.F. V—456)

Mr. McDurham moved for the approval of the 2020-2021 Annual Priorities as presented. Dr. Palacios seconded the motion, and the motion carried unanimously.

Dr. Benson presented the budget information for the 2020-2021 Fiscal Year for the Board to review and consider. (D.F. V—457)

Mr. Turman moved to adopt the budget for 2020-2021 Fiscal Year in the amount of \$58,484,768. Mr. McDurham seconded the motion. The motion carried unanimously.

Dr. Benson presented the Capital Improvement Fund Budget for 2020-2021 for Board approval. (D.F. V—458)

Dr. Palacios moved to adopt the Capital Improvement Fund Budget in the amount of \$3,150,000 for 2020-2021 Fiscal Year as presented. Ms. Chavez seconded the motion. The motion carried unanimously.

Dr. McKown requested approval of the following Order Adopting District Property Tax Rate: (D.F. V—459)

**McLENNAN COMMUNITY COLLEGE**  
**ORDER FOR 2020 TAX LEVY**

It is ordered that the tax rate for the McLennan County Junior College District for the calendar year 2020, for the ensuing school year, be set at \$0.149782 per \$100 taxable value; and that tax for said calendar year 2020 for said ensuing school year, be, and it is hereby levied at said rate of \$0.149782 per taxable McLennan County valuation on taxable property in said district, \$0.028041 of such rate to be levied for debt service and \$0.121741 of such rate to be levied for maintenance and operation.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.15% PERCENT AND WILL INCREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$4.45.**

It is resolved that an exemption from District taxes be allowed on the 2020 tax roll for all residential homesteads for which a valid residential homestead exemption application has been timely filed with the McLennan County Appraisal District, said exemption being for taxes applicable to the first twenty per cent (20%) of the appraised market value of such residential homesteads, or to the first \$5,000 of appraised market value of such residential homesteads, whichever is greater.

Be it further resolved that \$12,000 of the assessed value of residential homesteads of persons 65 years of age or older be exempt, pursuant to Article VIII, Section 1-b of the Constitution of the State of Texas.

Be it further resolved that \$12,000 of the assessed value of residential homesteads of individuals who are disabled be exempt from taxation, pursuant to Article VIII, Section 1-b of the Texas Constitution and Section 11.13 of the Property Tax Code. An individual who is eligible for both the 65 years of age or older exemption and the disabled person exemption shall be entitled to only one of these exemptions, and may choose either.

Be it further resolved that the McLennan County Junior College District hereby prescribes that Property Tax Code provisions implementing the tax relief amendment to the Texas Constitution concerning the appraisal of Agricultural and Timber Lands, shall be implemented and effective in the 2020 tax year as prescribed in the above cited statutes.

Be it further resolved that said tax be assessed and collected by the Tax Assessor-Collector of McLennan County, Texas, as provided by law.

THE STATE OF TEXAS  
COUNTY OF McLENNAN

I, the undersigned President of McLennan County Junior College District, do hereby certify that the above and foregoing is a true and correct copy of the Order for 2020 Tax Levy for said District, and the assessing and collecting thereof, duly passed and adopted by the Board of Trustees of said District on the 25th day of August, 2020, and, which resolution and order is recorded in the minutes of said Board.

WITNESS, my official signature and seal of said District, this 25th day of August, 2020.

---

Johnette McKown  
President

Mr. McDurham moved that the property tax rate be increased by the adoption of a tax rate of \$0.149782. Mr. Stinnett seconded the motion. The motion carried unanimously.

Dr. McKown led a discussion on the College Response to Coronavirus, Update on Return to Campus, and the Road Ahead.

Under the President's Report, President, Dr. McKown reported:

- Dr. McKown recognized employees who had recently retired:
  - Nancy Boyens
  - Pam Briggs
  - Robert Ford
  - Tom Frost
  - Kent Hoeffner

- James McKeown
- Sid Ross
- Cloddy Williams
- Dr. McKown gave a brief update of the Race Equity subcommittee from the College Success Team.
- The Board will have its self-evaluation at the Tuesday, September 29 Board Meeting.
- The Summer Commencement video released on Friday, August 28, 2020.
- The College will have its Virtual Convocation on Friday, September 18, 2020.
- The MCC Foundation's Annual Golf Tournament will be held on Friday, October 2, 2020. The location is changed to Bear Ridge Golf Course.
- The Association of Community College Trustees will have its annual Congress virtually this year on October 5-7, 2020.

Under Other Business, the next Board meeting is scheduled for Tuesday, September 29, 2020.

Mr. Holt recessed the Regular Meeting at 6:11 p.m. to resume the Public Hearing due to guest calling into the meeting.

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES  
OF McLENNAN COMMUNITY COLLEGE**

THE STATE OF TEXAS

THE COUNTY OF McLENNAN

McLENNAN COUNTY JUNIOR COLLEGE DISTRICT

The Board of Trustees of McLennan Community College met for a Public Hearing by telephonic meeting via a toll-free phone number (Zoom), on Tuesday, August 25, 2020, at 5:00 p.m. Those present were: Ms. Candi Allen, Vice President, Support Staff Advisory Committee; Dr. Stephen Benson, Vice President, Finance and Administration; Dr. Drew Canham, Vice President, Student Success; Ms. Mikken Canham, Chair, Administrative Staff Advisory Committee; Ms. Laura Crapps, Project Director, Student Support Services; Mr. Ashley Cruseturner, Outgoing President, Faculty Council; Ms. Lisa Elliott, Director, Marketing and Communication; Dr. Elaine Fagner, Professor, Geology; Dr. Fred Hills, Vice President, Instruction; Mr. Carl Hoover, Waco Tribune Herald; Ms. Valerie Jimenez, Chair, Support Staff Advisory Committee; Ms. Brenda King, Guest; Ms. Missy Kittner, Director, Human Resources; Mr. Jeremy Lindley, Technology Specialist; Mr. Phil McCleery, College Attorney; Dr. Johnette McKown, President; Ms. Becky Parker, Vice President, Faculty Council; Mr. Frank Patterson, Emergency & Risk Management Coordinator; Ms. Kim Patterson, Executive Director, MCC Foundation; Dr. Phil Rhodes, Vice President, Research, Effectiveness, and Information Technology; Mr. Paul Serrano, Police Officer, Campus Police; Mr. Brad Turner, President, Faculty Council; Mr. Bryant Windham, Vice Chair, Administrative Staff Advisory Committee; Mr. Clayton Williams, Chief of Police; and members of the Board of Trustees as follows:

Ms. Pauline Chavez  
Mr. K. Paul Holt, Chairman  
Mr. Doug McDurham, Secretary  
Dr. Elizabeth Palacios  
Mr. Earl Stinnett, Sr., Vice-Chairman  
Mr. Ricky Turman  
Ms. Geneva Watley

Mr. Holt stated that the Public Hearing was scheduled to give the public an opportunity to address the Board regarding the proposed tax increase for 2021.

Ms. Brenda King called into the Board Meeting. She was given a few minutes to speak.

Mr. Holt went back into the Regular Meeting at 6:15 p.m.

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES  
OF McLENNAN COUNTY JUNIOR COLLEGE DISTRICT**

THE STATE OF TEXAS

THE COUNTY OF McLENNAN

McLENNAN COUNTY JUNIOR COLLEGE DISTRICT

The Board of Trustees of McLennan Community College met for a Regular Meeting by telephonic meeting via a toll-free phone number (Zoom), on Tuesday, August 25, 2020, at 5:00 p.m. Those present were: Ms. Candi Allen, Vice President, Support Staff Advisory Committee; Dr. Stephen Benson, Vice President, Finance and Administration; Dr. Drew Canham, Vice President, Student Success; Ms. Mikken Canham, Chair, Administrative Staff Advisory Committee; Ms. Laura Crapps, Project Director, Student Support Services; Mr. Ashley Cruseturner, Outgoing President, Faculty Council; Ms. Lisa Elliott, Director, Marketing and Communication; Dr. Elaine Fagner, Professor, Geology; Dr. Fred Hills, Vice President, Instruction; Mr. Carl Hoover, Waco Tribune Herald; Ms. Valerie Jimenez, Chair, Support Staff Advisory Committee; Ms. Brenda King, Guest; Ms. Missy Kittner, Director, Human Resources; Mr. Jeremy Lindley, Technology Specialist; Mr. Phil McCleery, College Attorney; Dr. Johnette McKown, President; Ms. Becky Parker, Vice President, Faculty Council; Mr. Frank Patterson, Emergency & Risk Management Coordinator; Ms. Kim Patterson, Executive Director, MCC Foundation; Dr. Phil Rhodes, Vice President, Research, Effectiveness, and Information Technology; Mr. Paul Serrano, Police Officer, Campus Police; Mr. Brad Turner, President, Faculty Council; Mr. Bryant Windham, Vice Chair, Administrative Staff Advisory Committee; Mr. Clayton Williams, Chief of Police; and members of the Board of Trustees as follows:

Ms. Pauline Chavez  
Mr. K. Paul Holt, Chairman  
Mr. Doug McDurham, Secretary  
Dr. Elizabeth Palacios  
Mr. Earl Stinnett, Sr., Vice-Chairman  
Mr. Ricky Turman  
Ms. Geneva Watley

At 6:20 p.m., the Board met in closed session. No action was taken.

With no further business, the meeting was adjourned at 6:30 p.m.

---

Lindsey Vanek, Assistant Secretary  
Board of Trustees