

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES
OF McLENNAN COUNTY JUNIOR COLLEGE DISTRICT**

THE STATE OF TEXAS

THE COUNTY OF McLENNAN

McLENNAN COUNTY JUNIOR COLLEGE DISTRICT

The Board of Trustees of McLennan Community College met for a Public Hearing at the Northwood House on the McLennan Community College Campus on Tuesday, August 30, 2022, at 6:00 p.m. Those present at the Board Meeting were: Mr. Bunty Archer, IT Specialist; Mr. Alex Balaban, Student Liaison; Dr. Stephen Benson, Vice President, Finance and Administration; Ms. Ms. Kris Collins, Guest; Kristen Cook, Chair, Administrative Staff Advisory Committee; Ms. Mary Evans, Success Coach; Ms. Elaine Fagner, President, Faculty Council; Dr. Fred Hills, Vice President, Instruction & Student Engagement; Mr. Paul Hoffman, Director, Student Engagement; Mr. Carl Hoover, Waco Trib; Mr. Kaden Huff, Student Liaison; Ms. Natalie James, Associate Director, Completion Center; Mr. Patrick Koon, Vice Chair, Administrative Staff Advisory Committee; Mr. Phil McCleery, College Attorney; Ms. Michaela McCown, Vice President, Faculty Council; Dr. Johnette McKown, President; Ms. Pam Niles, Vice Chair, Support Staff Advisory Committee; Ms. Jennifer Norman, Associate Director, MarCom; Ms. Melree Paris, Chair, Support Staff Advisory Committee; Ms. Kim Patterson, Executive Director, MCC Foundation; Mr. Bennie Prnka, PC Specialist; Mr. Tom Proctor, Director, Program Review, Planning, and Assessment; Ms. Lizzie Ramos, Student Guest; Ms. Makayla Ramos, Student Guest; Mr. Ruben Salazar, Sr. Highlander Central Assistant; Ms. Leslie Torres, Student Guest; Ms. Paula Unger, Professor, Sociology; Mr. Clayton Williams, Chief of Police, Campus Police; and members of the Board of Trustees as follows:

Ms. Pauline Chavez
Mr. K. Paul Holt, Chairman
Mr. Doug McDurham, Secretary
Dr. Elizabeth Palacios (Zoom)
Mr. Earl Stinnett, Sr., Vice-Chairman
Mr. Ricky Turman
Ms. Geneva Watley (Zoom)

Mr. Holt, Chairman of the Board, called the Public Hearing to order at 6:00 p.m.

Dr. McKown introduced the guests present at the Public Hearing meeting.

Mr. Holt stated that the Public Hearing was scheduled to give the public an opportunity to address the Board regarding the proposed tax increase for 2023, and that the Board would wait to see if any citizens would show up to speak.

Mr. Holt announced that the meeting to vote on the proposed tax increase is scheduled for Tuesday, August 30, 2022, to directly follow this Public Hearing at the Northwood House on the McLennan Community College Campus.

Mr. Holt adjourned the Public Hearing at 6:04 p.m.

Lindsey Vanek

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Assistant Secretary, Board of Trustees

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The Board of Trustees of McLennan Community College met for a regular meeting at the Northwood House on the McLennan Community College Campus on Tuesday, August 30, 2022, at 6:00 p.m. Those present at the Board Meeting were: Mr. Alex Balaban, Student Liaison; Dr. Stephen Benson, Vice President, Finance and Administration; Ms. Ms. Kris Collins, Guest; Kristen Cook, Chair, Administrative Staff Advisory Committee; Ms. Mary Evans, Success Coach; Ms. Elaine Fagner, President, Faculty Council; Dr. Fred Hills, Vice President, Instruction & Student Engagement; Mr. Paul Hoffman, Director, Student Engagement; Mr. Carl Hoover, Waco Trib; Mr. Kaden Huff, Student Liaison; Ms. Natalie James, Associate Director, Completion Center; Mr. Patrick Koon, Vice Chair, Administrative Staff Advisory Committee; Mr. Phil McCleery, College Attorney; Ms. Michaela McCown, Vice President, Faculty Council; Dr. Johnette McKown, President; Ms. Pam Niles, Vice Chair, Support Staff Advisory Committee; Ms. Jennifer Norman, Associate Director, MarCom; Ms. Melree Paris, Chair, Support Staff Advisory Committee; Ms. Kim Patterson, Executive Director, MCC Foundation; Mr. Bennie Prnka, PC Specialist; Mr. Tom Proctor, Director, Program Review, Planning, and Assessment; Ms. Lizzie Ramos, Student Guest; Ms. Makayla Ramos, Student Guest; Mr. Ruben Salazar, Sr. Highlander Central Assistant; Ms. Leslie Torres, Student Guest; Ms. Paula Unger, Professor, Sociology; Mr. Clayton Williams, Chief of Police, Campus Police; and members of the Board of Trustees as follows:

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Mr. Ricky Turman

Ms. Geneva Watley (Zoom)

Mr. Holt, Chairman of the Board, called the regular meeting to order at 6:04 p.m.

Ruben Salazar addressed the Board regarding climate change for three minutes during the Public Comment time.

The Board recognized Ms. Melree Paris, outgoing Chair of the Support Staff Advisory Committee, and Ms. Kristen Cook, outgoing Chair of the Administrative Staff Advisory Committee.

Dr. Benson presented the budget information for the 2022-2023 Fiscal Year for the Board to review and consider. (D.F. V—600)

Mr. McDurham moved to adopt the budget for 2022-2023 Fiscal year in the amount of \$61,816,541. Mr. Turman seconded the motion, and the motion carried unanimously.

Dr. Benson presented the Capital Improvement Fund Budget for 2022-2023 for Board approval. (D.F. V—601)

Mr. Stinnett moved to adopt the Capital Improvement Fund Budget for the 2022-2023 Fiscal year in the amount of \$1,750,00. Ms. Chavez seconded the motion. The motion carried unanimously.

Dr. McKown requested approval of the following **Order Adopting District Property Tax Rate (D.F. V—602)**:

McLENNAN COMMUNITY COLLEGE

ORDER FOR 2022 TAX LEVY

It is ordered that the tax rate for the McLennan County Junior College District for the calendar year 2022, for the ensuing school year, be set at \$0.139074 per \$100 taxable value; and that tax for said calendar year 2022 for said ensuing school year, be, and it is hereby levied at said rate of \$0.139074 per taxable McLennan County valuation on taxable property in said district, \$0.023383 of such rate to be levied for debt service and \$0.115691 of such rate to be levied for maintenance and operation.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.00 PERCENT AND WILL INCREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-9.11.

It is resolved that an exemption from District taxes be allowed on the 2022 tax roll for all residential homesteads for which a valid residential homestead exemption application has been timely filed with the McLennan County Appraisal District, said exemption being for taxes applicable to the first twenty per cent (20%) of the appraised market value of such residential homesteads, or to the first \$5,000 of appraised market value of such residential homesteads, whichever is greater.

Be it further resolved that \$12,000 of the assessed value of residential homesteads of persons 65 years of age or older be exempt, pursuant to Article VIII, Section 1-b of the Constitution of the State of Texas.

Be it further resolved that \$12,000 of the assessed value of residential homesteads of individuals who are disabled be exempt from taxation, pursuant to Article VIII, Section 1-b of the Texas Constitution and Section 11.13 of the Property Tax Code. An individual who is eligible for both the 65 years of age or older exemption and the disabled person exemption shall be entitled to only one of these exemptions, and may choose either.

Be it further resolved that the McLennan County Junior College District hereby prescribes that Property Tax Code provisions implementing the tax relief amendment to the Texas Constitution concerning the appraisal of Agricultural and Timber Lands, shall be implemented and effective in the 2022 tax year as prescribed in the above cited statutes.

Be it further resolved that said tax be assessed and collected by the Tax Assessor-Collector of McLennan County, Texas, as provided by law.

THE STATE OF TEXAS

COUNTY OF McLENNAN

I, the undersigned President of McLennan County Junior College District, do hereby certify that the above and foregoing is a true and correct copy of the Order for 2022 Tax Levy for said District, and the assessing and collecting thereof, duly passed and adopted by the Board of Trustees of said District on the 30th day of August, 2022, and, which resolution and order is recorded in the minutes of said Board.

WITNESS, my official signature and seal of said District, this 30th day of August, 2022.



Johnette McKown

President

Mr. McDurham moved that the property tax rate by the adoption of a tax rate of \$ 0.139074. Mr. Turman seconded the motion. The motion carried unanimously.

Dr. Benson presented information on a Tax Abatement Agreement with Knauf Insulation, Inc. (D.F. V—603)

Ms. Watley moved to approve the tax abatement agreement with Knauf Insulation, Inc. as present. Dr. Palacios seconded the motion, and the motion passed unanimously.

Dr. Hills introduced Ms. Mary Evans who presented on the Rapoport First Generation program. (D.F. V—604)

Dr. McKown presented the following Consent Agenda Items for Board approval (D.F. V—605):

- 1) Consideration of and Approval of Minutes of August 2, 2022 Board Meeting
- 2) Consideration of and Approval of Renewal of Category II Tenured Faculty Contracts for the Year 2023-2024
- 3) Consideration of and Approval of Revisions to the Faculty Salary Schedule Policy (F-III-b, 5)
- 4) Consideration of and Approval of Revisions to the Administrative and Professional Staff Salary Schedule Policy (F-IV-a)
- 5) Consideration of and Approval of Revisions to the Support Staff Salary Schedule Policy (F-II-a,

- 2)
- 6) Consideration of and Approval of Contract with Transact
 - 7) Consideration of and Approval of Revisions to the Investment of College Funds Policy (D-IX)
 - 8) Consideration of and Approval of Smarthinking Contract Renewal
 - 9) Consideration of and Approval of VMWare Renewal
 - 10) Consideration of and Approval of a Resolution for Participation in the Bullet Resistant Shield Grant Program
 - 11) Appointment of Personnel
 - Assistant Professor, Real Estate (Tenure Eligible)
 - Assistant Professor, Math (Tenure Eligible)
 - Coordinator, Operations and Scholarships
 - Manager, Cybersecurity & Online Technologies
 - Program Director/Assistant Professor, Fire Academy (Tenure Eligible)
 - Grounds Manager
 - Custodial Manager

Mr. Stinnett moved to approve the Consent Agenda Items as presented. Ms. Chavez seconded the motion, and it carried unanimously.

Dr. Benson presented the financial report for July 2022. (D.F. V—606)

Mr. Turman moved to approve the financial report for July 2022 as presented. Mr. Stinnett seconded the motion, and it carried unanimously.

Dr. Benson presented information on the College's insurance. (D.F. V—607)

Ms. Chavez moved to approve the College's insurance with Hibbs-Hallmark & Company in the amount of \$633,716. Mr. Stinnett seconded the motion, and the motion carried unanimously.

Dr. McKown presented information on the new Accommodations Coordinator. (D.F. V—608)

Mr. McDurham moved to approve Ms. Katie Vise as the new Accommodations Coordinator. Ms. Chavez seconded the motion, and the motion carried unanimously.

Dr. McKown introduced the four various groups represented at the Board Meeting, and each leader gave a quick update on their area.

Under the President's Report, Dr. McKown reported:

- We have been pretty busy these days.
- Bryan Ashton from Trellis visited campus and took a tour.
- Tomorrow, Wednesday, August 31, 2022, Dr. Hills and Dr. McKown are flying to Lubbock in a plane with Mr. Hobbs to visit Texas Tech University.

- We are hosting a Branding Workshop this Thursday, September 1, 2022, and Friday, September 2, 2022. The Board will have lunch on Thursday.
- On Monday, September 12, 2022, Dr. McKown will travel to Austin for a Finance Commission Steering Committee meeting.
- The College will host a Flu Shot Clinic on Wednesday, September 14, 2022.
- The MCC Foundation Scholarship Luncheon will be held on Wednesday, September 14, 2022.
- On Thursday, September 15, 2022, a Business After Hours event will take place at the Business Technology (BT) Building from 5:00-7:00 p.m.
- On Friday, September 16, 2022, the College will have Convocation.
- We will participate in the Walk for the Homeless on Sunday, September 18, 2022.

Under Other Business, the next Board meeting will be held on Tuesday, September 27, 2022, with dinner at 5:15 p.m. and the meeting at 6:00 p.m., at the Northwood House. The Board will have a Board to Board meeting with local ISD partners on Thursday, September 29, 2022, with dinner beginning at 6:00 p.m. at the MCC Conference Center. The October Board Meeting will be held on Tuesday, October 25, 2022, with dinner at 5:15 p.m., and the meeting at 6:00 p.m. at the Northwood House.

The Board took a break at 7:11 p.m.

Mr. Holt called the Closed Session to order at 7:15 p.m.

Mr. Holt adjourned the Closed Session at 7:26 p.m., stating that no action had taken place.

With no further business, the regular meeting was adjourned at 7:26 p.m.



Lindsey Vanek
Assistant Secretary, Board of Trustees