

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES
OF McLENNAN COUNTY JUNIOR COLLEGE DISTRICT**

THE STATE OF TEXAS
THE COUNTY OF McLENNAN

McLENNAN COUNTY JUNIOR COLLEGE DISTRICT

The Board of Trustees of McLennan Community College met for a regular meeting at the Northwood House on the McLennan Community College Campus on Thursday, December 8, 2022, at 6:00 p.m. Those present at the Board Meeting were: Ms. Tereza Ammerova, Czech Student; Mr. Bunty Archer, IT Specialist; Mr. Alex Balaban, Student Liaison; Dr. Stephen Benson, Vice President, Finance and Administration; Ms. Kristy Davis, JRBT; Dr. Lisa Elliott, Director, Marketing & Communication; Ms. Elaine Fagner, President, Faculty Council; Ms. Jodi Harper, Sr. Executive Assistant, President's Office; Dr. Fred Hills, Vice President, Instruction & Student Engagement; Ms. Heather Holt, Vice Chair, Administrative Staff Advisory Committee; Mr. Carl Hoover, Waco Trib; Mr. Kaden Huff, Student Liaison; Ms. Viktorie Indrova, Czech Student; Mr. Patrick Koon, Chair, Administrative Staff Advisory Committee; Mr. Phil McCleery, College Attorney; Ms. Michaela McCown, Vice President, Faculty Council; Dr. Johnette McKown, President; Mr. Grayson Meek, Comptroller; Ms. Pam Niles, Chair, Support Staff Advisory Committee; Ms. Kim Patterson, Executive Director, MCC Foundation; Mr. Bennie Prnka, PC Specialist; Ms. Anna Trhilikova, Czech Student; Ms. Paula Unger, Professor, Sociology; Mr. Clayton Williams, Chief of Police; and members of the Board of Trustees as follows:

Ms. Pauline Chavez
Mr. K. Paul Holt, Chairman
Mr. Doug McDurham, Secretary
Dr. Elizabeth Palacios
Mr. Earl Stinnett, Sr., Vice-Chairman
Mr. Ricky Turman
Ms. Geneva Watley

Mr. Holt, Chairman of the Board, called the regular meeting to order at 6:00 p.m.

Dr. Johnette McKown introduced the guests present at the Regular Board Meeting.

There was no one present to address the Board during the Public Comment time.

Dr. Benson introduced Kristy Davis, from the College's auditing firm Jaynes, Reitmeier, Boyd, and Therrell, present the 2022-2023 Audit Report to the Board. (D.F. V—622)

Mr. Turman moved to approved the Audit Report as presented. Ms. Chavez seconded the motion, and motion carried unanimously.

Dr. McKown introduced the current Czech Exchange students Tereza Ammerova, Viktorie Indrova, and Anna Trhlikova who presented on the Czech Republic and their experience while here in the United States. (D.F. V—623)

Dr. McKown gave a report on how the College is addressing the Texas Commission on Community College Finance. (D.F. V—624)

Dr. McKown presented the following Consent Agenda Items for Board approval (D.F. V—625):

- 1) Consideration of and Approval of Minutes of October 25, 2022 Board Meeting
- 2) Consideration of and Approval of Purchases with US Foods
- 3) Consideration of and Approval of Campus HVAC Chiller Maintenance Contract
- 4) Consideration of and Approval of Elevator Maintenance Contract
- 5) Consideration of and Approval of Skill Boss Manufacturing Equipment
- 6) Consideration of and Approval of Renewal of Customer Relationship Management Software
- 7) Appointment of Personnel:
 - Assistant Director, Financial Aid
 - Counselor
 - Event and Project Specialist
 - Coordinator, Academic Support & Tutoring
 - Sr. Accountant, Student Accounts Receivables

Mr. McDurham moved to approve the Consent Agenda Items as presented. Dr. Palacios seconded the motion, and it carried unanimously.

Dr. Benson presented the financial report for October 2022. (D.F. V—626)

Mr. McDurham moved to approve the financial report for October 2022 as presented. Mr. Turman seconded the motion, and it carried unanimously.

Mr. Holt and Mr. Turman led a discussion of the CCATT Trustee Leadership Seminar. (D.F. V—627)

Mr. Holt presented information regarding the resignation of Mr. Doug McDurham, effective January 1, 2023. (D.F. V—628)

Mr. McDurham moved to approve to accept the resignation of Mr. Doug McDurham from the Board of Trustees effective January 1, 2023. Mr. Stinnett seconded the motion, and the motion carried unanimously.

Dr. McKown and Mr. Holt led a discussion of the possible action on the procedure of the potential appointment of a new board member for District One. An announcement has been placed on the College's website asking that qualified individuals interested in the position to apply in the President's Office or email their completed application to Lindsey Vanek. Applications will be taken until 5:00 p.m. on January 19, 2023, and then Board members will review the applications and interview the candidates. The Board will decide whether to interview all of the applicants or to select a limited number of individuals to be interviewed from the pool, depending on

the number of applications received. The current appointment for District One expires May, 2023. (D.F.V—629)

Dr. McKown introduced the four various groups represented at the Board Meeting, and each leader gave a quick update on their area.

Under the President's Report, Dr. McKown reported:

- Dr. McKown participated in a panel for the Texas Tribune on Thursday, December 1, 2022.
- Dr. McKown, Dr. Hills, and Dr. Wichman attended the SACS COC Annual Meeting on December 3-6, 2022.
- The MCC Foundation has received the Platinum GuideStar award.
- Dr. McKown, along with two faculty members, took the Czech students to Washington, DC, November 17-21, 2022.
- Holiday Open House is tomorrow, Friday, December 9, 2022, at the MCC Conference Center, at 11:00 a.m. to 1:00 p.m.
- Winter Commencement will be held on Saturday December 10, 2022, at 10:00 a.m., at the Waco Convention Center.
- Dr. McKown's Cajun Holiday party is Sunday, December 11, 2022, at 6:00-8:00 p.m.
- The College will be closed for winter break December 12, 2022, - January 2, 2023.
- February 13, 2023 is the date the Board plans to interview applicants for District One vacancy.
- January 19, 2023 is the deadline for applications for the District One vacancy.
- The time period to file for place on the May 2023 ballot is January 18 through February 17, 2023, by 5:00 p.m.

Under Other Business, the next Board meeting will be held on Tuesday, January 24, 2023, with dinner at 5:15 p.m. and the meeting at 6:00 p.m., at the Northwood House.

The Board took a break at 7:33 p.m.

Mr. Holt called the Closed Session to order at 7:40 p.m.

Mr. Holt adjourned the Closed Session at 7:57 p.m., stating that no action had taken place.

With no further business, the regular meeting was adjourned at 7:58 p.m.

Lindsey Vanek
Assistant Secretary, Board of Trustees