

# Which Forms Do I Need to Complete to Teach an Online, Blended, Blendsync, or Hyflex Course?

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## Introduction

Knowing which form is necessary to complete can be confusing. View the sections below to see what forms need to be completed for a variety of situations.

## Situations

1. **The course has never been approved (with a PGP) as an Online, Blended, Blendsync, or Hyflex course.**
  - Fill out the Principles of Good Practice (PGP) form.
2. **The course has been approved (with a PGP) as an Online or Blended course and needs to be approved as a Blendsync course.**
  - Complete the Blendsync Addendum form.
3. **The course has been approved (with a PGP) as an Online or Blended course and needs to be approved as a Hyflex course.**
  - Fill out the Principles of Good Practice (PGP) form.
4. **The course has been approved (with a PGP) as a Blendsync course and needs to be approved as a Blended course.**
  - You are good to go. No additional forms are needed.
5. **The course has been approved (with a PGP) as an Online course and needs to be approved as a Blended course.**
  - You are good to go. No additional forms are needed.
6. **The course has been approved as a Hyflex course and needs to be approved as a Blended, Blendsync, or Online course.**
  - You are good to go. No additional forms are needed.
7. **The course has been approved (with a PGP) as a Blended or Blendsync course and needs to be approved as an Online course.**
  - Fill out the Principles of Good Practice (PGP) form.
8. **The course has been approved (with a PGP) as a Blendsync course and needs to be approved as a Hyflex course.**
  - Fill out the Principles of Good Practice (PGP) form.