

**POLICIES AND PROCEDURES**

Subject: Laboratory and Special Fees Reference: D-XI-d

Source: Vice President, Instruction Eff. Date: 2019 Winter Minimester, 2020 Spring, Summer Minimester, SI, SII, and Fall

Approval Auth: President Approved: \_\_\_\_\_

Remarks: Replaces previous policy dated October 28, 2019

Date: December 11, 2019

Laboratory or special fees shall be charged for each of the following courses and/or course areas in the amounts indicated:

**Laboratory Fees**

<b>Accounting</b> - ACCT 2301, 2302, 2401, 2402.....	15.00
ACNT 1303, 1313, 1329, 1331.....	15.00
<b>Agriculture</b> - AGRI 1131.....	5.00
AGRI 1107.....	25.00
AGRI 1115, 1119, 1309, 1311, 1327, 1329, 1407, 1415, 1419, 2321.....	30.00
<b>Arts</b> - ARTS 2389.....	10.00
ARTS 2348.....	15.00
ARTS 1311, 1312, 1317, 1316, 2313, 2316, 2317, 2323, 2326, 2356, 2357.....	25.00
<b>Biology</b> - BIOL 1108, 1109, 1408, 1409, 1411, 2401, 2402, 2404, 2420.....	15.00
BIOL 1406, 1407, 1413, 2389.....	20.00
<b>Certified Medical Assistant Program</b> - MDCA 1343, 1402, 1409, 1417, 1421, 1448, 1452.....	30.00
<b>Chemistry</b> - CHEM 1405.....	25.00
CHEM 1409, 1411, 1412, 2389.....	40.00
CHEM 2423, 2425.....	60.00
<b>Child Development</b> - CDEC 1313, 1317, 1319, 1321, 2322, 2324, 2341, 2364.....	10.00
TECA 1303, 1311, 1318.....	10.00

<b>Computer Information Systems</b> - ARTC 1302, 2305.....	15.00
ARTV 1351, 2301.....	15.00
BCIS 1305.....	15.00
COSC 1301, 1320, 1336, 1337, 2325, 2336.....	15.00
GRPH 1359.....	15.00
IMED 1316, 1366, 2309, 2311, 2313, 2315, 2488.....	15.00
ITCC 1314, 1340, 2312, 2313.....	15.00
ITNW 1320, 1337, 1345, 1354, 1392, 2338, 2352.....	15.00
ITSC 1301, 1305, 1307, 1315, 1325, 1347, 2339, 2486.....	15.00
ITSE 1302, 1311, 1331, 1350, 2302, 2309, 2349, 2487.....	15.00
ITSW 1304, 1307, 2337, 2486.....	15.00
ITSY 1342, 2341, 2342, 2359.....	15.00
POFI 1204.....	15.00
 <b>Cosmetology</b> - CSME 1348, 1405, 1420, 1431, 1435, 1443, 1445, 1447, 1451, 1453, 1521, 1534, 1547, 2237, 2401, 2414, 2430, 2439, 2441, 2443, 2445, 2515, 2531, 2544, 2549.....	9.00
 <b>Criminal Justice</b> - CJSA 1308, 2471.....	20.00
CJSA 1372.....	30.00
 <b>Engineering</b> - ENGR 2106, 2406.....	10.00
ENGR 1304, 2105, 2304, 2405.....	15.00
ENGR 1307.....	25.00
 <b>Environmental Science</b> - ENVR 1101, 1102, 1401, 1402 .....	15.00
 <b>Fire Academy</b> - FIRS 1103.....	25.00
 <b>Geology</b> - GEOL 1101, 1103, 1104, 1401, 1403, 1404.....	15.00
GEOL 2389.....	20.00
 <b>Health Information Technology</b> - HITT 1213, 1301, 1311, 1441, 2335, 2346, 2471 .....	20.00
HITT 2149 (RHIT Exam - AHIMA Members).....	229.00
HITT 2149 (RHIT Exam - AHIMA Non-Members).....	299.00
 <b>Health and Physical Education</b> - PHED 1100, 1102, 1103, 1104, 1106, 1108, 1109, 1110, 1111, 1112, 1114, 1115, 1116, 1117, 1120, 1123, 1124, 1125, 1130, 1131, 1132, 1133, 1134, 1136, 1137, 1138, 1139, 1141, 1142, 1143, 1144, 1145, 1150, 1338, 2109, 2110, 2112, 2144.....	5.00
PHED 1113, 1373.....	7.00
PHED 1146, 1148.....	10.00
PHED 1147, 2156.....	15.00
PHED 2113, 2114, 2123, 2124, 2356.....	17.00
PHED 1306.....	40.00
 <b>Integrated Reading/Writing</b> - BASI 0100.....	10.00
INRW 0401, 0402, 0411, 0412.....	15.00

<b>Interpreter Training</b> - SGNL 1401, 1402, 2301, 2302.....	5.00
SLNG 1211, 1291, 1315, 2331, 2334, 2401, 2402.....	5.00
<b>Math</b> - BASM 0300.....	10.00
MATH 0307, 0308, 0311, 1314, 1316, 1324, 1325, 1332, 1333, 1342, 1350, 1351, 2305, 2318, 2320, 2412, 2413, 2414, 2415..	15.00
MATH 1442.....	25.00
<b>Medical Laboratory Technician</b> - MLAB 1211, 1227, 1235 .....	50.00
MLAB 1415.....	60.00
MLAB 2401, 2534.....	70.00
MLAB 2431 (Blood Bank).....	100.00
PLAB 1323.....	50.00
<b>Music Industry Careers</b> - MUSC 1331.....	20.00
MUSP 1113, 1114.....	10.00
MUSP 1143, 2103.....	20.00
<b>Music, Transfer</b> - MUSI 1183.....	10.00
MUSI 1181, 1182, 1192, 2181, 2182.....	20.00
<b>Non-Course Based Instruction</b> - NCBI 0100.....	10.00
NCBM 0100, 0101.....	10.00
<b>Nursing Simulation Lab</b> - RNSG 2460.....	48.00
RNSG 1324, 1430, 1533, 1538, 2539.....	98.00
RNSG 2360, 2362, 2363.....	121.00
VNSG 1260, 1261, 1262, 1263.....	50.00
VNSG 1360.....	98.00
<b>Nursing Skills Lab</b> - RNSG 1538.....	35.00
RNSG 2539.....	50.00
RNSG 1533.....	60.00
RNSG 1118.....	277.00
RNSG 1216.....	550.00
VNSG 1360 (Student Badges).....	2.00
VNSG 1260, 1261.....	30.00
VNSG 1423 (Skills Supplies).....	60.00
VNSG 1423 (Skills Bags).....	167.00
<b>Occupational Therapy Assistant</b> - OTHA 1309.....	15.00
OTHA 1305.....	25.00
OTHA 1341.....	30.00
OTHA 1315.....	50.00
OTHA 1319.....	65.00
<b>Office Technology Careers</b> - ARTC 1313, 2313.....	15.00
BMGT 1325.....	10.00
ITSC 1309.....	15.00
ITSW 1301.....	15.00
POFI 2340 .....	15.00
POFM 1302, 1391, 2331.....	15.00

POFT 1301, 1309, 2312.....	10.00
POFT 1321, 1393, 2301, 2303, 2333.....	15.00
<b>Paralegal</b> - LGLA 2333.....	15.00
<b>Paramedicine</b> - EMSP 1438, 1455, 1456, 1501, 2164, 2237, 2268, 2306, 2348, 2430, 2434, 2444.....	25.00
EMSP 2243.....	30.00
EMSP 2306.....	50.00
EMSP 2137.....	60.00
<b>Physical Therapist Assistant</b> - PTHA 2301, 2431, 2435.....	10.00
PTHA 1409, 1413, 1431, 2409.....	15.00
<b>Physics</b> - PHYS 1401, 1402, 1403, 1404, 1405, 1407, 2425, 2426.....	10.00
PHYS 2389.....	20.00
<b>Radiologic Technology</b> - RADR 1311, 2301.....	20.00
<b>Respiratory Care Technology</b> - RSPT 1410, 1411, 2230, 2414....	25.00
<b>Surgical Technology</b> - SRGT 1441, 1542.....	25.00
SRGT 1260, 1405, 1409, 1660 .....	45.00
<b>Veterinary Technology</b> - VTHT 1217.....	20.00
VTHT 1291, 2201.....	25.00
VTHT 1103, 1249.....	30.00
VTHT 2166, 2325.....	40.00
VTHT 2191, 2213.....	50.00
VTHT 1245.....	53.00
VTHT 1301, 1391.....	75.00
VTHT 2223.....	125.00
VTHT 1313, 1341, 2331, 2439.....	150.00
VTHT 1413.....	175.00

**Special Fees**

<b>Arts</b> - ARTS 2323, 2346, 2347.....	75.00
<b>Biology</b> - BIOL 2389 (Trip).....	3,100.00 - 3,200.00
<b>Business</b> - BMGT 1344.....	20.00
BUSI 1301 (Trip) (\$300 non-refundable fee).....	1,800.00
<b>Certified Medical Assistant Program</b> - MDCA 1160, 1161 (Insurance and Name Badge).....	16.00
MDCA 1421, 1452 (Complio Immunization Tracking).....	25.00
MDCA 1160, 1421, 1448, 1452 (Evaluate Clinical Tracking).....	65.00
MDCA 1154 (CCMA National Certification Exam).....	165.00

**Chemistry** - CHEM 2389(Trip) (\$150 non-refundable deposit). 3,650.00

**Computer Information Systems** - ITSY 1342, 2341, 2342, 2359... 35.00

**Cosmetology** - CSME 1405, 1420, 1435, 1447, 1453, 1547, 2414,  
2445(Liability Insurance)..... 13.00  
CSME 1405, 1420, 1435 (State Mandated Student Permit)..... 25.00  
CSME 2441, 2445, 2531 (State License Exam)..... 55.00  
CSME 1405 (Supplies)..... 445.00  
CSME 1453 (Supplies)..... 453.00  
CSME 1420, 2441, 2531 (Supplies)..... 470.00

**Criminal Justice** - CJSA 2389 .....13.00

**Economics** - ECON 2301, 2302, 2389 (Trip)  
(\$400 non-refundable fee)..... 3,900.00

**Education** - EDUC 1301, 2301 (Insurance)..... 13.00  
EDUC 1100, 1200, 1300 (Pre-ESAP and Post-ESAP Test)..... 14.00

**Engineering** - ENGR 2308 (Trip) (\$150 non-refundable deposit).....  
..... 3,650.00

**Environmental Science** - ENVR 1301/1101, 1302/1102, 1401,  
1402 (Trip)..... 3,600.00

**Fire Academy** - FIRS 1301, 1313, 1319, 1323, 1329, 1407,  
1433..... 100.00

**Geology** - GEOL 1101, 1102, 1103, 1104, 1301, 1302, 1303,  
1304, 1401, 1402, 1403, 1404, 2389 (Trip)..... 3,600.00 - 3,650.00

**Health Information Technology** - HITT 1167, 2261 (Insurance  
and Name Badge) ..... 16.00  
HITT 1353 (AHIMA Membership)..... 49.00

**Health and Physical Education** - PHED 1121, 1122, 1129..... 40.00

**Hospitality** - CHEF 1305 (Miscellaneous Equipment -  
Thermometer)..... 6.00  
CHEF 1301 (Apron & Food Demonstrations)..... 35.00  
HAMG 2305..... 25.00  
HAMG 2301 (Trip to Dallas) ..... 50.00  
HAMG 2337 (First Aid Training)..... 50.00  
HAMG 1321 (Certification & Waco Study Tour)..... 60.00  
HAMG 2307 (Trip)(\$300 non-refundable fee)..... 1,800.00

Humanities - HUMA 1302 (Trip)..... 3,000.00

**Interpreter Training** - SLNG 2266, 2267, 2488 (Insurance Fee) 13.00

**Long Term Care Administration** - LTCA 2489, 2689 (Insurance).. 13.00

<b>Medical Laboratory Technology</b> -MLAB 1415 (Compliance & CE) ..	15.00
MLAB 1167 (Insurance/Badge).....	16.00
MLAB 1167 (Complio Immunization Tracking).....	25.00
MLAB 1167 (Simulation Supplies).....	50.00
MLAB 2265, 2266 (Simulation Supplies).....	50.00
MLAB 1167, 2360 (EValue Clinical Tracking).....	65.00
MLAB 1191 (Exam Simulator).....	70.00
MLAB 1191 (Certification Exam).....	215.00
MLAB 2232 (Testing).....	270.00
PLAB 1260 (Compliance & CE).....	15.00
PLAB 1260 (Insurance/Badge) .....	16.00
PLAB 1260 (Complio Immunization Tracking).....	25.00
PLAB 1260 (Certification Exam).....	135.00
 <b>Mental Health</b> - DAAC 2266 (Insurance) .....	13.00
PMHS 1267, 1467, 2266, 2467 (Insurance) .....	13.00
 <b>Music Industry Careers</b> - MUSC 1327, 2427.....	75.00
MUSC 2286 .....	175.00
MUSP (Commercial Music Applied Lessons) 1101, 1103, 1104, 1105, 1110, 1111, 1115, 1117, 1121, 1123, 1127, 2130, 2131, 2133, 2135, 2141, 2143, 2147, 2149, 2152, 2159.....	180.00
 <b>Music, Transfer</b> - MUAP 1100 Level.....	90.00
MUAP 1200 Level.....	180.00
MUSI 1157 (Trip).....	2,750.00
 <b>Nursing</b> - VNSG 1423 (Complio Immunization Tracking).....	25.00
 <b>Nursing Insurance</b> - RNSG 2460.....	2.00
RNSG 1161, 1163, 2360, 2362, 2363.....	4.00
RNSG 1161, 1163, 2360, 2362, 2363 (Complio Immunization Tracking).....	13.00
VNSG 1260, 1261, 1262, 1263.....	4.00
VNSG 1360.....	4.00
 <b>Nursing Testing</b> - RNSG 2539 (UWorld).....	109.00
RNSG 1126, 1137, 1430, 2138 (HESI Testing).....	188.00
 <b>Computerized Nursing Program for Enhancement and Testing</b> -	
VNSG 1360, 1509 .....	221.00
VNSG 1334 (HESI/Elsevier Testing and Remediation) .....	221.00
VNSG 1327.....	297.00
 <b>Occupational Therapy Assistant</b> -	
OTHA 1162 (Insurance/Fieldwork Form).....	15.00
OTHA 2266 (Insurance/Fieldwork Form) .....	16.00
OTHA 1161 (Insurance/Badge/Fieldwork Performance Eval).....	20.00
OTHA 1161, 1162 (Complio Immunization Tracking.....	25.00
OTHA 1162 (Background/Drug Screen).....	85.00
OTHA 2230 (AOTA NECOT Exam Prep).....	100.00

OTHA 1305 (AOTA/TOTA Student Membership).....	250.00
<b>Paralegal</b> - LGLA 1313, 1342, 2488.....	13.00
<b>Paramedicine</b> - EMSP 1160, 1161, 2268 (Insurance) .....	13.00
EMSP 2444 (Supplies).....	26.00
EMSP 2305, 2338, 2430 (Supplies).....	30.00
EMSP 2306 (Supplies).....	40.00
EMSP 2268 (Shirts and Patches).....	60.00
EMSP 2434 (Shirts and Patches).....	104.00
EMSP 1456 (Field Trip, Procedural Anatomy).....	200.00
EMSP 1501 (Uniforms, Supplies, EMS Testing, Complio Immunization Tracking, FISDAP).....	282.00
EMSP 1438 (Uniforms, Supplies, EMS Testing, Complio Immunization Tracking, FISDAP).....	347.00
<b>Physical Therapist Assistant</b> - PTHA 2362 (Insurance).....	13.00
PTHA 1361 (Insurance/Badge).....	16.00
PTHA 2301 (Lab Tools Kit).....	45.00
PTHA 2409 (MACS Clinical Education Manual).....	60.00
PTHA 1361 (O'Sullivan Exam Prep).....	75.00
<b>Physics</b> - PHYS 2389 (Trip) (\$150 non-refundable deposit) -	3,650.00
<b>Psychology</b> - PSYC 1100, 1300 (Pre-ESAP and Post-ESAP Test)....	14.00
<b>Radiologic Technology</b> - CTMT 2460 (Insurance/Badge) .....	16.00
CTMT 2460 (Film Badge) .....	22.00
CTMT 2460 (Complio Immunization Tracking).....	25.00
CTNT 2460 (EValue Clinical Tracking).....	65.00
RADR 2266 (Insurance).....	13.00
RADR 1260 (Insurance/Badge) .....	16.00
RADR 1260, 1261, 1460, 2266, 2267, 2360 (Film Badge) .....	22.00
RADR 1260, 2266 (Complio Immunization Tracking).....	25.00
RADR 1260 (Letter Markers).....	41.00
RADR 2266 (Castlebranch Drug Screening).....	45.00
RADR 1260, 1261, 2266, 2267, (EValue Clinical Tracking).....	65.00
RADR 2235 (Practice Test and Exit Exam).....	66.00
RADR 2266 (Rad Review Exam).....	75.00
RADR 1260 (Rad Tech Bootcamp Subscription).....	160.00

**Respiratory Care Technology** - RSPT 1267 (Insurance)..... 13.00  
 RSPT 1266 (Insurance/Badge) ..... 16.00  
 RSPT 1266 (Resp Simulation Student License Workbook)..... 20.00  
 RSPT 1266, 1267 (Complio Immunization Tracking)..... 25.00  
 RSPT 1267 (Lindsey Jones TMC & Clin Sim)..... 70.00  
 RSPT 2230 (Testing) ..... 120.00  
 RSPT 1266, 1267 (EValue Clinical Tracking)..... 130.00  
 RSPT 2266 (NBRC TMC Examination Voucher)..... 190.00  
 RSPT 2266 (NBRC Clinical Simulation Examination Voucher).... 200.00  
 RSPT 2266 (Exam Review and Manual)..... 295.00

**Spanish** - SPAN 1300, 1411, 1412, 2311, 2312  
 (Trip)..... 1,146.00 - 2,600.00

**Surgical Technology** - SRGT 1260 (Insurance/Badge)..... 16.00  
 SRGT 1260 (Complio Immunization Tracking)..... 25.00  
 SRGT 1660 (Practice Exam)..... 45.00  
 SRGT 2660 (Hesi Exit Exam)..... 51.00  
 SRGT 1260, 1660, 2660 (EValue Clinical Tracking)..... 55.00  
 SRGT 1405, 1441, 1542 (CST Certification Testing Fees)..... 103.00

Theatre - DRAM 1310, DRAM 2362, (Trip)..... 2,750.00

**Veterinary Technology** - VTHT 1166, 2166 (Insurance)..... 13.00  
 VTHT 1245 (Film Badge)..... 22.00  
 VTHT 1301, 1341 (Essential Skills Tracking)..... 70.00  
 VTHT 2439 (Pre-Testing Review)..... 169.00