

POLICIES AND PROCEDURES

Subject: Technology Resources Reference: E-XXVI

Source: President Eff. Date: February 21, 2011

Approval Auth.: President Approved: _____

Remarks: Replaces previous policy dated February 9, 2001.

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Technology resources and services are essential to achieving the mission of McLennan Community College. Technology resources are important for teaching and learning purposes as well as performing many administrative functions.

Technology resources must be viewed from a broad college perspective and emphasis is placed on a strategic plan that meets the needs of the different users in the most cost effective and efficient manner.

Technology priorities are established by the Technology Committee, reviewed by the Vice Presidents and approved by the President. Priorities are developed through the planning process in which programs develop objectives to be accomplished which are then reviewed by the appropriate entities.

Both software and hardware purchases will be reviewed for their relationship to the overall computing plan and priorities of the college before purchase. No hardware or software will be purchased that has not been approved as part of the plan. Board priorities fall in the following order:

1. Basic support for administrative functions of the College such as payroll, student records, financial information, personnel, library, and external reporting.
2. Support of the computer information systems, office administration, accounting, and developmental education programs.
3. Computer support for teaching and learning in different areas of the College.

A technology plan will be established by Information Systems and Services, and annual priorities will be established.