Salaries of adjunct instructors employed to teach non-credit courses shall be determined as follows:

**Avocational Courses**

Compensation for all avocational courses is $15.00 per clock hour of instruction with some exceptions for people with special certifications or circumstances as approved by the Dean.

**Standard Vocational Courses**

A standard schedule specifying compensation for instruction of individual courses will be established upon recommendation of the Dean and approval by the Vice-President, Instruction and Student Engagement at hourly rates not to exceed $20.00 per clock hour of instruction. In special cases involving extensive preparation and/or unusual faculty competence, a premium rate per clock hour may be approved by the Vice President, Instruction and Student Engagement.

**Special Workshops, Seminars and Contract Classes**

Compensation will be determined on a case-by-case basis as deemed appropriate in view of the nature of the workshop/seminar/contract class, the professional stature of the personnel and all pertinent financial considerations. Rates not to exceed $50.00 per clock hour or $300.00 per day may be approved by the Dean.

Any exceptions to the above provisions will require the prior written approval of the Vice President, Instruction.