



COLLEGE ADMINISTRATIVE PROCEDURE MANUAL

Procedure Title	Procedure Number	Page(s)	Date Adopted:
Violence Free Campus	CH - I	2	08/26/2025

BASED ON BOARD POLICY

Section	Policy Title	Policy Number	Date Adopted:
C - Business and Support Services	Site Management	CH	08/26/2025

PURPOSE

The safety and security of the McLennan Community College campus and community are very important. Students, employees, faculty, and visitors should be able to pursue their education, work, and other activities in a safe, non-threatening environment. To educate and empower all members of the College community, resources and procedures are in place to prevent, deter, and respond to concerns regarding acts of violence. Safety is everyone's responsibility.

PROCEDURE

VIOLENCE NOT TOLERATED

Violence, threats, or implied threats of violence, and intimidation (verbal or physical acts intended to frighten or coerce) impede the goal of providing a safe environment and will not be tolerated. Students, employees, faculty, and visitors are covered by this policy as well as the policies referenced herein. This policy applies to conduct on "campus", which by definition includes all property owned or used by the College.

WEAPONS

Weapons are not permitted on the campus except for purposes of law enforcement, as specially authorized for purposes of instruction, research, or service, and as allowed by Texas State Law. A weapon is generally defined as any implement or device used to inflict harm, deter, or threaten. This definition encompasses a wide range of objects, including those specifically designed for combat and those that, when used in a harmful manner, can cause injury or death. Weapons may include, but are not limited to: Firearms: These are weapons that use explosives to propel projectiles; Bladed Weapons: Knives, swords, and other sharp-edged instruments; Impact Weapons: Clubs, bats, and other objects designed to deliver force through impact; or Explosives: Dynamite, grenades, and other materials capable of causing widespread damage and injury.



ENFORCEMENT

The College will pursue disciplinary, student conduct, civil or criminal action as appropriate under the circumstances against any person who violates this policy by engaging in such violence, threats of violence, or intimidation.

REPORTING

Students, employees, and visitors should address emergency issues by calling 299-8911, whether they are on central campus or on other College property.

For all other non-emergency concerns of violence, the students, employees, and visitors, should notify the Chief of Police, ext. 8844. The Campus Police Department is the central location for tracking concerns of potential violence.

The College has adopted procedures for responding to and addressing conduct that violates the policy and urges all students, employees, and visitors to be alert to the possibility of violence on campus. As part of the College community, all students, employees, and visitors are responsible for reporting violence they experience or witness.

THREAT MANAGEMENT

The Campus Assessment, Response, Evaluation Team (CARE) is an administrative group formed to promote awareness and responsiveness across campus to avoid or address situations that may involve violence, threats, intimidation. In addition, the CARE team may assist Campus Police to assess situations involving the potential for violence.

RESOURCES AND PREPAREDNESS

McLennan Community College, as part of its annual communication on safety, will inform individuals of this policy and its related procedures and resources.

CONFIDENTIALITY

Confidentiality of complaints and parties will be preserved to the greatest extent possible, understanding that the College may have an obligation to take some action even if the complainant is reluctant to proceed. Parties and witnesses to a complaint are also expected to maintain confidentiality, understanding that they will often not have all the facts and that they could impair the investigation by divulging information to persons outside of the investigative process.

NON-RETALIATION AND FALSE CLAIMS

The College prohibits retaliation against persons who in good faith report violations of this policy or cooperate with an investigation. The College also prohibits the filing of knowingly false or misleading reports and providing knowingly false or misleading information in an investigation. Discipline or other action can result from either of these acts.