



COLLEGE ADMINISTRATIVE PROCEDURE MANUAL

Procedure Title	Procedure Number	Page(s)	Date Adopted:
Campus Carry	CHF - I	4	08/26/2025

BASED ON BOARD POLICY

Section	Policy Title	Policy Number	Date Adopted:
C — Business and Support Services	Site Management: Weapons	CHF	08/26/2025

PURPOSE

The purpose of this procedure is to inform students, employees, and visitors of the rules regarding the carrying of concealed handguns on the MCC campus by those with a license to carry in Texas.

This procedure and related policies apply to all students, employees, and visitors of McLennan Community College.

PROCEDURE

Open Carry Prohibited. All persons, including license holders, are prohibited from openly carrying a handgun on the campus premises, including on any public driveway, street, sidewalk or walkway, parking lot, parking garage or other parking area on the campus premises. According to Texas Senate Bill 11 and MCC procedure stated herein, the only person/s allowed to openly carry a firearm on the MCC campus are law enforcement officers or their designated agents.

Carrying of Concealed Handgun by a License Holder. A license holder may carry a concealed handgun on or about their person on the MCC campus premises (including public driveways, streets, sidewalks or walkways, parking lots, parking garages and other parking areas) and in College passenger transportation vehicles, unless prohibited by state or federal law, or by this policy.

About the Person: A license holder may carry a handgun in a manner such that it must be close enough to the license holder that he or she can grasp it without materially changing position.

Exclusionary zone: The College president is the only person with the authority to declare a specific premise or venue as an exclusionary zone. Therefore, except as provided herein, without the express written consent of the president, no employee, student, or student group may exclude a specific premise or venue as “off limits,” including but not limited to classrooms, laboratories, and offices.

The Following Restrictions Apply:

1. Texas Senate Bill 11 only applies to handguns; therefore, rifles and other weapons are still prohibited on the College Campus with the exception of weapons permitted.
2. At all times, the responsibility of maintaining ownership and control of a concealed handgun rests with the holder.
3. When not in the direct possession of the license holder, handguns must be concealed and locked in the owner's private vehicle.
4. The College will not provide storage for handguns on the college campus.
5. Existing lockers, cabinets, closets and furnishings are property of the College and shall not be used to store a handgun.

Rules Regarding the Concealed Handgun License Holder:

1. It is the responsibility of the license holder to be knowledgeable of those areas on the MCC campus where carrying a concealed handgun is prohibited.
2. A license holder may not carry a partially or wholly visible handgun, or intentionally or knowingly display a handgun in plain view of another person, even if holstered, on the campus premises, including public driveways, streets, sidewalks or walkways, parking lots, parking garages or other parking areas on the premises of the College.
3. A license holder is not required to disclose whether he/she has a license or is currently carrying a concealed handgun to anyone except a magistrate or peace officer.

Exclusion Zones

As approved by the President and by the Board of Trustees, the following areas are designated as exclusion zones where the possession of a concealed handgun is prohibited:

Exclusion Zone	Rationale
The Community Service Center – section “D” – this includes the Child Development Center, playground, and classrooms 108 & 109.	Texas Administrative Code – Title 40, Part 19, Chapter 747 – Rule 746.3707 <i>firearms, hunting knives, bows and arrows, and other weapons are prohibited on the premises of a child-care center</i>
The Community Service Center – section “C” – this includes the Community Health Clinic	Penal Code 46.035 <i>on the premises of a hospital licensed under Chapter 241, Health and Safety Code.</i> Although not a “hospital”, this setting is still a patient care area.

Premises where any Board of Trustees meeting is being held	Penal Code 46.035 <i>At any meeting of a governmental entity</i>
Premises of any college event where alcohol is being served by an organization under Texas Alcoholic Beverage Commission rules and regulations	Penal Code 46.035 <i>on the premises of a business that has a permit or license issued under Chapter 25, 28, 32, 69, or 74, Alcoholic Beverage Code</i>
The premises where any UIL sanctioned competition is being held.	Penal Code 46.035: <i>On the premises where a high school, collegiate, or professional sporting event or interscholastic event is taking place</i>
The MCC Ballpark complex (Softball field Baseball fields) and Highland Gym – when sporting events are taking place.	Penal Code 46.035: <i>On the premises where a high school, collegiate, or professional sporting event or interscholastic event is taking place</i>
The Counseling Center in the Math and Wellness Building	Penal Code 46.035 <i>on the premises of a hospital licensed under Chapter 241, Health and Safety Code.</i> Although not a “hospital”, this setting is still a patient care area.

Each restricted area will have a notice posted for license holders as specified under Texas Penal Code 30.06. In addition to signage, the college will maintain an updated webpage with information regarding the exclusion zones above.

Training and Awareness

In order to improve general campus safety regarding weapons on campus, the College will:

1. Maintain a website providing information on the use and prohibition of weapons on campus, including concealed carrying of handguns.
2. Provide educational materials for students and employees regarding concealed carry, gun safety and active shooter situations.
3. Post in a number of prominent locations a concise compilation of campus-carry information and FAQs.

**Disciplinary Actions**

Violations of this policy may result in disciplinary action, up to and including removal, probation, suspension, dismissal, and termination. In addition, other state or federal penalties may apply.