



COLLEGE ADMINISTRATIVE PROCEDURE MANUAL

Procedure Title	Procedure Number	Page(s)	Date Adopted:
Tuition Exemptions for Receipt of Competitive Academic Scholarships	FEA – VI	1	8/26/2025

BASED ON BOARD POLICY

Section	Policy Title	Policy Number	Date Adopted:
F- Students	Financing Education: Financial Aid and Scholarships	FEA	8/26/2025

PURPOSE

Students selected by the College Scholarship Committee or other College committee officially recognized by the administration of the College who receive a scholarship of \$1,000 or more, shall have the out of state/out of district portion of tuition waived for the period of the scholarship.

PROCEDURE

Scholarship recipients must complete the Free Application for Federal Student Aid (FAFSA), unless exempted by the President.

In order to qualify, the officially recognized scholarship committee must consider both residents and non-residents in the applicant pool, and the scholarship must be awarded for the purpose of encouraging academic excellence in the program in which the student is enrolled.

Currently all scholarships awarded by the following Scholarship Committees meet the requirements for these waivers: MCC Foundation, Honors College, Athletic, Follett, Presidential, First Generation, Performance, and Academic.

Processing Scholarship Tuition Waivers

1. Upon awarding a scholarship of at least \$1,000 to a non-resident student, the Scholarship Committee will send a memo to the Office of Financial Aid indicating the award has been made.
2. The Financial Aid Office shall send a memo to the Office of Admissions requesting the waiver of the out of district/state portion of tuition and will include a copy of the award from the Scholarship Committee.
3. The Office of Admissions will make the necessary adjustments in the students file to decrease the tuition assessed.