

Medical Coding Specialist Online Course

MCC offers eight online (Internet-based) medical coding courses so that you can conveniently acquire the insurance coding skills needed to work in the field of medical insurance coding. You can take one or all eight courses. Upon satisfactory completion of all eight courses, you will be awarded a Medical Coding Specialist Marketable Skills Achievement Award by the College and will also be prepared to take the Certified Professional Coders exam offered by the Academy of Professional Coders (AAPC).

Technical Requirements

Please note: This course is not available on a MAC computer. You can register, order instructional CD-ROMS, and access your class from the ease of your computer. To do so, you will need the following equipment and software:

- A PC computer with CD-ROM
- Internet access
- E-mail account
- Web Browser-Netscape or Microsoft Explorer version 4.5 or later

Note: No special software is needed

About the Instructor

Mr. Bill Hess has more than 30 years of education and business experience. He developed the Online Medical Coding courses and has offered them successfully at numerous colleges across the country.

Schedule

Flexible entry, classes must be finished within 11 weeks of beginning date.

Course Materials

The cost of books and course materials is **not** covered in the price of registration. Each student will receive an orientation letter from the instructor via e-mail soon after registration with information on how to take the course and how to obtain necessary materials. Each course requires a download of materials that costs approximately \$65.00.

For further information, please contact Sherry Mathison at 299-8587 or smathison@mclennan.edu.

Courses

You may take one or all eight of the online medical coding courses, but MEDICAL TERMINOLOGY is a prerequisite for the other seven courses. If you plan to take all eight courses, you should do so in the sequence in which they are listed below. Once you have finished all eight courses, e-mail smathison@mclennan.edu to request the Marketable Skills Achievement Award.

All courses are 39 hours (11 weeks long) and offer flexible entry to students throughout the year. Access to or purchase of an ICD-9-CM manual with volume I and II and CPT manual not more than one year old is necessary, as indicated below. Each course requires a download of materials that costs approximately \$65.

Medical Terminology Cost: \$89

Foundation for all other medical training courses. More than 1,000 words and terms are defined in 33 chapters outlined by body systems. Words are pronounced through your computer speaker.

Medical Billing Cost: \$89

Prepares students for entry level jobs in accounting skills necessary in a doctor's office or other medical facility. This thirty nine hour (eleven week) course includes, Front Office Management, Filing Part B CMS 1500, Filing Part A CMS 1450, All About Medicare, Medicare Billing Problems, Patient Record Keeping using Medisoft, Medicare as Secondary Payer, Medicare & Home Health, Medicare and Women's Health. Also included is a 1000 page, 28 chapter Advanced

Claims Processing Manual with everything you ever wanted to know about starting your own medical billing business from home.

At the end of the regular course work, you are given an option to use Code It Right, an online electronic version of ICD9 and CPT coding manuals. This is not an instructor led course and has no bearing on your Medical Billing grade. This program is available on a CD that is used in a Community College internet course leading to a Certificate.

Medical Coding Cost: \$89

Prepares students for entry-level jobs in a doctor's office or other medical facility. Includes ICD-9-CM Coding, CPT Coding, Medicare Fraud & Abuse, and Evaluation & Management. You will need access to an ICD-9-CM and CPT manual to use with this CD.

Advanced Medical Coding ICD-9 Cost: \$89

This course summarizes the official coding guidelines concerning the most common, yet complex diagnosis coding issues. Real life coding problems illustrating the issues are presented with ICD-9-CM solutions.

Advanced Medical Coding CPT Cost: \$89

This course summarizes the official coding guidelines concerning the most common, yet complex diagnosis coding issues. Real life coding problems illustrating the issues are presented with CPT-CM solutions.

Anatomy & Physiology 1 Cost: \$89

This course presents the structure of organisms by body systems and analyzes the normal function of body organs. Full color graphics and audio descriptions complement descriptive text material.

Anatomy & Physiology II Cost: \$89

Continues the study of body systems. Full color graphics and audio descriptions complement descriptive text material.

AAPC, AHIMA, and AMBA Certification Exam Review (HITT 2045.01) Cost: \$89

This course is designed to prepare students to take (1) the Certified Professional Coder Examination (hospital) administered by the American Academy of Professional Coders, (2) the Certified Coding Associate exam administered by the American Health Information Management Association, and (3) the Certified Medical Reimbursement Specialist exam administered by the American Medical Billing Association.