

McLennan Community College International Student Application

For students interested in becoming an F-1 Student. Please read all information carefully.

Submit all required forms and documents to:

McLennan Community College
International Student Office
1400 College Drive
Waco, TX 76708
Fax: 254-299-6239

Individuals who have successfully completed at least the equivalent of 12 years of elementary and secondary education shall be eligible for admission to McLennan Community College. Foreign credentials will be reviewed for equivalency.

INSTRUCTIONS:

- Please read carefully before submitting the application packet.
- Meet all admission requirements by July 1 for the fall semester, November 1 for the spring semester, and April 1 for the summer semesters.
- Some documents can be accepted as emails or faxes, but other specific documents which state officials need will require the submission of official documents prior to enrollment at McLennan.
- The International Student Office shall notify students of tentative acceptance and shall provide the necessary forms and information related to entering the United States on an F-1 Student Visa.

Need help? Have questions? Contact us.

International Student Office

254-299-8657 or 254-299-8454

International-admissions@mclennan.edu

For more information concerning International Students at McLennan Community College, please visit www.mclennan.edu/international-students

For more information concerning the Visa application process, visit www.travel.state.gov/content/travel/en.html

***** International Students Enrolling Only for Summer and Minimester: DO NOT complete this form!**

Please contact the International Office or visit www.mclennan.edu/admissions/become-a-student/summer for the list of documentation to submit. ***

McLennan Community College International Student Application Checklist

Name _____ Date Submitted _____

Please check one box for each item submitted. Submit this checklist along with the International Application Packet and required documentation.

1. MCC General Application (pp. 4-8)

(www.mclennan.edu/admissions/become-a-student)

- Online application submitted _____ (date)
- Completed MCC Application attached

2. International Information Sheet (p. 9)

- Completed MCC International Information Sheet attached

3. Emergency Contact Info (p. 10)

- Completed Emergency Contact Information Sheet attached

4. Official Transcripts of all previous academic work

Submit official transcripts of all previous academic work. Documents in a language other than English must be accompanied by English translations. Translations supplement, but do not replace, original documents.

- High school transcript attached
- High school AND college transcripts from home country attached
- U.S. GED attached
- US college/university transcripts attached

5. English Proficiency

Must have a minimum score of 500 on the paper-based test, 61 on the Internet Based (iBT) Test or 173 on the computer-based Test Of English as a Foreign Language (TOEFL) or IELTS score of 5.0. For more information on TOEFL, visit www.toefl.org, or information on IELTS visit, www.ielts.org.

- Official TOEFL/IELTS score report attached
- Unofficial TOEFL/IELTS score report attached
- TOEFL/IELTS score report was mailed directly to McLennan

Possible English Proficiency Waivers:

- Graduated from a high school in the United States
- Completed an Intensive English Language Program (IEP). Proof of successful completion attached
- Passed English 1301 or its equivalent at a recognized institution of higher learning located in the US
- No TOEFL/IELTS score report

Official Language of my country is _____

6. Financial Documents (p. 11)

- Financial Responsibility Form attached
- Has completed and signed the top portion of the Financial Responsibility Form
- Financial sponsor (if applicable) has completed the Affidavit of Support section of the Financial Responsibility Form
- Official bank statements/bank letters attached
- Plan to live with a U.S. sponsor
- Send a Room and Board Affidavit (Will be sent to the email address provided by the student)
- Dependent(s) also need I-20(s). Dependent Information Sheet (p.12) attached

7. Passport Copy

- Copy of the front page of passport (biography page) attached

8. Bacterial Meningitis Immunization Record

- Vaccination record with proof of Bacterial Meningitis immunization attached

9. Transfer Form (p. 13)

- International student transferring from a high school or another college/university within the U.S.
- Transfer Clearance Form attached
- Copies of all previous I-20s attached
- Copy of visa is attached
- Copy of passport attached
- Copy of I-94 attached

10. Application Fee

Can be paid via check or money order. Details for how to pay online via the MCC Marketplace can be requested from the International Advisor.

- Non-refundable \$50 check or money order attached
- Non-refundable \$50 application fee paid via MCC Marketplace on _____ (date)
- Application fee is not attached

11. Statement of Understanding (p. 14)

- I have read, understand, and signed the New International Student Statement of Understanding.
- Statement of Understanding attached

12. Consent for Retrieval of I-94 Record (p. 15)

- Completed Consent for Retrieval of I-94 Record attached

13. Review Next Steps (p. 16)

Notes/Comments for the International Admissions Office:

McLennan

C O M M U N I T Y

COLLEGE

Welcome to McLennan Community College!

McLennan is designed to fit your educational needs perfectly. You'll find exceptional learning environments and inspiring instructors who are dedicated to your success. This admissions checklist will help you get started. If you have any questions, call Highlander Central at 254-299-8622.

Admission & Registration Checklist

1. Complete the Application for Admission.

- Apply online at www.applytexas.org
- Select two-year college application.
- Note: For Winter Minimester, select Spring; for Summer Minimester, select Summer I.

2. Apply for financial aid through www.fafsa.gov.

- Use code 003590 to have your financial aid information sent to McLennan. You will receive an email with your financial aid awards and further instructions.
- **Deadlines to apply for financial aid:**
- Fall semester: June 1
- Spring semester: Nov. 1
- Summer terms: April 1

3. Apply for scholarships online.

- The application is available beginning in October and is due Jan. 15 for the following academic year.
- Apply at www.mclennan.edu/foundation/scholarships.

4. Provide Highlander Central with official transcripts.

- First-time college students submit high school transcript or GED scores.
- Transfer college students submit college transcripts from each institution attended.

5. Provide Highlander Central with proof of immunization against bacterial meningitis.

This is required by law if you are a new, transfer or returning student who did not attend McLennan during the previous long semester and you are under age 22. See www.mclennan.edu/vaccinations for more information.

6. Complete any required testing and submit scores to Highlander Central.

Visit www.mclennan.edu/testing-center/tsi to learn about testing requirements.

7. Complete orientation and advising.

- If you are an incoming freshman, you must complete orientation at www.mclennan.edu/orientation and then attend Connections orientation on campus.
- If you are a transfer or returning student, meet with your advisor (listed on your Automated Degree plan, which is available in WebAdvisor) to choose classes.

8. Search and register for classes through WebAdvisor on McLennan's website.

9. Pay for classes using one of several options.

- **Financial Aid:** Tuition and fees are automatically deducted from your financial aid awards. You are responsible for paying any remaining tuition and fees.
- **Online Installment Plan:** Available through WebAdvisor by selecting All Payment Options under Financial Information.
- **Credit Card, Check, Cashier's Check or Money Order:** Pay through WebAdvisor, by mail or in person at the Business Office in the Administration building.
- **Cash:** Pay in person at the Business Office in the Administration building.

10. Get your student ID and parking permit.

These are available 24 hours after you register by going to the Card Office in the Administration building.

11. Buy your books.

Find a list of textbooks for your classes on WebAdvisor under MCC Online Bookstore.

IMPORTANT: You will NOT be allowed to register without proof of immunization if the requirements apply to you.

McLennan's Academic Programs

Academic programs available at McLennan are listed below. AA,AS, AAT and AAS are two-year associate degrees; CERT indicates a shorter certificate program. Choose the one that best identifies your area of interest and fill in the blanks on the Application for Admission where academic program is indicated. If you are undecided about your academic program or are not seeking a certificate or degree from McLennan, choose one of the options listed under Other Academic Programs.

Academic Program	Academic Program Code
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Transfer Education

General Academic – Associate of Arts	AA
General Academic – Associate of Science	AS
Teaching, Generalist – Associate of Arts	AAT.GEN
Associate of Arts with Field of Study in:	
Business	AA.BUSI.FOS
Criminal Justice	AA.CJ.FOS
Digital Media	AA.DIGITALMEDIA.FOS
Music	AA.MUSIC.FOS
Speech Communication	AA.SPCHCOM.FOS
Associate of Science with emphasis in:	
Biomedical Engineering	AS.ENGR.BIOMED
Biology	AS.BIOLOGY
Civil Engineering	AS.ENGR.CE
Chemical Engineering	AS.ENGR.CHEME
Chemistry	AS.CHEMISTRY
Computer Science	AS.COMPUTERSCIENCE
Electrical Engineering	AS.ENGR.EE
Industrial Engineering	AS.ENGR.IE
Math	AS.MATH
Mechanical Engineering	AS.ENGR.ME
Associate of Science with Field of Study in:	
Engineering	AS.ENGR.FOS
Certificate of Completion	
Engineering Essentials	ENGR.CERT

Workforce Education

Business

Business	
Accounting – AAS	ACCT.AAS
Accounting – CERT	ACCT.CERT
Business Management – AAS	MGT/BUSI.AAS
Business Management – CERT	MB.CERT
Entrepreneurship – CERT	ENTREPREN.CERT
General Business – AAS	GB.AAS
General Business – CERT	GB.CERT
Hospitality Management – AAS	HAMG.AAS
Hospitality Management – CERT	HAMG.CERT
Marketing – AAS	MGT.MARKETING.AAS
Marketing – CERT	MGT.MARKETING.CERT
Operations Management – AAS	OPERATIONS.MGT.AAS
Real Estate – AAS	RE.AAS
Real Estate – CERT	RE.CERT
Real Estate – Licensure – CERT	RE.LICENSURE.CERT
Computer Information Systems	
CISCO Network Administration – CERT	CIS.CISCO.CERT
Information Systems & Applications – AAS	CIS.ISA.AAS
Information Systems & Applications – CERT	CIS.ISA.CERT
Internet Webmaster – CERT	CIS.INTWEBMSTR.CERT
Media Communications, Media Track – AAS	CIS.MEDCOM.MEDIA.AAS
Media Communications, Technical Track – AAS	CIS.MEDCOM.TECH.AAS
Media Communications – CERT	CIS.MEDCOMM.CERT
MS Windows Network Administration – CERT	CIS.MSWINNA.CERT
Network Administration – AAS	CIS.NETADM.AAS
Web Design – CERT	CIS.WEBDESIGN.CERT
Health Information Technology	
Coding Specialist – CERT	HITE.CODESPEC.CERT
Health Informatics – CERT	HITT.INFORMATIC.CERT
Health Information Technology – AAS	AS
Office Technology Careers	
Administrative Assistant – AAS	OFAD.AA.AAS
Administrative Assistant – CERT	OFAD.ATECH.CERT
Computer Applications – AAS	OFAD.CA.AAS
Computer Applications Software Specialist – CERT	OFAD.CASASPEC.CERT
Medical Office Assistant – AAS	OFAD.MS.AAS
Medical Office Assistant – CERT	OFAD.MS.CERT
Medical Unit Assistant – CERT	OFAD.MUS.CERT
Office Technology – CERT	OFAD.SECTECH.CERT
Paralegal	
Paralegal – AAS	PL.AAS
Paralegal – CERT	PL.CERT

Emergency Services Education Division

Criminal Justice	
Corrections – AAS	CJ.CORREC.AAS
Corrections – CERT	CJ.CORREC.CERT
Law Enforcement – AAS	CJ.LE.AAS
Law Enforcement – CERT	CJ.LE.CERT
Forensic Science – CERT	CJFS.CERT
Fire Academy	
Fire Protection Technology – CERT	FIRE.ACAD.CERT
Paramedicine	
Paramedicine, Level 1 – CERT	PARAMED.CERT.LVL1
Paramedicine, Level 2 – CERT	PARAMED.CERT.LVL2
Paramedicine – AAS	PARAMEDICINE.AAS
Health Professions	
Associate Degree Nursing – AAS	AS
Medical Assistant – AAS	MDCA.AAS
Medical Laboratory Technician – AAS	AS
Occupational Therapy Assistant – AAS	AS
Physical Therapist Assistant – AAS	AS
Radiologic Technology – AAS	AS
Respiratory Care Technology – AAS	AS
Surgical Technology – CERT	AS
Veterinary Technology – AAS	AS
Veterinarian Assistant – CERT	VET.ASSISTANT.CERT
Vocational Nursing – CERT	AS

Human Services & Education

Child Studies & Education	
Child Development – AAS	CD.CD.AAS
Child Development – CERT	CD.CD.CERT
Cosmetology	
Cosmetology – CERT	COSMETOLOGY.CERT
Cosmetology Esthetician Specialist – CERT	COSMETOLOGY.ES.CERT
Cosmetology Instructor – CERT	COSMETOLOGY.INS.CERT
Interpreter Training	
Interpreter Training – AAS	IT.AAS
Studies in Deafness – CERT	IT.DEAF.CERT
Long-Term Care Administration	
Long-Term Care Administration/Assisted Living Facility – CERT	LTCA.ALF.CERT
Long-Term Care Administration/Nursing Facility Administration – CERT	LTCA.NFA.CERT
Mental Health	
Mental Health – AAS	MH.MH.AAS
Mental Health – CERT	MH.MH.CERT
Mental Health/Social Work – CERT	MH.SW.CERT
Substance Abuse & Addiction – AAS	MH.SA.AAS
Substance Abuse & Addiction – CERT	MH.SA.CERT
Counselor Intern Education Prep. – CERT	MH.CIEP.CERT
Youth Counseling – AAS	MH.YC.AAS
Youth Counseling – CERT	MH.YC.CERT

Visual & Performing Arts

Music Industry Careers	
Audio Technology – AAS	MIC.AUDIO
Performance – AAS	MIC.PERFORMANCE
Performance – CERT	MIC.PERFORMANCE
Songwriting – AAS	MIC.SONGWRITING.AAS
Songwriting – CERT	MIC.SONGWRITING.CERT
Venue & Talent Management – AAS	MIC.V&T.MGT.AAS
Venue & Talent Management – CERT	MIC.V&T.MGT.CERT

Other Academic Programs

Adult Education & Literacy Enrollment	AEL.ENR
Dual Credit for High School students	CON.ENR
Early Admission for High School students	EARLY.ADM
Early College High School	ECHS
Project Link – High School Program	PROJECT.LINK
Transient Student – Non Degree Seeker	NON.DEGREE.A&S

Application for Admission

INSTRUCTIONS: Please print clearly in ink and be sure to answer each question. All documents submitted to the College to meet admission and residency requirements become part of the official files and cannot be returned.

Have you ever attended McLennan? Yes No Dates of Attendance _____

Name: _____
Last name First name Middle initial

Other name(s) used on documents (Example: maiden name): _____

Social Security Number: _____ - _____ - _____ Gender: Male Female Date of birth: _____

Physical address:

House number Street, route, apartment number (NO P.O. Box) E-mail address
City County State Zip (Area code) Home phone number (Area code) Work phone number (Area code) Cell phone number

Mailing address: Same as physical address

House number Street, route, P.O. Box number Apartment number
City County State Zip (Area code) Telephone number

Permanent address: Same as physical address

House number Street, route, P.O. Box number Apartment number
City County State Zip (Area code) Telephone number

Name of person to contact in case of emergency: _____
(Area code) Telephone number

Have either of your parents received a college degree? Yes No I don't know

Ethnicity & Race

Are you Hispanic or Latino? (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race) Yes No

Please select the racial category or categories with which you most closely identify. Check as many as apply.

- White Black or African American Native Hawaiian or other Pacific Islander
 Asian American Indian or Alaskan Native

Have you taken the TSI Assessment? Yes No If yes, date: _____

- I am exempt from the TSI Assessment, based on ACT SAT STAAR TAAS/TAKS Other:
(Proof of TSI Assessment exemption must be received prior to registration.)

Academic Program: _____ Academic Program Code: _____

Educational objective: Associate in Applied Science Associate in Arts/Science Certificate Bachelor of Arts Bachelor of Science Master's Degree
 Doctorate Improve job skills Marketable Skills Award Personal enrichment Undecided

Are you receiving veteran's benefits? No Yes If yes, indicate type: Veteran Veteran's dependent

Will you also be enrolled in high school during the semester for which you are applying to McLennan Community College? Yes No

Academic term you plan to begin enrollment: Fall Winter Minimester Spring Summer Minimester Summer Summer II Enrollment year: _____

Seeking admission as: Early Admissions for High School students Dual Credit for High School students High school graduate GED Test completed
 College transfer College graduate No High School diploma or GED

During the semester for which you are applying, will you be enrolling only in online courses? Yes No

Are you on suspension from the last school or college you attended? Academic Disciplinary Not applicable

Date of high school graduation or GED completion: Month _____ Day _____ Year _____

High school attended _____ City _____ State _____

List all colleges or universities in which you have been officially enrolled:

College/University	City, State	Last year of attendance	Semester hours completed/Degree earned
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

NOTE: An official transcript that includes grades from the last semester in attendance is required from all institutions previously attended.

My signature below indicates that I understand I must meet all admission requirements and that I agree to provide the Office of Student Admissions with official transcripts or official GED scores within 12 days following the beginning of a Fall or Spring semester or within 4 days following the beginning of a summer term. If I do not provide official transcripts or GED test scores within the allotted amount of time following the beginning of a semester, I give McLennan Community College permission to request and obtain my official transcripts or GED test scores. I understand that I will be charged \$20 for each transcript or test score report requested. I understand that it is my responsibility to ensure that McLennan receives official transcripts and GED scores within the time frame described above.

Signature _____ Social Security Number _____ Date _____

Residency Information

Texas law requires state-supported colleges and universities to collect documentary evidence of a student's Texas residency prior to enrollment. All applicants are required to answer the questions below. If you have attended school or resided out-of-state, additional proof of residency may be required, and the Office of Student Admissions reserves the right to determine the validity of documents submitted. Military personnel/dependents must submit proof of military assignment in Texas at each enrollment. Students who are not U.S. citizens must provide proof of immigration status.

- Are you a U.S. citizen? Yes No
If not a citizen, do you hold permanent residence status for the U.S.? Yes No
Date permanent resident card issued _____ Number _____
- Are you a Texas resident? Yes No
If **yes**, please complete items 3-6 and read and sign the Oath of Residency below.
If **no**, skip items 3-6 and read and sign the Oath of Residency below.
- Upon whom are you basing your claim of residence status? Self Parent Legal guardian
If legal guardian, guardianship papers must be provided. (If you are 17 years or younger or a dependent of your parent or legal guardian for federal tax purposes, you must complete item 5.)
- If your claim of residence status is based upon self, answer the following questions:
 - How long have you resided in Texas? _____ year(s) and _____ month(s)
 - Previous state or country of residence? _____ Date moved to Texas: _____
 - If you came here within the past five years, why did you move to Texas? Education Employment Military Other
- If your claim of residence status is based upon parent or legal guardian, please answer the following questions:
 - Name of person upon whom claim is based: _____
 - Relationship to you: Parent Legal guardian
 - How long has this person resided in Texas? _____ year(s) and _____ month(s)
 - Previous state or country of residence: _____
 - If this person came here within the past five years, why did this person move to Texas? Education Employment Military Other
 - Is this person a U.S. citizen? Yes No
If not a citizen, do they hold permanent residence status for the U.S.? Yes No
Date permanent resident card issued _____ Number _____
 - Has parent or legal guardian claimed you as a dependent for U.S. federal income tax purposes for the tax year preceding your registration? Yes No
 - Will this person claim you for the current tax year? Yes No
- Driver's license information: _____
State *Driver's license number* *Expiration date* *License plate number*

Oath of Residency

I understand that information submitted herein will be relied upon by college officials to determine my status for admission and residency eligibility. I authorize the College to verify the information I have provided, to obtain my TSI Assessment scores if necessary and to request relevant information from other agencies concerning my enrollment. I agree to notify the proper officials of the institution of any changes in the information provided. I certify that the information on this application is complete and correct and understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment, or appropriate disciplinary action. I also understand that my records may be used in compiling reports for state agencies, the federal government, and accrediting bodies and in conducting research for program planning, management, and evaluation. My signature below indicates my consent to the statistical use of my records.

Signature

Social Security Number

Date

Medical Information

My signature below indicates that I have read the information on bacterial meningitis.

→ _____
Signature

Date

Requirements for Bacterial Meningitis Immunization

Important Bacterial Meningitis Information

1. Read this section.
2. Sign the application form where you see the arrow (➡) to indicate that you have read this information on bacterial meningitis

Immunization Requirements for New Students

New and transfer college students must be immunized against bacterial meningitis before attending classes, according to the Jamie Schanbaum and Nicolis Williams Act passed by the Texas Legislature.

All incoming freshmen, transfer students and returning students who did not attend McLennan in the previous long semester (fall or spring) are required to show proof of immunization against bacterial meningitis. The law does not apply to students age 22 and over or to students who are enrolled only in online classes.

McLennan students who are required to have the vaccination will not be allowed to register until they provide proof of immunization to Highlander Central in the Enrollment Services Center.

Documentation showing that the student has received the immunization within the last five years must be provided at least 10 days prior to the first day of the semester in order to register for classes. Students must submit one of the following in order to be cleared for registration:

- the signature or stamp of a physician (or his/her designee) or public health personnel on a form that shows the month, day and year the vaccination dose or booster was administered.
- an official immunization record generated from a state or local health authority.
- an official high school or college transcript that includes documentation of immunization provided by school officials (including records from other states).

After submitting proof of immunization, there will be a waiting period to allow for the processing of immunization information before a student will be cleared for registration.

Getting the Immunization

Students should get the bacterial meningitis vaccination from their primary care physicians.

Students who are already established patients with Family Health Center clinics can get the vaccination anytime during regular business hours: 8 a.m.-5 p.m., closed from noon to 1 p.m. for lunch. Appointments are not necessary. Please call 254-313-5800 for more information.

About Meningitis

Bacterial meningitis is a serious, potentially deadly disease that can progress extremely fast. It is an inflammation of the membranes that surround the brain and spinal cord. The bacteria that cause meningitis can also infect the blood. This disease strikes about 1 in 20,000 people each

year with the highest incident rate in 16-25 year olds. There is a treatment, but those who survive may develop severe health problems or disabilities.

Symptoms of bacterial meningitis include:

- High fever
- Rash or purple patches on skin
- Light sensitivity
- Confusion and sleepiness
- Lethargy
- Severe headache
- Vomiting
- Stiff neck
- Nausea
- Seizures

There may be a rash of tiny red-purple spots caused by bleeding under the skin. These can occur anywhere on the body. The more symptoms, the higher the risk, so when these symptoms appear seek immediate medical attention.

Diagnosis is made by a medical provider and is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood tests. Early diagnosis and treatment can greatly improve the likelihood of recovery.

The disease is transmitted when people exchange saliva (such as by kissing, or by sharing drinking containers, utensils, cigarettes, toothbrushes, etc.) or come in contact with respiratory or throat secretions.

Possible complications of the disease include:

- Permanent brain damage
- Kidney failure
- Learning disability
- Hearing loss, blindness
- Death (in 8 to 24 hours from perfectly well to dead)
- Limb damage (fingers, toes, arms, legs) that requires amputation
- Gangrene
- Coma
- Convulsions

The disease can be treated with antibiotics, which – if received early – can save lives and increase chances of recovery. However, permanent disability or death can still occur. The vaccines available are safe and highly effective.

You can get more information about bacterial meningitis from your health care provider or the Waco-McLennan County Health District at 254-750-5410.

IMPORTANT: You will NOT be allowed to register without proof of immunization if the requirements apply to you.

McLennan Community College International Student Information Sheet

FOR OFFICE USE ONLY

Date Application Received _____ Fee Pay Status _____

Start Date _____ Country Code _____ Student ID Number _____

NOTE: All files must be completed by July 1 for the fall semester and November 1 for the spring semester.

Please print clearly.

I-94/Admission# _____

Name (as printed on passport):

Student/Social Security Number _____

Last or Family Name

First Name

Middle Name

Name you want to be called

Present Mailing Address (or U.S. Address):

Street Number and Name

Apartment Number

City

State or Province

Country

Postal Code (if any)

Daytime Telephone _____ Evening Telephone _____ Fax (if any) _____

E-mail (if any) _____

Country of Citizenship _____ ***Birthdate:*** Month _____ Day _____ Year _____

City of Birth _____ Country of Birth _____ Female Male

TYPE OF U.S.VISA (If none, state "NONE") _____ **EXPIRATION DATE** _____

Please attach a copy of passport visa page.

Check the Semester you wish to attend:

Fall Semester (end of August) Spring Semester (middle of January) Summer Session (Two sessions: end of May & middle of July)

Year _____ Anticipated Major or Field of Study _____

Emergency Contact Info

Family member or friend in the U.S. to contact in case of an emergency:

Last or Family Name	First Name	Middle Name
Daytime Telephone _____	Evening Telephone _____	Fax (if any) _____
Street Number and Name		Apartment Number
City	State	Postal Code

Family member or friend outside the U.S. to contact in case of an emergency:

Last or Family Name	First Name	Middle Name	
Daytime Telephone _____	Evening Telephone _____	Fax (if any) _____	
Street Number and Name		Apartment Number	
City	State or Province	Country	Postal Code (if any)

Financial Responsibility Form

Estimated costs of attendance for a full-time student for a nine-month academic year:

Tuition & Fees	\$5,700
Books	\$1,260
Room/Board	\$7,128
Transportation	\$2,520
Personal	\$1,908
TOTAL	\$18,516

These figures are estimates and may change without notice or obligation. If a student is planning to bring any F-2 dependents to the U.S, an additional \$2,500 must be added to the cost for each dependent.

FINANCIAL STATEMENT

McLennan Community College requires certification and declaration of adequate financial support from applicants with student visas. This statement must be on file before admission will be considered.

I, _____, affirm that **(1)** I will have sufficient funds available to pay all of my necessary expenses in the amount indicated above, and will be able to pay for travel to and from my home country; and **(2)** that I understand that I will not receive financial aid (a scholarship, grant or loan) from the College. The sources of my funds and the amount in **U.S. dollars** to be received from each are listed below:

<u>Source</u>	<u>Required Documents</u>	<u>Guaranteed Support (in U.S. dollars)</u>
Personal Savings	Original Copy of bank statement signed by bank official attached	\$ _____
Parent or Sponsor	Signed affidavit (below) and original copy of bank statement signed by bank official attached	\$ _____
Scholarship, government, or other agency	Original or certified copy of the award letter attached	\$ _____
TOTAL (min. \$18,516)		\$

I hereby certify that the information provided above is accurate and complete to the best of my knowledge, and that I will have the full amount outlined to provide for my personal and academic expenses. I shall notify McLennan Community College of any changes in my financial circumstances or academic status.

Signature

Date

AFFIDAVIT OF SUPPORT (TO BE COMPLETED BY PARENT OR SPONSOR)

I hereby certify that I am willing, able and do promise to provide the amount of \$ _____ payable in U.S. dollars for the educational expenses of _____ (Name of student) who is my _____ (Relationship to student).

Documentation of my financial ability is attached.

Printed Name

Signature

Date

Address of Sponsor

Dependent Information

STUDENT INFORMATION

Student's Name _____

Student's MCC ID Number _____

EXPENSES FOR DEPENDENTS

Please add \$2500 to estimated cost of attendance for each dependent. Passport copies required for each dependent.

Dependent 1:

Last or Family Name First Name Middle Name
Date of Birth _____ (MM/DD/YYYY) Gender _____ Relationship to Student _____
Country of Birth _____ Country of Citizenship _____
Email Address _____

Dependent 2:

Last or Family Name First Name Middle Name
Date of Birth _____ (MM/DD/YYYY) Gender _____ Relationship to Student _____
Country of Birth _____ Country of Citizenship _____
Email Address _____

Dependent 3:

Last or Family Name First Name Middle Name
Date of Birth _____ (MM/DD/YYYY) Gender _____ Relationship to Student _____
Country of Birth _____ Country of Citizenship _____
Email Address _____

Total Dependent Expenses \$ _____

Transfer Clearance Form

To be completed by Transfer Students and their current International Advisor.

Please have the International Student Advisor complete this section if you have or are currently attending a high school, another college, university, or language school in the United States and wish to have your SEVIS record transferred to McLennan Community College. To be eligible to transfer to McLennan Community College, you must have maintained your F-1 student status at the school you are currently authorized to attend and have a GPA of 2.0 or higher.

Student's Name _____
Last or Family Name First Name

Was student enrolled in full-time studies? Yes No

Last semester attended and dates completed _____

If student was not enrolled in full-time studies, please explain:

Student's current I-20 expiration date _____ Student's cumulative GPA _____

SEVIS ID# _____ SEVIS Release Date: _____

Has the student been granted Practical Training? Yes No If yes, please specify type(s), academic level(s), and dates

Would you recommend that this student transfer? Yes No Why or why not?

Advisor's Signature _____ Date _____

Name & Official Title _____

Name of Institution _____

Address _____

Email _____

Please return to:
McLennan Community College
International Student Office
1400 College Drive
Waco, TX 76708
Phone: 254-299-8657
Fax: 254-299-6239
International-admissions
@mclennan.edu

New International Student Statement of Understanding

Please read the following statements carefully. You must agree to each statement before being considered for admission to McLennan Community College.

I understand and agree that:

1. I must make my own arrangements for housing. McLennan Community College does not offer on-campus housing.
2. I must provide my own insurance coverage while enrolled at McLennan Community College. The College does not require, nor provide insurance.
3. I have read and understand all admission procedures. I understand that all documents and materials relating to my admission should be sent to the McLennan Community College International Student Office.
4. My original application and materials are valid for only one year.
5. If my complete application arrives after the final deadline of the intended semester, my admission will be considered for the following semester.
6. If I am successful in gaining admission and a Visa, I must arrive at McLennan Community College on or before the date specified on my I-20, but no earlier than 30 days prior. If I cannot arrive on time, I must request that my application be considered for the following semester.
7. I agree to take a minimum of 12 credit hours the first semester of enrollment and subsequent fall and spring semesters until my studies are complete. Nine of my 12 hours each semester must be face-to-face classes.
8. I must notify the International Student Advisor within 10 days of changes to any local address, phone number, email, or other changes by submitting a change of address form.
9. I must not drop below 12 hours in a fall or spring semester. If I feel I may need to drop below 12 hours, I must contact the International Student Advisor. I understand that failure to do so will result in my immigration status being terminated.
10. I must inform the International Student Advisor before the official 12th class day of the fall or spring semester of concurrent enrollment at another institution.
11. I must keep my I-20, Visa, and Passport valid at all times.
12. After registering for classes, I agree to make payment by the designated deadline for that semester.
13. I understand that F-1 students are not authorized to work off campus.
14. I must read and comply with the instructions stated on page 2 of the Form I-20.
15. All new International students (including transfers) are required to attend International Orientation held the week before classes for the fall and spring semesters. Those who do not attend will have a hold placed on their student record requiring them to schedule a one-on-one meeting with the International Student Advisor.

I understand that it is my responsibility to maintain my legal non-immigrant status in the United States and follow all policies and procedures set forth by McLennan Community College. If I fail to do so, I will be reported to United States Citizenship and Immigration Services through the SEVIS database within 21 days of a violation.

Applicant Signature

Applicant Printed Name

Date

Social Security or MCC Student ID

Consent for Retrieval of I-94 Record

F-1 students,

The I-94 is an official U.S. government record of when you enter and depart the United States. Your I-94 record confirms what immigration status you entered the United States in, and the duration of time you can legally remain in the US. It is possible that during your time at McLennan Community College you may want us to retrieve this record to assist you in your application for visa benefits or for other administrative functions. Please indicate below whether you give us consent to act on your behalf to retrieve your I-94 record.

For more information please visit: www.cbp.gov/travel/international-visitors/i-94-instructions

Thank you.

Please select one of the following statements:

_____ **I give consent** to McLennan Community College's Designated School Officials, or their designees, to enter information into the U.S. Customs and Border Protection (CBP) Nonimmigrant Information System (NIIS) for the purpose of obtaining my I-94 arrival and departure record. This consent will remain valid as long as I am a student at McLennan Community College.

_____ **I do not give consent** to McLennan Community College's Designated School Officials, or their designees, to enter information into the U.S. Customs and Border Protection (CBP) Nonimmigrant Information System (NIIS) for the purpose of obtaining my I-94 arrival and departure record. I will provide the International Student Office a copy of my I-94 record upon my arrival at McLennan Community College, and upon request for the duration of my time as a student at McLennan Community College.

Applicant Signature

Applicant Printed Name

Date

MCC Student ID

Next Steps

1. **Wait** to hear from the International Advisor on your admission decision.
2. Once approved, you will receive an email which lists your options to have the I-20 and acceptance letter mailed to you.
3. Upon receipt of your original I-20 and acceptance letter, **review** them for accuracy (i.e. correct name spelling, date of birth, etc.)
4. **Pay** your SEVIS fee at Fmjee.gov after you receive your original I-20 and acceptance letter.
5. **Schedule** your visa appointment. For more information concerning the Visa application process, visit <http://travel.state.gov/content/visas/english/study-exchange/student.html#howtoapply>
6. **Make travel arrangements.** The semester start date and the start date on your I-20 should be the same. Check www.mclennan.edu for more information on semester start dates. You will be eligible to enter the U.S. on this I-20 along with your visa and passport up to 30 days before the semester start date.
7. **Arrive in Waco.** Notify the International Advisor.
8. **Locate housing in Waco.** Remember, McLennan Community College does not offer on-campus housing. All students are responsible for this themselves. For more information on local housing, visit www.mclennan.edu/international-students/international-students-survival-guide or www.apartmentfinder.com
9. **Attend International Orientation.** More information will be emailed to you from the International Advisor.
10. **Fulfill Testing Requirements.** Visit www.mclennan.edu/admissions/become-a-student/#!step-5
11. **Meet with an Academic Advisor.** Visit www.mclennan.edu/admissions/become-a-student/#!step-6
12. **Register for Classes.** Visit www.mclennan.edu/admissions/become-a-student/#!step-7
13. **Pay for Classes.** Visit www.mclennan.edu/admissions/become-a-student/#!step-8
14. **Get Ready to Attend Classes.** Visit www.mclennan.edu/admissions/become-a-student/#!step-9
15. **Buy Books.** Visit www.mclennan.edu/admissions/become-a-student/#!step-10

Need help? Have questions?

McLennan Community College International Student Office

1400 College Drive

Waco, TX 76708

Phone: 254-299-8657

Fax: 254-299-6239

Email: International-admissions@mclennan.edu

McLennan Community College provides equal opportunities to all individuals and does not discriminate against any individual regardless of race, color, religion, national or ethnic origin, gender, disability, age, veteran status, genetic information, sexual orientation, gender identity, pregnancy, or other legally protected category in its educational programs, activities, or employment. The following person is designated to handle inquiries regarding nondiscrimination policies: Drew Canham, Vice President of Student Success, 1400 College Drive, 254-299-8645, titleix@mclennan.edu. A lack of English language skills will not be a barrier to admission to and participation in career and technical education programs.

McLennan Community College se compromete a proporcionar igualdad de oportunidades a todas las personas y no discrimina a ninguna persona independientemente de la raza, color, religión, origen nacional o étnico, género, discapacidad, edad, condición de veterano, información genética, orientación sexual, identidad de género, embarazo u otra categoría legalmente protegida en sus programas educativos, actividades o empleo. Para obtener información sobre el cumplimiento de esta política de no discriminación por parte de la institución, comuníquese con (Drew Canham) vicepresidente Éxito Estudiantil, 1400 College Drive, 254-299-8645, titleix@mclennan.edu. La falta de conocimiento del idioma inglés no será un impedimento para la admisión y participación en programas de educación técnica y profesional.