



Music Department
1400 College Drive
Waco, TX 76708
(254) 299-8283
FAX (254) 299-6230

Music Scholarship Recommendation Form

Instructions to Student: Fill out this entire section, then give this form and a stamped envelope (addressed to the MCC Music Department, 1400 College Drive, Waco, TX 76708) to the person from whom you are requesting a recommendation. Ask them to complete the form as soon as possible then submit it by mail, fax, or email. Only recommendations given on this official form are acceptable to the Music Department.

Applicant's Name: First Name Middle Initial Last Name

Phone: Email:

Auditioning for (check one): Choir Band Music Industry Careers Ensembles Piano

Primary Instrument/Voice part: Secondary Instrument (if any):

I hereby waive my right to see this recommendation letter (check one). Yes No

Student Signature: Date:

Email forms to: BAND: jconrad@mclennan.edu CHOIR: bsneed@mclennan.edu Music Industry Careers: jkutz@mclennan.edu

Instructions to Reference: Thank you for taking time to provide this information. Once completed, please send this form to the MCC Music Department by mail, fax or email – do not return it to the requesting applicant. This information will be kept in the applicant's confidential file. Do not fill out this form if the student has not completed and signed the above box.

How long and in what capacity have you known this applicant?

Table with 2 columns of traits and 5 rating categories: Exemplary, Above Average, Average, Below Average. Traits include Reliability, Punctuality, Leadership, Initiative, Determination/Perseverance, Group Commitment, Practice Habits, Natural/Inborn Music Talent, Developed Music Talent, Academic Study Habits.

Please make any additional comments regarding this applicant (use back of form if necessary):

Signature: Print Name:

Position: Institution:

Date: May MCC contact you for further input about this applicant? Yes No

Phone: Email: