



## REQUEST TO UNDERLOAD

This form is to be used by students receiving a Music Scholarship who wish to drop a class, the result of which would lower their semester course load under 12 hours credit. AS SPECIFIED IN YOUR SCHOLARSHIP TERMS, YOU MUST RECEIVE PERMISSION BEFORE YOU DROP A CLASS THAT LOWERS YOUR LOAD BELOW 12 HOURS.

### Directions:

1. Complete this form.
2. Schedule an appointment with your Area Scholarship Advisor to discuss this request.
3. If approved by your Area Scholarship Advisor, you must submit a completed "MCC Change In Schedule" form to the Registrar.

NAME: \_\_\_\_\_ STUDENT NUMBER: \_\_\_\_\_

DECLARED MAJOR: \_\_\_\_\_

MUSIC SCHOLARSHIP ENSEMBLES/DUTIES: \_\_\_\_\_

CURRENT LOAD: \_\_\_\_\_ semester hours

I WISH TO DROP: \_\_\_\_\_ semester hours [Course: \_\_\_\_\_]

ADJUSTED LOAD: \_\_\_\_\_ semester hours (if approved)

REASON FOR DROPPING COURSE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Area Scholarship Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Comments: \_\_\_\_\_

\_\_\_\_\_