

---

**Note:** For expression and use of College District facilities and distribution of literature by students and registered student organizations, see FLA. For expression and use of College District facilities by employees and employee organizations, see DGC. For use of the College District's internal mail system, see CHE.

---

Expressive Activities

Community members and community organizations may engage in expressive activities in accordance with this policy. "Expressive activities" means any speech or expressive conduct protected by the First Amendment to the U.S. Constitution or by Texas Constitution Article I, Section 8, and includes assemblies, protests, speeches, the distribution of written material, the carrying of signs, and the circulation of petitions.

Prohibited Speech and Conduct

The term "expressive activities" does not include the following speech and conduct, which is prohibited on College District facilities and grounds and through the use of College District technology and networks:

1. Defamatory statements about public figures or others;
2. Prohibited harassment [see DIAA, DIAB, FFDA, and FFDB];
3. Incitement to imminent lawless or disruptive activity;
4. Obscenity; or
5. Threats to engage in unlawful activity.

The following conduct is also prohibited:

1. Engaging in unlawful conduct.
1. Engaging in expressive activities that materially and substantially disrupt College District operations at any time, including from 10:00 p.m. to 8:00 a.m. and during the last two weeks of each semester or term.
2. Engaging in expressive activities that materially and substantially disrupt College District operations by inviting speakers to speak on campus or by using drums or other percussive instruments during the last two weeks of a semester or term.
3. Using a sound amplification device while engaging in expressive activities during class hours, between 10:00 p.m. to 8:00 a.m., and during the last two weeks of each semester or term to intimidate others, interfere with campus operations, or interfere with a College District employee's or a peace officer's lawful performance of a duty.

1. Camping or erecting tents or other living accommodations, with the exception of reasonable use and modifications of assigned College District housing consistent with administrative regulations. This prohibition applies to shelters that are erected for the purpose of residing within the shelter. It does not apply to other shelters that are erected on a temporary basis to provide protection from the weather or, with approval granted by the College District's designee in accordance with administrative procedures, for special events.
2. Wearing a disguise or other means of concealing a person's identity while engaging in expressive activities with the intent, as determined by the College District's designee or a law enforcement officer to:
  - a. Obstruct the enforcement of law or College District policies and regulations by avoiding identification;
  - b. Intimidate others; or
  - c. Interfere with a College District employee's or a peace officer's lawful performance of a duty.
3. Lowering the College District's U.S. or Texas flag with the intent to raise another nation's flag or the flag representing an organization or group of people.
4. Engaging in expressive activities in a manner that would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts.
5. Damaging or defacing property.

**Use of College  
District Facilities**

The grounds and facilities of the College District may be made available to members of the College District community and community organizations, including College District support organizations, when such use is for educational, recreational, civic, or social activities and the use does not conflict with use by, or any of the policies and procedures of, the College District.

Requests [to Use  
Facilities](#)

To request permission to meet in College District facilities, interested community members or organizations shall file a written request with the College District's designee in accordance with administrative procedures.

The community members or organization making the request shall indicate that they have read and understand the policies and administrative procedures governing use of College District facilities and that they will abide by those policies and procedures.

Approval

The College District's designee shall approve or reject the request in accordance with provisions of and deadlines set out in this policy and administrative procedures, without regard to the religious, political, philosophical, ideological, academic viewpoint, or other content of the speech likely to be associated with the community members' or organization's use of the facility.

Approval shall not be granted when the official has reasonable grounds to believe that the use would be prohibited conduct, described above, or that:

1. The College District facility requested is unavailable, inadequate, or inappropriate to accommodate the proposed use at the time requested.
- ~~2.~~ ~~The proposed use would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts.~~
- ~~3.~~ ~~The proposed activity would disrupt or disturb the regular academic program.~~
- ~~4.2.~~ ~~The proposed use would result in damage to or defacement of property or the~~ applicant has previously damaged College District property.
- ~~5.3.~~ The proposed activity would be for individual or commercial use. Exceptions may be made in cases serving the interests of the institution. In such cases, use fees shall be charged.
- ~~6.4.~~ The proposed use would include events to be held when the College District is closed for extended periods of time (longer than an ordinary weekend). Weekend use will be limited and will require special approval.
- ~~7.5.~~ The proposed use would be for a prolonged series of meetings.
- ~~8.~~ ~~The proposed use would be for camping.~~

COMMUNITY EXPRESSION AND USE OF COLLEGE FACILITIES

GD  
(LOCAL)

<p><del>Common Outdoor Area Exception</del></p> <p>Common outdoor areas are traditional public forums and are not typically subject to the approval procedures.</p> <p><u>Community Designated Public Forums</u></p>	<p><del>The Board shall designate common outdoor areas where community members and organizations may engage in expressive activities in common outdoor areas, unless:</del></p> <ol style="list-style-type: none"><li><del>1.—The person's conduct is unlawful;</del></li><li><del>2.—The use would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts;</del></li><li><del>3.—The use would materially or substantially disrupt or disturb the regular academic program; or</del></li></ol> <p><del>The use would result in damage to or defacement of property, without prior approval, in expressive activities that do not constitute prohibited speech or conduct. Those areas will be published on the College District website and in other appropriate publications.</del></p>
<p><i>For-Profit Use</i></p>	<p>The College District shall not permit individuals or for-profit organizations to use its facilities for financial gain; however, the College District may permit private academic instruction, as well as public performances or presentations so long as no admission fee is charged, when these activities do not conflict with College District use or with this policy.</p>
<p><i>Nonprofit Use</i></p>	<p>The College District may permit nonprofit organizations to conduct fundraising events on College District property when these activities do not conflict with College District use or with this policy.</p>
<p><i>Campaign-Related Use</i></p>	<p>Except to the extent a College District facility is used as an official polling place, College District facilities shall not be available for use by individuals or groups for political advertising, campaign communications, or electioneering, as those terms are used in state law.</p>
<p><i>No Approval Required</i></p>	<p>No approval shall be required for nonschool-related recreational use of the College District's unlocked, outdoor recreational facilities, such as the tennis courts and the like, when the facilities are not in use by the College District or for another scheduled purpose.</p>
<p><i>Written Notice if Request Rejected</i></p>	<p>The College District's designee shall provide the applicant a written statement of the grounds for rejection if a request is denied.</p>
<p><i>Emergency Use</i></p>	<p>In case of emergencies or disasters, the College President may authorize the use of College District facilities by civil defense, health, or emergency service authorities.</p>
<p><i>Repeated Use</i></p>	<p>The College District may permit repeated use by any community member or organization in accordance with administrative procedures.</p>

COMMUNITY EXPRESSION AND USE OF COLLEGE FACILITIES

GD  
(LOCAL)

<i>Exception</i>	Any limitations on repeated use by a community member or organization shall not apply to any group or organization when the primary participants in the activities are College District students, faculty, or staff.
Scheduling	Academic and extracurricular activities sponsored by the College District shall always have priority when any use is scheduled. The College District's designee shall have authority to cancel a scheduled use by a community member or organization if an unexpected conflict arises with a College District activity.
Use Agreement	Any community member or organization approved for a nonschool use of College District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the College District is not liable for any personal injury or damages to personal property related to the nonschool use.
Fees for Use	<p>A community member or organization authorized to use College District facilities may be charged a fee for the use of designated facilities.</p> <p>The Board may establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.</p>
<i>Exception</i>	Fees shall not be charged when College District buildings are used for public meetings sponsored by state or local governmental agencies.
Required Conduct	<p>Community members and organizations using College District facilities shall:</p> <ol style="list-style-type: none"><li>1. Conduct business in an orderly manner;</li><li>2. Provide identification when requested to do so by a College District representative;</li><li>3. Abide by all laws, policies, and procedures, including, but not limited to, those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products or e-cigarettes on College District property; [See CHF and GDA]</li><li>4. Make no alteration, temporary or permanent, to College District property without prior written consent from the College President; and</li></ol>

5. Be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the College District for the cost of any such repairs.

**Distribution of Literature**

Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the College District shall not be sold, circulated, distributed, or posted on any College District premises by any community member or organization, including a College District support organization except in accordance with this policy.

The College District shall not be responsible for, nor shall the College District endorse, the contents of any materials distributed by a community member or organization.

Limitations on Content

Materials shall not be distributed by a community member or organization on College District property if:

- ~~1.~~—The materials ~~are obscene;~~
- ~~2.~~—The materials ~~contain defamatory statements about public figures or others;~~
- ~~3.~~—The materials ~~advocate imminent lawless or disruptive action and are likely to incite or produce such action;~~
- ~~4.1.~~ ~~The materials are considered prohibited harassment [see DIA series and FFD series]constitute prohibited speech, described above;~~
- ~~5.2.~~ The materials constitute unauthorized solicitation [see Use of College District Facilities, above]; or
- ~~6.3.~~ The materials infringe upon intellectual property rights of the College District [see CT].

Time, Place, and Manner Restrictions

Distribution of materials shall be conducted in a manner that:

1. Is not materially and substantially disruptive to College District operations [see FLB];
2. Does not impede reasonable access to College District facilities;
3. Does not result in damage to College District property;
4. Does not coerce, badger, or intimidate a person;
5. Does not interfere with the rights of others; and
6. Does not violate local, state, or federal laws or College District policies and procedures.

The distributor shall clean the area around which the literature was distributed of any materials that were discarded or leftover.

The College District's designee shall designate times, locations, and means by which materials that are appropriate for distribution, as provided in this policy, may be made available or distributed by community members or organizations to others in College District facilities and in areas that are not considered common outdoor areas.

*Posting of Signs*

For the purposes of this policy, "sign" shall be defined as a billboard, decal, notice, placard, poster, banner, or any kind of hand-held sign; and "posting" shall be defined as any means used for displaying a sign.

No signs may be posted on College District property by a community member or organization unless the posting qualifies as a permitted campaign-related use or is in a common outdoor area subject to administrative procedures.

Exception

A College District support organization may post a sign in College District facilities with prior approval of the College District's designee in accordance with the procedures developed for that purpose.

**Identification**

A community member or organization distributing materials on campus [or using College District facilities](#) shall provide identification when requested to do so by a College District representative [engaging in official duties](#).

**Violations of Policy**

Failure to comply with [law or](#) this policy and associated procedures shall result in appropriate administrative action, including but not limited to, the suspension of the individual's or organization's use of College District facilities and the confiscation of nonconforming materials.

Interference with  
Expression

Faculty members, students, or student organizations that interfere with the expressive activities permitted by this policy shall be subject to disciplinary action in accordance with the College District's discipline policies and procedures. [See DH, FM, and FMA]

**Appeals**

Decisions made by the administration in accordance with this policy may be appealed in accordance with GB(LOCAL), DGBA(LOCAL), and FLD(LOCAL) as applicable.

**Publication**

This policy and associated procedures must be posted on the College District's website and distributed in the employee and student handbooks and other appropriate publications.