

Proposed Time Line for Trustee Replacement District 1- Mr. Doug McDurham

Thursday, December 8, 2022—Official Notification to Board Members of Resignation at Regular Board Meeting

- On November 6, 2022, President McKown officially notifies Board Members that Mr. McDurham will resign as of January 1, 2023.
- Two agenda items in regard to this matter
 - *Consideration of and Approval of Resignation of Board Member—* acceptance of Mr. Doug McDurham’s letter of resignation
 - *Discussion of Possible Action on Procedure of Potential Appointment of New Member*

Friday, December 9, 2022—Announcement of the Board Vacancy and Beginning of Accepting Applications for Appointment to the Board of Trustees for District 1

- District One includes parts of North (including the area around the college) and East Waco. This includes the following precincts: 1, 9, 10, 12, 14, 17, 38, 39, 41 (partial), 42, 45, 46, 47, 54 (partial), 48, 88, and 89.
- Packets will be available **electronically on the college’s website** and must be received no later than **Thursday, January 19, 2023, by 5 pm to the President’s Office either in person or electronically.**
- We will announce the vacancy on our website as well as on our social media sites. We will also send out a press release.

Wednesday, January 18, 2023—First Day to File for Place on General Election Ballot for the May 6, 2023, Election

Thursday, January 19, 2023—5:00 p.m.—Last Day to Receive Applications for Board Vacancy

Tuesday, January 24, 2023—Board Meeting (Meeting to Decide Whom to Interview)

- Closed Meeting Agenda Item-*Deliberate the Appointment of a Public Officer—Interviews*
- Open Meeting Agenda Item-*Consideration of and Approval of Candidates to Interview and Time and Date to Conduct Interviews for Vacancy of District 1 Trustee Position*

February 13, 2023— Tentative Date for Interviews: Board Dinner at 5:30 p.m.; Board Meeting at 6:00 p.m.; and First Candidate at 6:30 p.m.

- We will hold a closed meeting to interviews candidates.
- Closed Meeting Agenda Item-*Deliberate the Appointment of a Public Officer—Interview*
- Open Meeting Agenda Item-*Consideration of and Appointment of a New Member to the Board of Trustees Effective February 28, 2023*
- Below is a sample interview schedule:

Interview Schedule
6:30 p.m. Candidate One
7:00 p.m. Candidate Two
7:30 p.m. Candidate Three
8:00 p.m. Candidate Four
8:30 p.m. Candidate Five

- There will be a motion to appoint one of the candidates at that meeting (*Agenda Item- Consideration of and Appointment of a New Member to the Board of Trustees Effective February 28, 2023*).

Friday, February 17, 2023—5:00 p.m.—Last Day to File for Place on General Election Ballot

Tuesday, February 28, 2023 —Board Meeting, 6:00 p.m.

- *Agenda Item—Administration of Oath of Office to Newly Appointed Board Member*