

## Proposed Time Line for Trustee Replacement District 7- Ms. Geneva Watley

Wednesday, December 6, 2023—Official Notification to Board Members of Resignation at Regular Board Meeting

- On November 15, 2023, Board Chair Stinnett officially notified Board Members that Mrs. Watley will resign as of January 1, 2024.
- Two agenda items in regard to this matter
  - *Consideration of and Approval of Resignation of Board Member—* acceptance of Mrs. Geneva Watson’s letter of resignation
  - *Discussion of Possible Action on Procedure of Potential Appointment of New Member*

Friday, December 8, 2023—Announcement of the Board Vacancy and Beginning of Accepting Applications for Appointment to the Board of Trustees for District 7

- District 7 includes the following precincts: 51 (partial), 55, 62, 63 (partial), 75, 76, 77, 78 (partial), 79, and 80.
- Packets will be available **electronically on the college’s website** and must be received no later than **Thursday, January 18, 2024, by 5 pm to the President’s Office either in person or electronically.**
- We will announce the vacancy on our website as well as on our social media sites. We will also send out a press release.

Thursday, January 18, 2024—5:00 p.m.—Last Day to Receive Applications for Board Vacancy

Tuesday, January 30, 2024—Board Meeting (Meeting to Decide Whom to Interview)

- Closed Meeting Agenda Item-*Deliberate the Appointment of a Public Officer—Interviews*
- Open Meeting Agenda Item-*Consideration of and Approval of Candidates to Interview and Time and Date to Conduct Interviews for Vacancy of District 7 Trustee Position*

February 13, 2024— Tentative Date for Interviews: Board Dinner at 5:30 p.m.; Board Meeting at 6:00 p.m.; and First Candidate at 6:30 p.m.

- We will hold a closed meeting to interview candidates.
- Closed Meeting Agenda Item-*Deliberate the Appointment of a Public Officer—Interview*
- Open Meeting Agenda Item-*Consideration of and Appointment of a New Member to the Board of Trustees Effective February 27, 2024*
- Below is a sample interview schedule:

Interview Schedule
6:30 p.m. Candidate One
7:00 p.m. Candidate Two

7:30 p.m. Candidate Three
8:00 p.m. Candidate Four
8:30 p.m. Candidate Five

- There will be a motion to appoint one of the candidates at that meeting (*Agenda Item- Consideration of and Appointment of a New Member to the Board of Trustees Effective February 27, 2024*).

Tuesday, February 27, 2024 –Board Meeting, 6:00 p.m.

- *Agenda Item—Administration of Oath of Office to Newly Appointed Board Member*