



TOTAL OFFICE SOLUTIONS

216 Schroeder Drive, Waco, TX 76710
Ph: 254-235-8200 Fax: 254-235-8226
www.mytotaloffice.com

Sales Quotation for:

MCC

Contact:

Jodi Tindell

Project:

Counseleing Center
24-Apr-24

Table with 5 columns: qty, Unit, Item #, Description, Net Price, Extended Net. Contains 14 rows of item details including desks, bookcases, chairs, and installation services.

Lead time approximately 5-6 weeks

HON Omnia Partners Contract #: R191804
Terms of this contract run through April 30, 2025.

Please e-mail PO to:
keith@mytotaloffice.com

Sub Total \$ 68,982.80
Tax
Total \$ 68,982.80

This quote valid for 30 days unless otherwise noted.

Keith Reid, Total Office Solutions
Cell: 254-379-0027

Customer Signature indicates approval*

- *Returns of special order or non-stock items will not be accepted unless merchandise is damaged or defective.
* In such cases, an exact replacement item will be ordered.
* Any additional furniture, not on this quote, to be moved or reconfigured is subject to an additional labor charge.
* Any existing furniture to be moved by TOS must be empty upon arrival. Desks, file cabinets, etc. will not be moved if not empty.

* Any return trips to move furniture may be subject to additional labor charges.

* Transactions over \$5000 paid by credit card will incur a 3% processing fee.

* New customers will be required to make a 50% deposit upon acceptance of quote until a payment history has been established.