



Request to Withhold Directory or Public Information

Please Print Legibly

Student

Last Name

First Name

Student Identification Number

At McLennan Community College the following student information is designated as directory or public information and **may** be released to the general public without the written consent of the student.

Directory Information as Defined by McLennan Community College

- | | |
|--|--|
| A. Name | I. Dates of Attendance |
| B. Student's Address | J. Degrees, Awards and Date(s) Received |
| C. Parents' Names and Address | K. All Previous Educational Agencies or Institutions Attended |
| D. Telephone Number | L. Photographs that may be used in MCC publications, videos, or Internet sites. |
| E. Major Field of Study | M. Honors |
| F. Classification | N. E-mail address |
| G. Participation in officially Recognized Activities and Sports | O. Enrollment Status (full-time or part-time) |
| H. Weight and Height of Members of Athletic Teams | |

Completion of this form will result in directory information not being released to the general public. Students who request that the college withhold directory information should be aware that nondisclosure stipulations stay in effect until removed by signed authorization of the student. Students who choose not the release directory information will not be included in the public release of the honors list and directory information will not be released to potential employers and other interested parties.

Date

Student Signature

Office of Student Records Use Only:

Processed by:

Date